

Licensing Sub-Committee - Premises and Gambling



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Monday, 29th January 2024

A meeting of the **Licensing Sub-Committee - Premises and Gambling** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Tuesday, 13 February 2024 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours.

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516108, Email:lauren.gregory@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Cllr D Birch, Cllr J Boyle and Cllr G Mancini-Boyle

All other Members of the Council for information.

Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Heads of Paid Service: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. **CHAIRMAN'S INTRODUCTION** (Pages 1 - 4)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

4. **DECLARATIONS OF INTEREST** (Pages 5 - 10)

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

5. **APPLICATION FOR A VARIATION TO PREMISES LICENCE - MALTINGS HOTEL, THE STREET, WEYBOURNE, NORFOLK, NR25 7SY** (Pages 11 - 106)

Summary: This is an application for a variation to Premises Licence

Conclusions: That Members consider and determine the case from the written and oral information provided.

Recommendations: That Members consider and determine this case

Cllr P Fisher – Chairman
Licensing Committee

Ward(s) affected: Weybourne

Contact Officer, telephone
number, and e-mail:

Nicky Davison

01263 516291

nicky.davison@north-norfolk.gov.uk

6. **ITEM WITHDRAWN - APPLICATION FOR A NEW PREMISES LICENCE - WILD FIELDS EVENTS LTD, GROUNDS OF RAYNHAM ESTATE, SWAFFHAM ROAD, EAST RAYNHAM, NORFOLK, NR21 7EP** (Pages 107 - 276)

Please note: This application has been withdrawn by applicant subsequent to the publication of the agenda.

7. **EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt

information as defined in paragraph 1 of Part I of Schedule 12A (as amended) to the Act.”

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North Norfolk District Council

The Licensing Committee (Premises and Gambling) - Procedure to be followed at the Hearing

This Procedure and protocol is governed by; the following legislation:

- The Licensing Act 2003 (Hearings) Regulations 2005 and the Licensing Act 2003 (Hearings) (Amendment) Regulations 2005.
- The Gambling Act (Proceedings of Licensing Committees and Sub Committees) (Premises Licences and Provisional Statements) (England and Wales) Regulations 2007.

Introductions

1. The **Chair** of the Sub-Committee should read out a statement declaring under which capacity the Committee is sitting.

The **Chair** must outline that this Sub-Committee is sitting to consider matters under the Licensing Act 2003 and/or Gambling Act 2005.

2. The **Chair** will introduce themselves and the Members of the Committee.
3. The **Chair** will then introduce and explain the respective roles of;
 - (i) the Democratic Services Officer;
 - (ii) the Licensing Officer;
 - (iii) the Legal Advisor to the Committee
4. **The Chair** should invite all those present to introduce themselves and ask them to indicate if they wish to speak during the hearing. (Only those persons who have made representations may address the Sub-Committee)
5. Each party will be asked by the **Chair** whether 15 minutes is sufficient for the presentation of his/her/body's case. (Agreement on the length of time given for each speaker is at the discretion of the Chair).
6. The **Legal Advisor** explains the procedure that will be followed at the meeting. All parties to note that any requests or issues should be directed through the Chair.

The Application

7. The **Licensing Officer** outlines the application to the Committee by presenting their report making proper reference to any relevant Licensing Policy and Statutory Guidance.
8. The Committee may ask questions of the Licensing Officer with regards to their report.

9. The **Licensing Officer** will invite questions from all parties to clarify the content of their report.

Presentation of Case / Submissions from Parties

10. In the order of firstly **Applicant**, secondly **Responsible Authority** and thirdly **Other Persons** (or in the case of a review the relevant person), each party shall be invited to undertake the following:
 - (i) Set out their case;
 - (ii) Call Witnesses in support of their case (provided notification of the witnesses has previously been given to the Council);
 - (iii) Introduce documentary evidence in support of their case (provided notification of the documentary evidence has previously been given to the Council); and
 - (iv) Respond to any questions asked of them by Members of the Licensing Sub-Committee.
11. At the Sub-Committee and Chair's discretion each party may ask questions of other parties by directing them through the Chair. (please note witnesses may not put questions to other parties)
12. The Sub-Committee shall have the absolute discretion to restrict the number of witnesses and documents that any party can introduce, or the time spent on submissions or oral evidence, to ensure the proper running of the hearing. Where there are a number of persons with similar representations, a spokesperson may be chosen to speak.
13. Any witnesses that any party is seeking to call that have not previously been notified to the Council, in advance of the hearing, shall only be allowed with the consent of all other parties at the hearing. The Sub-Committee shall have the sole discretion to refuse to allow any witnesses to be heard, even where the consent of all parties has been given. In reaching the decision the Sub-Committee may consider any circumstances they believe to be relevant, and will have regard to the relevance of the evidence to the matters before the Committee.
14. Any documents that any party is seeking to adduce that have not previously been notified to the Council, in advance of the hearing, shall only be allowed with the consent of all other parties at the hearing. The Sub-Committee shall have the sole discretion to refuse to allow any documents to be adduced, even where the consent of all parties has been given. In reaching the decision the Sub-Committee may consider any circumstances they believe to be relevant, and will have regard to the relevance of the evidence to the matters before the Committee.

Closing Submissions

15. The **Chair** shall invite each of the parties to present a closing submission, of no more than 5 minutes, to the Sub-Committee, in the order of
 - firstly **the Responsible Authority/ or Responsible Authorities;**
 - secondly **Other Persons;**
 - thirdly, the **Licensing Officer**
 - lastly the **Applicant (or their representative)**

Each party may comment upon what has been said but no new evidence should be introduced.

16. At the end of the Closing Submissions the **Chair** may ask the **Legal Advisor** if there is any clarification or points they wish to make or advise the Committee of.

Reaching and Making a Decision

17. The **Chair** will ask the Council's Legal Advisor to address the Committee on any outstanding matters.
18. The **Chair** will then thank all those who have spoken and invite the Committee to retire to consider the application, accompanied by the Legal Advisor and Democratic Services Officer (who will take no part in the decision).
19. The Committee will then consider the case and evidence before them at the hearing and will seek to reach a decision with reasons for the decision.
20. Once a decision has been made, the **Chair** will invite the **Legal Advisor** to announce in public any legal advice they have given in private.
21. The **Chair** will read out the decision and the reasons for the decision, or in some cases, advise that the decision will be notified to parties at a later date. Where appropriate, the **Chair** will ask the Licensing Officer for any comments on their decision prior to any final determination.
22. The **Chair** will explain that all parties will be notified of the outcome of the decision and reasons for the decision in writing.
23. If the Committee is unable to reach a decision on the day, the **Chair** will explain that all parties will be notified as soon as possible (but within 5 working days or other time period as set out in the Licensing Act 2003 or related regulations) of the decision and the reasons for such.

NOTE

A decision may be deferred to:-

1. Receive further documentation referred to in the meeting
 2. Enable a site visit to take place
 3. Invite the Applicant or his representative to appear if they had not done so at the meeting (only once)
- No further debate may be heard on further documentation or at a site visit
 - Adjournments should generally be granted if to refuse would deny applicant a fair hearing.

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Registering interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

"Disclosable Pecuniary Interest" means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.
5. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it

Disclosure of Other Registerable Interests

6. Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (as set out in **Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

7. Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.
8. Where a matter arises at a meeting which **affects** –
 - a. your own financial interest or well-being;
 - b. a financial interest or well-being of a relative, close associate; or
 - c. a body included in those you need to disclose under Other Registrable Interests as set out in **Table 2**

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter **affects** your financial interest or well-being:
 - a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
 - b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

10. Where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must make sure that any written statement of that decision records the existence and nature of your interest.

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain. [Any unpaid directorship.]
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the

	<p>councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land and Property	<p>Any beneficial interest in land which is within the area of the council.</p> <p>'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.</p>
Licenses	<p>Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer</p>
Corporate tenancies	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
Securities	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were</p>

	spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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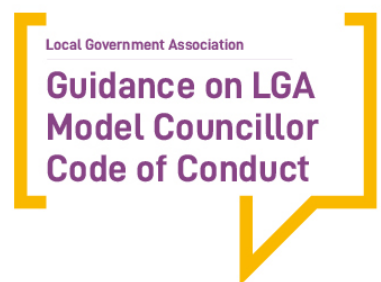
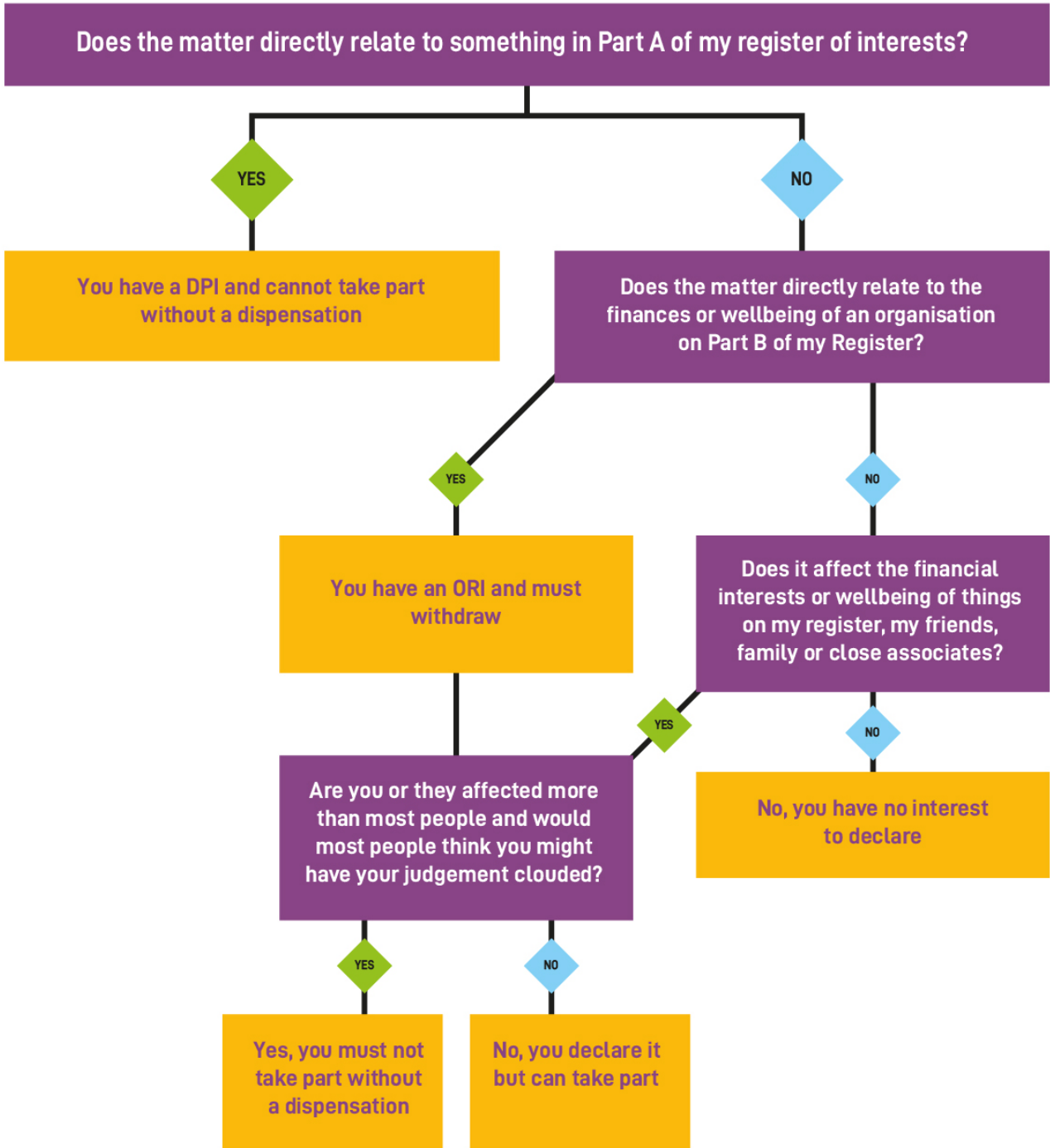
* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You have a personal interest in any business of your authority where it relates to or is likely to affect:

- a) any body of which you are in general control or management and to which you are nominated or appointed by your authority
- b) any body
 - (i) exercising functions of a public nature
 - (ii) any body directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)



Agenda Item 5

Licensing Sub Committee		
Author's Title	Public Protection Manager	
Are there back ground papers	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Exempt	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Ward(s) affected?		
Responsible Members	Cllr P Fisher – Chairman Licensing Committee Cllr C Ringer – Portfolio Holder (Licensing)	
Contact Officer	Licensing Team	
E-mail address		
Telephone number	01263 516291	
Are there Non Electronic Appendices	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
List of Background Papers and Appendices	North Norfolk District Council Licensing Policy Statutory Guidance issued by the Home Office Appendices to the report containing copies of correspondence from Responsible Authorities and Other Persons Application and Current Application Form	

This report has been subject to the following processes:

Consultation with:		
Head of Financial Services (S151 Officer)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not apt
Solicitor to the Council/Legal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not apt
Others:	Head of Environmental Health	

File Location:	M3 Database WK/230098837
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**Application for a Variation to Premises Licence - Maltings Hotel, The Street,
Weybourne, Norfolk, NR25 7SY**

- Summary:** This is an application for a variation to Premises Licence
- Conclusions:** That Members consider and determine the case from the written and oral information provided.
- Recommendations:** That Members consider and determine this case

Cllr P Fisher – Chairman
Licensing Committee

Ward(s) affected: Weybourne

Contact Officer, telephone
number, and e-mail:

Nicky Davison

01263 516291

nicky.davison@north-norfolk.gov.uk

1. Jurisdiction

- 1.1. North Norfolk District Council is the Licensing Authority under the Licensing Act 2003 in respect of Premises licences for the sale of alcohol or regulated entertainment. Where a valid application for a premises licence or variation is received and relevant representations are made, before determining the application, the authority must hold a hearing to consider the case.
- 1.2. The four licensing objectives to be considered when determining the application, and relevant representations, are:
- a. the prevention of crime & disorder
 - b. public safety
 - c. the prevention of public nuisance, and
 - d. the protection of children from harm

2. The Application

- 2.1 Chestnut Inns Ltd has made an application to vary the Premises Licence. The application can be seen in **Appendix A**. A noise management plan has been submitted to accompany the application which can be seen in **Appendix A** also. The proposed ground floor and first floor plans can be seen in **Appendix B**. The red outline on the plans relates to the proposed licensable area, the

yellow outline on the ground floor plan relates to the outdoor areas and the green outline on the ground floor plan relates to the location of the bar serveries.

- 2.2 The Premises are used as a hotel and restaurant. The main hotel building is proposed to be used for the public aswell as the customers residing at the Hotel. The hotel lounge will provide 90 covers with a bar servery area. There are 28 double resident bedrooms where it is proposed to provide minibars. The barn/conference building is proposed to be used as the restaurant for all customers and provides 110 covers on the ground floor and a further 68 covers on the first floor. A bar servery is situated on the ground floor with an additional bar servery area on the external patio area adjacent to the barn.
- 2.3 The premises currently has the benefit of a premises licence and can be seen in **Appendix C**.
- 2.4 The application is seeking the following variation to the Premises Licence:
- a) to extend the licensable area to include the first floor of barn/conference building,
 - b) to include outside courtyard area with seating for the consumption of alcohol only,
 - c) to include the residents bedrooms in the main hotel for consumption of alcohol looking to provide minibars in the resident rooms,
 - d) to include live music and recorded music. Live music to take place in the barn and recorded music to take place in the barn and main hotel building.
 - e) to include late night refreshment for both residents and customers,
 - f) increase the hours for sale by retail of alcohol for consumption on and off the premises.
 - g) Proposing to remove conditions 10, 11 and 12 (numbered 11, 12 & 13 on the premises licence in Appendix C due to incorrect numbering) currently imposed on the premises licence:
 - 11 - LIH001 The hours which you are permitted to sell alcohol by your Premises Licence shall be restricted on the following days:* Good Friday 12 noon - 22.30 hours only* Christmas Day 12 noon - 22.30 hours only* New Years Eve 11.00 hours - New Years Day 23.00 hours. Drinking up time is 20 minutes (or 30 minutes with food) at the end of these hours.
 - 12 - LIH002 Drinking up time is 20 minutes (or 30 minutes with food) at the end of these hours.
 - 13 - The premises is structurally adapted and bona fide used/intended to be used for the purpose of habitually providing for the accommodation of persons frequenting the premises substantial refreshment to which the sale and supply of intoxicating liquor is

ancillary. This allows intoxicating drinks to be served as an accompaniment to meals until midnight on Mondays to Saturdays, and until 11.30pm on Sundays, Good Friday and Christmas Day.

2.5 The applicant seeks permission to operate as follows:

Licensable activity	Days	Times
Opening Hours	Monday to Sunday	00:01 - 00:00
Live Music	Monday to Sunday	12:00 – 01:00 Indoors in Barn Area
Recorded Music	Monday to Sunday	11:00 - 01:00 Indoors in Barn Area and Main Hotel
Late Night Refreshment	Monday to Sunday	23:00 – 01:00 Indoors in Barn Area and Main Hotel
Sale of Alcohol On Premises Sale of Alcohol Off Premises	Monday to Sunday	11:00 - 01:00

3. Conditions

3.1 The premises licence is subject to the following mandatory conditions:

- a. **LIP001** No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
- b. **LIP002** Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- c. **LIP003** Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to carry out a security activity; each such individual must be licensed by the Security Industry Authority.
- d. **LIP004** Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.

e. **LIP006**

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

- f. **LIP008** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

g. **LIP009**

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

i. **LIP010** The responsible person shall ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

i) beer or cider: ½ pint;

ii) gin, rum, vodka or whisky: 25ml or 35ml; and

iii) still wine in a glass: 125ml; and

b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

j. **LIP011** A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

3.2 The current premises licence **Appendix C**, is subject to three conditions consistent with the operating schedule. These conditions are requested to be removed as part of this variation application and are detailed under paragraph 2.4 (g).

3.3 The licence will be subject to the following conditions which are consistent with the operating schedule:

a. When events involving regulated entertainment are to occur the event details and a contact number to be advertised at least seven days before the event either outside the venue and/or on the website, where concerns and suggestions can be raised before, during or after the proposed event. A written record of such calls and actions taken to be maintained.

b. **LIPN10** All doors and windows to the main building and barn must be kept closed from 22:00 hours, other than for access and egress, when events involving amplified music or speech are taking place.

- c. **LIPN14** Prominent, clear notices shall be displayed at all exits requesting customers to respect the needs of local residents and leave the premises and the area quietly.
- d. **LIPN19** The Designated Premises Supervisor or a nominated representative shall receive and respond to complaints throughout the duration of all noisy events and will have full control at all times over the sound amplification.
- e. **LIPN22** A designated premises supervisor or nominated representative shall ensure that no nuisance is caused by noise emanating from the premises by implementing a Self Policing Policy which shall include sound checks inside and out.
- f. **LICD15** Any person selling or supplying alcoholic drink under the authority of a personal licence holder will ask for a photo ID proof of age where they have reason to suspect that the individual may be under 25 years of age.
- g. **LIPN24** The premises shall have a written dispersal procedure designed to make the maximum impact immediately before premises close, and directly thereafter, by exercising pro-active measures, to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours, both residential and business, and to make the minimum impact upon the neighbourhood in relation to potential nuisance, antisocial behaviour, crime and disorder.

4. Representations from Responsible Authorities

- 4.1 Section 13(4) of the Act defines the 'Responsible Authorities' as the statutory bodies that must be sent copies of an application. Representations made must relate to the licensing objectives.
- 4.2 The following comments have been received from the Responsible Authorities and can be seen in **Appendix D**:

Responsible Authority	Comments	Date
Trading Standards Service	Nil response	
Fire Service	Application acknowledged and referral to guidance documents: Small and Medium Places of Assembly and Sleeping accommodation	16/10/2023
Home Office (Immigration Enforcement)	Nil response	

Responsible Authority	Comments	Date
EH - Environmental Protection	Suggested conditions: PN14 – as offered by applicant in 3.3 (c) PN19 – as offered by applicant in 3.3 (d) PN21 - The specification and orientation of all speakers shall be agreed with the Licensing Authority/Responsible Authority. PN22 – as offered by applicant in 3.3 (e)	26/10/2023
EH -Licensing	No objection subject to the current conditions, proposed conditions by both the applicant and the environmental protection team.	05/01/2024
E.H - Commercial	No objection.	20/12/2023
Norfolk Safeguarding Childrens Board	Nil response	
Planning	No objection.	03/01/2024
Primary Care Trust, N C C	Nil response	
Norfolk Constabulary - Licensing Team	With the conditions offered to support the licensing objectives, there are no police objections.	04/01/2024

5. Representations from Other Persons

- 5.1 Section 17(5) of the Act describes other persons as persons who live, or are involved in business, in the relevant licensing authority's area and who are likely to be affected by it. Representations made must relate to the licensing objectives.
- 5.2 There has been correspondence received from seven other persons concerning this application. Copies of all the correspondence is attached for information. The relevant issue raised has been that of public nuisance. See the table below and **Appendix D**.

Representations from Other Persons

Name	Representation	Date
Councillor Victoria Holliday Objection 1	Prevention of public nuisance	02/11/2023 and 06/01/2024
Mr and Mrs Penrose Objection 2	Prevention of public nuisance	03/11/2023
Anne Steven Objection 3	Prevention of public nuisance	05/11/2023
Marie Fraser Objection 4	Prevention of public nuisance	06/11/2023
Cortina Newton Objection 5	Prevention of public nuisance	05/01/2024
Mr and Mrs Silver Objection 6	Prevention of public nuisance	08/01/2024
Mr and Mrs Cartwright Objection 7	Prevention of public nuisance	08/01/2024

6. Notices

- 6.1 The applicant is responsible for advertising the application by way of a notice in the specified form at the premises for not less than 28 consecutive days and in a local newspaper. The Public Notice appeared in the North Norfolk News on the 21 December 2023 and notices were posted and displayed on the premises until 09 January 2024.

7. Plans

- 7.1 A location plan showing the general location of the premises is attached at **Appendix E**.

8. North Norfolk District Council Licensing Policy

- 8.1 The current Statement of Licensing Policy was approved by Council on 17 November 2021 and became effective on 31 January 2022 and the following extracts may be relevant to this application:

3.0 Main Principles

3.1 Nothing in the 'Statement of Policy' will:

- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits, and/or

- override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act

3.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions that are attached to licences, certificates will be focused on matters which are within the control of individual licensee or club, i.e. the premises and its vicinity.

3.3 Whether or not incidents can be regarded as being 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case. In dispute, the question will ultimately be decided by the courts. When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned.

3.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. In this respect, the Council recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:

- planning and environmental health controls
- ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments
- designation of parts of the District as places where alcohol may not be consumed publicly
- regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk; confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder or excessive noise from the premises
- the power of the police, other responsible authority or a local resident or business or District Councillor to seek a review of the licence or certificate

4 Crime and Disorder

4.1 The Council acknowledges that the Police are the main source of advice on crime and disorder.

4.2 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems. The Council will expect Operating Schedules to satisfactorily address these issues from the design of the premises through to the daily operation of the business.

5 Public Safety

5.1 Licence holders have a responsibility to ensure the safety of those using their premises, as part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety included the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning.

5.2 A number of matters should be considered in relation to public safety, these could include;

- Fire safety
- Ensuring appropriate access for emergency services such as ambulances
- Good communication with local authorities and emergency services
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits
- Ensuring the safety of people when leaving the premises (for example through the provision of information on late-night transportation)
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles
- Ensuring appropriate limits on the maximum capacity of the premises; and
- Considering the use of CCTV

5.3 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. The Council expects applicants to consider, when making their application, which steps it is appropriate to take to promote the public safety objective and demonstrate how they will achieve that.

6 Prevention of Public Nuisance

6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.

6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken of the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues. Applicants are advised to seek advice from the Council's Health and Pollution Enforcement Officers before preparing their plans and Schedules.

6.3 The Council will consider attaching Conditions to licences and permissions to prevent public nuisance, and these may include Conditions drawn from the Model Pool of Conditions relating to 'Public Nuisance'.

7 Prevention of Harm to Children

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

10 Standard Conditions

10.1 Conditions attached to licences or certificates will be tailored to the individual style and characteristics of the particular premises and events concerned.

10.2 However, where considered appropriate, and necessary for the promotion of the Licensing Objectives, the Council will consider attaching Conditions drawn from the relevant Model Pools of Conditions and from any published Local Pool of Conditions

9. Guidance Issued under section 182 of the Licensing Act 2003

9.1 The current Guidance was issued by the Home Office in December 2023 and offers advice to Licensing authorities on the discharge of their functions under the Licensing Act 2003.

9.2 The following extracts may be relevant to this application and assist the panel:

Licensing conditions – general principles

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must”, “shall” and “will”, is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met,
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

Each application on its own merits

1.17 Each application must be considered on its own merits and in accordance with the licensing authority’s statement of licensing policy; for example, if the application falls within the scope of a cumulative impact policy. Conditions attached to licences and certificates must be tailored to the individual type, location and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed may be unlawful where they cannot be shown to be appropriate for the promotion of the licensing objectives in an individual case

Crime and Disorder

2.1 Licensing Authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

Public Safety

2.7 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

2.8 A number of matters should be considered in relation to public safety. These may include:

- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances;
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;

- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).

Public Nuisance

2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (See Chapter 15). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should avoid inappropriate or

disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues.

2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.

2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11pm and 8am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.

2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area or that, if they wish to smoke, to do so at designated places on the premises instead of outside and to respect the rights of people living nearby to a peaceful night.

7 Prevention of Harm to Children

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises

being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

Determining applications

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

Relevant, Vexatious and Frivolous Representations

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new

premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities)

as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

Conditions attached to Premises Licences

10.2 Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence, which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided.

10.3 There are three types of condition that may be attached to a licence or certificate: proposed, imposed and mandatory. Each of these categories is described in more detail below

Proposed Conditions

10.4 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.

10.5 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention

Imposed Conditions

10.8 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all

parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. This provision also applies to minor variations.

10.9 It is possible that in some cases no additional conditions are appropriate to promote the licensing objectives.

Proportionality

10.10 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

Hours of trading

10.13 The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which the premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application.

10.15 Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

Overview of circumstances in which entertainment activities are not licensable

16.6 As a result of deregulatory changes that have amended the 2003 Act, no licence is required for the following activities:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for an event between 08.00 and 23.00 on any day, provided that those present do not exceed 1000.
- Boxing or wrestling entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that does not have a licence, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community

premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

– any playing of recorded music between 08.00 and 23.00 on any day, at the non- residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

10. Determination

- 10.1 The Sub Committee are requested to consider the application, representations, and determine this application.
- 10.2 When considering this application, the Sub Committee will need to have regard to the North Norfolk District Council Licensing Policy and to statutory guidance under the Licensing Act 2003 issued by the Secretary of State
- 10.3 In determining the application for a Premises Licence the Sub Committee may take the following actions:
 - a. Grant the application
 - b. Grant the application subject to conditions relevant to the promotion of the licensing objectives
 - c. Refuse the application
- 10.4 This application must be determined and notified to the applicant within 5 working days from the conclusion of the hearing. Reasons for the Panel's decision must be given as both the applicant and objectors have a right of appeal against that decision to the Magistrates Court.
- 10.5 There is a right of appeal to the decision of the Sub Committee to the Magistrates court within 21 days.

Appendices:

- A. Copy of Application
- B. Plan of Premises
- C. Current Premises Licence
- D. Letters/emails of objection or support from Responsible Authorities/ 'Other Persons'
- E. Location Plan

Background Papers:

1. The Licensing Act 2003
2. North Norfolk District Council Statement of Licensing Policy (approved 17 November 2021)
3. Guidance issued under section 182 of the Licensing Act 2003 (December 2023)
4. The Legislative Reform (Entertainment Licensing) Order 2014

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North Norfolk
Application to vary a premises licence
Licensing Act 2003

For help contact
licensing@north-norfolk.gov.uk
 Telephone: 01263516189

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.
 Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable value of premises (£)

9,000

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VARIATION

Do you want the proposed variation to have effect as soon as possible?

Yes No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

- 1) extend licensable area to include first floor of barn/conference building
- 2) include outside courtyard area with seating for consumption of alcohol,
- 3) include the first floor bedrooms in the main hotel for consumption of alcohol looking to provide minibars in the resident rooms,
- 4) include regulated entertainment - looking to seek for the barn area
- 5) include LNR for both residents and customers,
- 6) increase the hours for sale by retail of alcohol consumption on and off.
- 7) Proposing to remove conditions 10, 11 & 12.

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to vary is successful?

Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes No

Continued from previous page...

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

- Yes No

Section 8 of 18

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of live music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified music - Live band or DJ - should we host events where these are requested. This would be for the barn area.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NA

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed, above below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NA

Section 9 of 18

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

Yes No

Standard Days And Timings

MONDAY

Start End

Start End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Background music played during service times. in barn and main building

State any seasonal variations for playing recorded music.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

all days

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed above, list below.

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NA

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

Yes No

Section 11 of 18

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

Yes No

Section 12 of 18

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be amplified in the internal spaces, no outdoor amplified music after 23:00. This will be a basic Sonos style system, no loud speakers. Intended for background music whilst dining.
Outdoors is for a courtyard in between the Barn and Main Building, so we can have seats outside. There is also a small terrace on the North face of the Barn.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Expect the outside to be very seasonal, only used in peak summer.

Non standard timings. Where the premises will be used for the provision of late night refreshment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

Continued from previous page...

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption?

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

none

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none

Section 14 of 18

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

none

Section 15 of 18

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

none

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Continued from previous page...

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Having considered the licensing policy document produced by the Council, we believe that the systems and procedures in place at the premises are designed to promote the four licensing objectives.

b) The prevention of crime and disorder

All staff/individuals engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales with training records available for inspection by the police or other authorised officer on request.

- induction training which must be completed and documented prior to the sale of alcohol by the staff member.
- refresher/reinforcement training at intervals of no more than 6 months.

The designated premises supervisor shall authorise in writing the names of the staff members/individuals suitably trained to be responsible for the sale of alcohol at the premises in his/her absence.

A zero tolerance drug policy to be implemented at the premises and appropriate drug awareness staff training shall take place with training records maintained and made available on request to the Police or an Authorised Officer.

Where glass bottles are used, they will be retained or disposed of on the premises.

c) Public safety

We will ensure that all fire equipment is serviced regularly, and that fire exits are well maintained and never locked.

We will make sure that escape routes and exits, including external exits, are maintained to ensure that they are not obstructed, are in good working order and free of trip hazards.

Make sure that all fire doors are maintained and effectively self closing and not held open other than by approved devices.

We will ensure that hangings, curtains and temporary decorations are maintained in a flame retardant condition and that any upholstered seating meets the smouldering ignition standard.

We will ensure that access for emergency vehicles is kept clear and free from obstruction.

We will make sure that adequate arrangements exist to enable disabled persons to evacuate the premises safely in the event of an emergency and that the staff are made aware of these arrangements.

We will make sure that adequate and appropriate supplies of first aid equipment and materials are available on the premises and that at least one member of staff is a trained first aider.

We will make sure that we have valid public liability insurance in force.

d) The prevention of public nuisance

When events involving regulated entertainment are to occur the event details and a contact number to be advertised at least seven days before the event either outside the venue and/or on the website, where concerns and suggestions can be raised before, during or after the proposed event. A written record of such calls and actions taken to be maintained.

Noise or vibration from licensable activities must not emanate from the premises so as to cause a nuisance at nearby properties.

Continued from previous page...

Aural monitoring of noise levels to take place outside the premises at least once during events involving regulated entertainment and appropriate measures to be taken to ensure compliance with condition 10 above. A written record of these monitoring inspections to be maintained to include the name of the person who conducted the monitoring, the date and time of the monitoring and the outcome of the monitoring.

Except for ingress to and egress from the premises, all doors and windows to the main building and barn to remain closed from 22:00 hours during events involving regulated entertainment.

The placing of refuse and empty bottles into outside receptacles shall not take place during the night-time hours between 21:00 and 07:00 to minimise disturbance to nearby properties.

Clear and legible notices to be prominently displayed at all premises exits to request patrons to respect the needs of local residents and to leave the premises and surrounding area quietly.

Clear and legible notices to be prominently displayed in the external smoking area to request patrons to respect the needs of local residents and to use the smoking facility in a quiet and responsible manner.

A noise management plan has been provided with this application.

e) The protection of children from harm

The premises licence holder shall ensure that an age verification policy will apply to the premises whereby all bar staff will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.

Where the sale of alcohol takes place at events in an area of the premises other than the main bar, no persons under 18 years of age to be permitted entry to the area where the event is taking place unless accompanied by a responsible adult.

An incident book to record the refusal of alcohol sales and/or ejections from the premises to be maintained on the premises and this book to be made available on request to the police or an authorised officer.

There will be no gaming on the premises.

Section 17 of 18

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 18 of 18

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text"/>
* Capacity	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/north-norfolk/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

The Maltings

Noise Management Policy

<u>Source</u>	<u>Possible areas of effect / impact</u>	<u>Measures in Place / to be taken</u>
Recorded Music	<p>Hours & Number Of Events</p> <p>Volume</p> <p>Doors & Windows</p> <p>Location Of Speakers</p> <p>Bass Control</p>	<p>Limit inside recorded music:</p> <p>Monday to Thursday 11:00 to 01:00</p> <p>Friday to Saturday 11:00 to 01:00</p> <p>Sunday 11:00 to 01:00</p> <p>Music will be mostly background only. The late licensed hours are only to be used in case of special events taking place.</p> <p>Teams should not play music above the usual level when setting up and closing down. Recorded music should not be played outside the above hours – unless TENS is applied for . Live & recorded music and keep on-going log from inside and outside the property. Management should go out hourly and check recorded music played above background level cannot be heard externally from the immediate point directly opposite the pub and the rear of the courtyard garden.</p> <p>Will remain closed at all times in the Barn to prevent public nuisance.</p> <p>Not to be positioned so that they face outwards to any or doors / windows.</p> <p>Bass to be turned down on internal sound system all staff advised to not change settings.</p>
Live Music	<p>Hours & Number Of Events</p> <p>Doors and Windows</p> <p>Volume</p>	<p>Live music:</p> <p>Monday to Thursday 11:00 to 01:00</p> <p>Friday to Saturday 11:00 to 01:00</p> <p>Sunday 11:00 to 01:00</p> <p>Only used in case of events in the Barn.</p> <p>Doors and windows to be kept closed at all times during every live music performance save for entry and egress</p> <p>We can limit this volume using a DB monitor. Live & recorded music and keep on-going log from inside and outside the property.</p>

	<p>Location of Source</p> <p>Bass Control</p>	<p>All artists & performers to be set up in the Barn area.</p> <p>Limit as it can travel long distances, this will be regularly monitored during live events and playing bands asked to limit the use of bass</p>
Refuse , Bins , Bottle Stores & Barrels	General Noise	Ensure, any external movement of barrels , furniture does not happen after 9 pm to ensure no unnecessary noise is being made
Deliveries	Times of Day	<p>Delivery window should be schedule between 8am and 9pm to limited noise outside of these times. Deliveries arriving outside of this time should be escalated to the relevant supplier.</p> <p>Bins , team members should be aware that if they cannot put rubbish out quietly in an evening it should be left till the morning , no bottle bins to be emptied in the evening .</p>
Complaints		<p>All staff aware all complaints must be directed to management in all instances.</p> <p>Immediate neighbours should be informed via contact card, with scheduled meetings at the pub every month for the first 3 months , then 6-8 weekly thereafter. It should be clear they can call the pub and speak to the manager on duty to discuss noise a mobile telephone number for the general manager will also be provided .</p> <p>The Pub should keep in all instances a record of date, time, name of complainant, cause of noise nuisance and action taken to mitigate/ remedy the issue immediately.</p> <p>Review should take place with your Area manager at the pub weekly review to identify any patterns and address in a reviewed noise management plan if appropriate.</p> <p>Events – immediate neighbours should be made aware where possible with sufficient notice of any large events or live music in the property.</p> <p>The Area manager will always be the escalated point of contact, we will supply this number willingly to any complainant.</p>
Equipment (cellar cooling)	Servicing	All annually serviced to ensure operating sufficiently. Any fault noise noted by management to be resolved by service call within 7 days.
Customer Dispersal & Pub Frontage	Pub Management & Pub Team	<p>Dispersal Policy</p> <p>We operate a dispersal procedure aimed at minimising the negative impact of our pub on its neighbours. We acknowledge that by the very nature of our operation we can be a potential source of nuisance, anti-social behaviour and crime which may create concern for the immediate neighbourhood, its residents and the authorities.</p> <p>We therefore implement a dispersal plan in our pubs which will seek to reduce the pressure on the local authority at the end of trading, ease customers' passage home and minimise the</p>

likelihood of local residents being disturbed. The key elements to our plan are:

- o At the end of the evening, Duty Manager or a nominated member of the team will be monitoring internal and external areas so that customers disperse appropriately from the pub.
- o Customers in groups will be reminded to respect local residents and asked to leave the area quickly and quietly.
- o The volume of background music will be switched off at 01:00 on all days regardless of events, unless covered by TENS.
- o Lighting levels are raised slowly to become 'brighter' at the end of trading hours to encourage the gradual dispersal of customers during the last part of trading and the drinking up period
- o Where customers require individual assistance in obtaining safe transport from our premises we do whatever is reasonably possible to help, for example by providing details of bus routes or contacting taxi and private hire operators on their behalf.
- o Pub Managers will not hesitate to speak to any groups that congregate in the vicinity of the premises after closing time and ask them to move on- politely reminding them we have neighbours. Refusals to move should be logged, if this is a reoccurring incident with the same group or people – your regional manager contacted to discuss the next form of action.
- o We ensure that there is strong management or team member presence in the customer area and front bar to monitor dispersal.
- o All team should be trained and made aware of their responsibility to assist in the implementation of this dispersal policy. This dispersal policy shall be subject to review and amendment on a regular basis should the need arise for any alterations to the policy.

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PUBLIC NOTICE
Premises License - New Application

Name of Applicant: Chestnut Inns Ltd		Name of Premises: The Maltings Hotel	
Postal Address of Premises (or description of premises): The Maltings Hotel, The Street, Weybourne, Norfolk, NR25 7SY		This application may be viewed at: Licensing Section, North Norfolk District Council, Council Offices, Holt Road, Cromer, Norfolk, NR27 9EN	
Proposed Licensable Activities: - Amend conditions			
Activity	Day/s	Times	
Add Late Night Refreshment	Monday – Sunday	23:00 – 01:00	
Update Licensed Area			
Updated Alcohol licensed hours	Monday - Sunday Monday - Sunday	11:00 – 01:00 anytime	
Remove 3 conditions			
Update Opening Hours			

Date by which representations may be made to the Licensing Authority:

End Date: 9th January 2024

Representations must be made in writing to Norfolk District Council (as the Licensing Authority) at the above address, or by e-mail to licensing@north-norfolk.gov.uk

It is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is £5000.

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1 LOUNGE
 2 RESTAURANT
 3 TOILETS
 4 GUEST BEDROOMS
 5 STAFF BEDROOMS
 6 SMOKE (BATHROOMS)
 FE FIRE EXIT DOOR
 Containing fire-rated fire exit sign
 Break glass for alarm
 Water extinguisher generally plus wet chemical extinguisher to kitchen fire escape door
 SD SMOKE DETECTOR
 EL EMERGENCY LIGHT FITTING
 FD 30 MINUTE FIRE RESISTING DOOR
 Includes self-close, intumescent and smoke seal. FDMS blue disc notice
 All bedroom doors include 'In the event of a fire' notice with escape route plan and designated meeting area.

Project: THE MALTINGS, WEYBOURNE, NORFOLK NR25 7BY
 Subject: GROUND FLOOR LAYOUT PLAN
 Scale: 1:100 Date: 09/03/23 Project Ref: TM Draw No: 01 Rev: A
 Architects: Big Brown Dog Limited The Old Post Office, Brookside, Dahan, Suffolk, CB8 8TG
 T: 01838 500234 F: 01838 500343 E: bigbrown@bigbrown.co.uk
 Original size: A2 © BIG BROWN DOG LIMITED

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1 LOUNGE
 2 RESTAURANT
 3 TOILETS
 4 GUEST BEDROOMS
 5 STAFF BEDROOMS
 6 ENSUITE BATHROOMS
 FE FIRE EXIT DOOR
 SD COMPARTMENTALISED FIRE EXIT sign
 Break glass fire alarm
 Water extinguisher generally plus wet chemical extinguisher to kitchen fire escape door
 SMOKE DETECTOR
 E1 EMERGENCY LIGHT FITTING
 FD 30 MINUTE FIRE RESISTING DOOR
 Includes self closer, intumescent and smoke seal, FD05 blue disc notice
 All bedroom doors include to the extent of a fire notice with escape route plan and designated meeting area

Project: THE MALTINGS, WEYBOURNE, NORFOLK NR25 7SY			
Subject: FIRST FLOOR LICENSING PLAN			
Scale: 1:100	Date: Sept 20	Project Ref: TM	Drawn No: 02 Rev: A
Architects: Big Brown Dog Limited		The Old Post Office, Broomfield, Duxham, Suffolk CB8 8TG	
T: 01438 500234		E: bigbrown@bigbrown.co.uk	
F: 01438 500343		© BIG BROWN DOG LIMITED	
Original size: A2			

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Our ref: WK/220000317

21 January 2022

Chestnut Inns Ltd
2-3 The Wheelwrights
Lower Green
Higham
Suffolk
IP28 6NL

Dear Chestnut Inns Ltd,

Re: Premises Licence for Maltings Hotel, The Street, Weybourne, Norfolk, NR25 7SY

I have pleasure in enclosing your new premises licence following the notification of change of address of Premises Licence Holder. It is made up of two documents:

- **Premises Licence** – to be kept available at the premises and shown to an authorised officer;
- **Licence Certificate and Licence Summary** – to be clearly displayed on the premises;

These individual documents form your full premises licence and remain the property of the District Council. The Premises Licence should be kept in a secure location at the licensed premises. It is important that the Premises Licence Holder informs the Designated Premises Supervisor and any persons authorised by the Designated Premises Supervisor of the location of these documents. These original documents are required to be returned when seeking any variation, transfer or surrender of the premises licence. Any loss or damage to any of these documents must be reported to this Licensing Authority as soon as possible.

There is an annual fee which is payable by the anniversary of the start date of this licence. You will be sent a request for payment approximately 6 weeks prior to this date. More information is available on www.north-norfolk.gov.uk

Please state the following reference when contacting this office regarding this Premises Licence LN/000001668. Should you have any queries about your licence please do not hesitate to contact the Licensing Team on the above number.

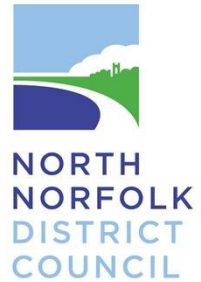
Yours sincerely



On behalf of the Public Protection Team
Telephone 01263 516189
Email licensing@north-norfolk.gov.uk

Enclosure

Premises Licence



LICENSING ACT 2003

The **North Norfolk District Council**, being the Licensing Authority under the provision of Part 3 of the above Act, hereby grant licence to:

Chestnut Inns Ltd

to use the premises known as

**Maltings Hotel
The Street
Weybourne
Norfolk
NR25 7SY**

for the purpose of:

**Sale of Alcohol Off Premises
Sale of Alcohol Off Premises**

**Licence No: LN/000001668
Start Date: 24th November 2005**

A handwritten signature in black ink, appearing to read "TH", positioned above the name Tracy Howard.

**Tracy Howard
Public Protection & Commercial Manager
Acting under delegated Authority**

Worksheet: WK/220000317
Issue: 21st January 2022

LICENSING ACT 2003 PREMISES LICENCE SUMMARY

Premises Licence Number

LN/000001668

Start Date

24th November 2005

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Maltings Hotel
The Street
Weybourne
Norfolk
NR25 7SY

Telephone number

Where the licence is time limited the dates

Licensable activities authorised by the licence

Indoors Outdoors

RB	Sale of Alcohol Off Premises	
RB	Sale of Alcohol Off Premises	

LICENSING ACT 2003 PREMISES LICENCE SUMMARY

Opening Hours

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	12:00	22:30
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	23:00
Saturday	11:00	23:00

Sale of Alcohol Off Premises; Sale of Alcohol Off Premises

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	12:00	22:30
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	23:00
Saturday	11:00	23:00

LICENSING ACT 2003 PREMISES LICENCE SUMMARY

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Chestnut Inns Ltd
2-3 The Wheelwrights
Lower Green
Higham
Suffolk
IP28 6NL
01263 588731
james@chestnutgroup.co.uk

Registered number of holder, for example company number, charity number (where applicable)

7948117

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr James Daley

State whether access to the premises by children is restricted or prohibited

Not applicable

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LICENSING ACT 2003 PREMISES LICENCE

Premises Licence Number
Start Date

LN/000001668
24th November 2005

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Maltings Hotel
The Street
Weybourne
Norfolk
NR25 7SY

Telephone number

Where the licence is time limited the dates

Licensable activities authorised by the licence

Indoors Outdoors

RB	Sale of Alcohol Off Premises	
RB	Sale of Alcohol Off Premises	



LICENSING ACT 2003 PREMISES LICENCE

Opening Hours

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	12:00	22:30
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	23:00
Saturday	11:00	23:00

Sale of Alcohol Off Premises; Sale of Alcohol Off Premises

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	12:00	22:30
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	23:00
Saturday	11:00	23:00

LICENSING ACT 2003 PREMISES LICENCE

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Chestnut Inns Ltd;
2-3 The Wheelwrights
Lower Green
Higham
Suffolk
IP28 6NL
james@chestnutgroup.co.uk

Registered number of holder, for example company number, charity number (where applicable)

7948117

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr James Daley
301 Chigwell Road
Woodford Green
Essex
IG8 8PL

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence No: LN/000008178
Issuing Authority: Haringey Council



LICENSING ACT 2003 PREMISES LICENCE

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ORIGINAL

Annex 1 - Mandatory Conditions

- 1 **LIP001** No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
- 2 **LIP002** Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 **LIP003** Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.
- 4 **LIP004** Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.
- 5 **LIP006** (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or(ii)drink as much alcohol as possible (whether within a time limit or otherwise);(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 6 **LIP008** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

- 7 **LIP009** (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either- (a) a holographic mark, or (b) an ultraviolet feature.
- 8 **LIP010** The responsible person shall ensure that: a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures - i) beer or cider: 1/2 pint; ii) gin, rum, vodka or whisky: 25ml or 35ml; and iii) still wine in a glass: 125ml; and b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 10 **LIP011** A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Annex 2 - Conditions Consistent with the Operating Schedule

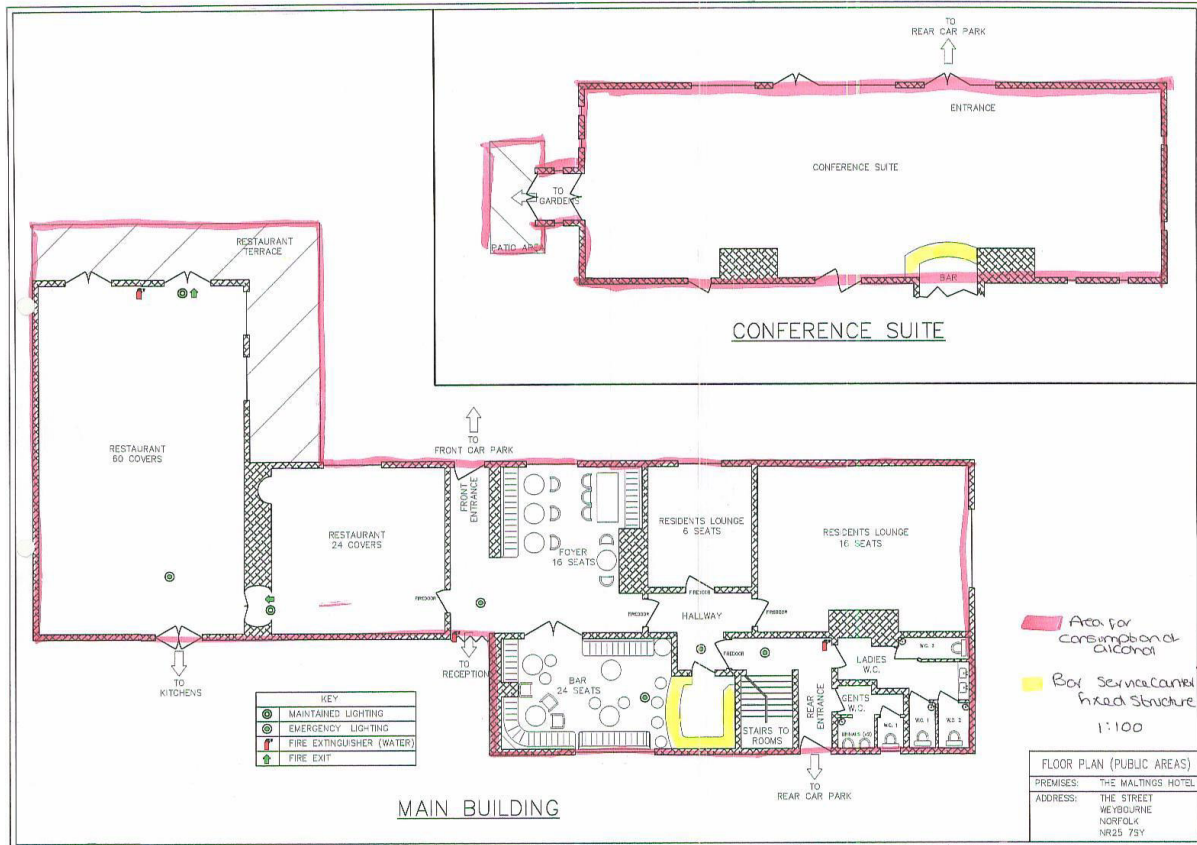
- 11 **LIH001** The hours which you are permitted to sell alcohol by your Premises Licence shall be restricted on the following days:* Good Friday 12 noon - 22.30 hours only* Christmas Day 12 noon - 22.30 hours only* New Years Eve 11.00 hours - New Years Day 23.00 hours Drinking up time is 20 minutes (or 30 minutes with food) at the end of these hours.
- 12 **LIH002** Drinking up time is 20 minutes (or 30 minutes with food) at the end of these hours.
- 13 The premises is structurally adapted and bona fide used/intended to be used for the purpose of habitually providing for the accommodation of persons frequenting the premises substantial refreshment to which the sale and supply of intoxicating liquor is ancillary. This allows intoxicating drinks to be served as an accompaniment to meals until midnight on Mondays to Saturdays, and until 11.30pm on Sundays, Good Friday and Christmas Day..

Annex 3 - Conditions Attached after a Hearing by the Licensing Authority

Not applicable.

ORIGINAL

Annex 4 - Plans



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Dear Licensing

Can you please treat this a formal objection to the request for extended licensing hours at the Maltings, Weybourne.

The community feels strongly that extending the licensing hours for residents till 1am and for the general public till 12MN, and the sale of alcohol to the general public till 23.00 except Sundays, is completely unacceptable.

The premises are in the centre of a residential area in a quiet village, and noise disturbance will be acutely felt. In the summer, hotel guests will be out on the terrace and nearby residents will have the peaceful enjoyment of their homes destroyed.

Mitigation as specified by the applicant in section d, the prevention of public nuisance, are completely inadequate. It is unrealistic to expect doors and windows to remain closed and signs exhorting guests to leave quietly are totally ineffective.

On behalf of the community, I urge you to reject this application.

Thank you very much indeed.

Vbw

Victoria Holliday

Member of Council

07557054629



Data Protection Statement: I will only use any personal information provided to me to assist with your enquiry or complaint. I will only share your personal information with the council and other relevant councillors on a need to know basis. As a councillor, I am subject to the [data protection policy](#) of my council and political party. I also control data where I deal with my constituents. Your details will be deleted 1 year after your case is closed unless there is a basis in law or you consent to keeping it. You can withdraw your consent at any time. If you require me to delete your personal information, please let me know, along with a reason for requesting this.

From: Licensing <licensing@north-norfolk.gov.uk>

Sent: Monday, October 30, 2023 9:00 am

To: Cllr. Victoria Holliday <Victoria.Holliday@north-norfolk.gov.uk>

Cc: EpWest <EpWest@north-norfolk.gov.uk>

Subject: RE: LIPC09 PREMISES NEW VARIATION TO STAT AUTH WK_230098837 12_10_2023 15_47_41 224382

Dear Cllr Holiday

Thank you for your email.

The hours of opening to the public are until Midnight. The late-night refreshment is only for residents of the maltings.

On and off sales allows them to sell alcohol to be taking away. Please note the supply of alcohol is only until 23.00hrs Monday to Saturday and 22.30hr on a Sunday.

Regarding the regulated entertainment, please see below:

1. In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

Recorded Music: no licence permission is required for:

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises

from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

I do hope this is of some assistance. With regards to any noise nuisance, I have forwarded your email to our Environmental protection team.

If you have any further questions, please do not hesitate to contact us.

Kind Regards

Sarah

From: Cllr. Victoria Holliday <Victoria.Holliday@north-norfolk.gov.uk>

Sent: Thursday, October 26, 2023 6:36 PM

To: Licensing <licensing@north-norfolk.gov.uk>

Subject: Re: LIPC09 PREMISES NEW VARIATION TO STAT AUTH WK_230098837 12_10_2023 15_47_41 224382

Dear Sarah

I've just looked at this application in more detail as I see that the licensing hours are being increased from 11pm to 1am.

I also see this is for on and off the premises.

Does this mean the bar(s)/restaurants will be open for the sale of alcohol till 1 am to non residents as well as residents?

This is concerning.

Can you please detail the monitoring of noise nuisance as that is also concerning.

Thanks v much indeed.

Vbw

Victoria Holliday
Member of Council
[07557054629](tel:07557054629)

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Sat 06/01/2024 05:32

Dear Licensing

Can you please treat this a formal objection to the request for removal of conditions to the the current premises licence at the Maltings, Weybourne which are no longer necessary should the variation be approved.

My previous reasons for objection to the extended hours still still apply:

The community feels strongly that extending the licensing hours for residents till 1am and for the general public till 12MN, and the sale of alcohol to the general public till 23.00 except Sundays, is completely unacceptable.

The premises are in the centre of a residential area in a quiet village, and noise disturbance will be acutely felt. In the summer, hotel guests will be out on the terrace and nearby residents will have the peaceful enjoyment of their homes destroyed.

Mitigation as specified by the applicant in section d, the prevention of public nuisance, are completely inadequate. It is unrealistic to expect doors and windows to remain closed and signs exhorting guests to leave quietly are totally ineffective.

On behalf of the community, I urge you to reject this application.

Thank you very much indeed.

Vbw

Victoria Holliday

Member of Council

07557054629

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Fri 03/11/2023 18:55

Re Maltings Hotel, Weybourne

**North Norfolk District Council, Council Offices, Holt Road, Cromer,
Norfolk, NR27 9EN**

Dear Sirs,

It has been reported that Chestnut Inns Ltd., who are at the moment renovating 'The Maltings Hotel' in The Street, Weybourne, have requested an extension of their future Licensing from 2300 to 0100 from Monday, every night, right through to Sunday.

As a neighbour, living directly opposite the Maltings Hotel, I must object most strongly.

Should there be a wedding or such event, then an extension would be reasonable, but every night would be extremely inconsiderate.

I shall be 90 years old next year and my wife reached 90 only last month. The thought of the possibility of the noise of car doors and the voices of revellers after 2300 hours, fills us with dread.

We have thoroughly enjoyed living in this area and at this address, for over 25 years and the thought of having the last few years of our lives disturbed regularly, is extremely frightening.

Hoping you will consider our request favourably.

Yours sincerely,

Mr & Mrs R T Penrose

Sweet Briar,

The Street,

Weybourne,

NR25 7SY

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Sun 05/11/2023 10:27

Dear Sir/Madam,

I note that the Maltings Hotel have applied for an extended licence, increasing the hours to cover 2300 to 0100, seven days a week.

The hotel sits in the heart of the village and the possibility of noise up to 1am every day is not fair on those living around the hotel. There are several older residents in the vicinity as well as those with young families and people who have to go to work.

These extended hours will cause additional noise in the village as it will be open to non-residents. I also note that the application covers internal and external drinking.

I have no objection to them applying for a temporary licence for special events e.g. weddings but I do not see why they need to have these extended hours seven days a week.

I therefore object to the licensing application.

Anne Steven
South Cottage
The Street,
Weybourne
Holt
NR25 7SY
Sent from my iPad

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Mon 06/11/2023 15:09

Further to our previous exchange of emails in respect of the above application, I write to object, especially to the request for an extension from 23:00 hrs to 01:00 hrs every single night of the week and weekend and for the sale of alcohol for consumption away from the premises.

I can understand an extension for the odd wedding or similar event having a licence to 01:00hr but every night of the week would adversely affect my quality of life and enjoyment of my property having all my bedrooms on The Street Side and adjacent to The Maltings Hotel. I believe it will affect all the adjoining neighbours and it does seem incredibly inconsiderate of Chestnut Inns Ltd.

Further, is the purpose of having the license for consumption away from the premises intended so that the hotel bar operates as a form of off-license shop, where the public can role up, buy their alcohol and drive off with it? My initial thought is at what detriment to the village will additional traffic create, driving from every which which because it may be the only place to buy alcohol when the village shop, pubs and supermarkets are closed the noise of additional traffic, which is currently horrendous, banging car doors. It certainly doesn't seem to bode for peaceful village life.

I'm all for enterprise and understand that the Chesnut Inn Ltd will be looking to capitalise on their investment, but at what cost?

Please acknowledge receipt of this objection which is sent on Monday 6 November at 15:08 - before the deadline of 9 November.

Thank you

Marie Frazer

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Tue 09/01/2024 17:08

15 Balmoral Drive
Bramcote Nottingham NG9 3FU
We also own 7 Priory Wood
Weybourne NR25 7SS

Sent from [Outlook for iOS](#)

From: Licensing <licensing@north-norfolk.gov.uk>
Sent: Tuesday, January 9, 2024 3:44:39 PM
To: Cortina Newton <
Subject: RE: Application by Chestnut Inns Ltd for the extended licenses at The Maltings Hotel, The Street , Weybourne, NR25 7SY

Dear Mrs Newton

Thank you for your email, please can you provide us with your full postal address

Kind Regards

Sarah

From: Cortina Newton >
Sent: Friday, January 5, 2024 12:57 PM
To: Licensing <licensing@north-norfolk.gov.uk>
Cc: Sheila Jackson < Richard Hyam < Don PW Peacock 2
Subject: Application by Chestnut Inns Ltd for the extended licenses at The Maltings Hotel, The Street , Weybourne, NR25 7SY

You don't often get email from cortina.newton@outlook.com. [Learn why this is important](#)

Dear North Norfolk licensing,
I am responding on behalf of Priory Wood Bungalows Ltd.
We are objecting to the application for extending their licenses to 1am.
In general, we welcome the revival of a hotel in the village and, from what we know of the Chestnut Group, we expect them to be good and reflective neighbours.

We believe that in a quiet village such as Weybourne, where so little noise is heard most evenings and very seldom ever after 11 at night, maybe on a New Years Eve, this would alter the nature and culture of the village significantly.

We have no objection to an extension to say 12 at night, but 1am with the ensuing noise of clearing away or patrons leaving after 1am is too late and we feel it would be very unpopular in the village. From the Board of PWB Ltd we also fear that people coming to our site for a quiet weekend would also find such late-night opening noise irksome.

We look forward to the Maltings opening and offering an additional quality hospitality venue in Weybourne but ask that it respects the quiet nature of the village.

Mrs C Newton
Company Secretary.

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08 January 2024

Dear Sirs,

Representations made by Ralph and Mary Silver

Variation of premises license. Maltings Hotel, The Street, Weybourne, NR25 7SY

New Application: WK/230100253. Premises Licence Number LN/000001668

We own a property adjacent to the Maltings. We wish to make the following representations concerning the above licencing application.

We note:

- Applications are for dining/events up to 01.00. The hotel is situated in a residential area. Irrespective of precautions taken this is likely to cause unacceptable noise nuisance. Licenses should be restricted to an earlier time, i.e. 11.00 or 00.00.
- It is probable that Maltings Hotel will host many large gatherings (personal celebrations, business meetings, etc.) where live band/DJ amplified music may be requested. As the definition of 'Indoors' includes a tent such 'indoor' events may hosted in effect 'outside' at the discretion of the applicant.
- It is proposed that background music be allowed both indoors and outdoors till 01.00. The Licensing Act 2003 refers to background music as "music which is incidental to an activity which is not itself the provision of regulated entertainment, for example, music played in lifts or piano, music played in the background in the restaurant." I note it makes no mention of decibels. The restriction provides little comfort to residents.
- The applicant expects outside events to be very seasonal, only used in peak summer. This may be so, but businesses provide outdoor dining in spring, summer and autumn possibly with outdoor heating. Climate warming can only extend the window for such outdoors enjoyment.
- Section 12 of 18 at 'State type of activity to be authorised' - the wording is a little unclear. Outside, late night refreshment accompanied by Sonos style speakers is envisaged till 01.00. In the quiet of the night, the result would be loud voices and loud music. (& see [b] above).
- Section 11 of 13, appears to allow the hotel to act as an off-license till 0100. This could lead to much coming and going and consequent noise.

Section 16 describes the steps the measures the applicant intends to take to promote the four licensing objectives. We do not see they can ameliorate the issues raised above.

The re-opening of the hotel is welcomed. That said, we find the application too wide in effect for premises set in the middle of a residential area. We ask the Licensing Committee to take account of our above comments in considering the application.

Yours faithfully,

(Signed) Ralph Silver, Mary Silver

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Public Protection Team
North Norfolk District Council
Holt Road
Cromer
Norfolk
NR27 9EN

Fayre Lodge
The Street
Weybourne
Holt
Norfolk
NR25 7SY

8th January 2024

To the Licensing department,

Re: The Maltings, The Street, Weybourne, NR25 7SY

New variation application: WK/230098837

Having reviewed the licensing application and the documents pertaining to the above named application, I am aware that Chestnut Inns Ltd have taken into account the licensing objectives and do believe that due diligence and consideration has been considered.

My one concern is that we live in close proximity to The Maltings with limited buffering and have a young family, therefore a 01:00hr finish does not sit easily with regards to the prevention of public nuisance. Please can we ask that when reviewing the licensing application that you are mindful of our situation.

Yours sincerely

Mark & Tzaneen Cartwright

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Hi Sarah,

I have only done a review of the paperwork as a desktop exercise, as these premises are not in my area and I am not familiar with them.

From what I have noted, I would have no objections to this application.

Hope this helps.

Sue

Sue Webb

Senior Public Protection Officer



From: Commercial <Commercial@north-norfolk.gov.uk>
Sent: Tuesday, December 19, 2023 3:57 PM
To: Sue Webb <Sue.Webb@north-norfolk.gov.uk>
Subject: FW: The Maltings,The Street Weybourne . WK/230098837

From: Licensing <licensing@north-norfolk.gov.uk>
Sent: 19 December 2023 13:47
To: alcohol@homeoffice.gov.uk; Broads Authority <Broads@broads-authority.gov.uk>; Commercial <Commercial@north-norfolk.gov.uk>; Democratic Services <DemocraticServices@north-norfolk.gov.uk>; EpEast <EpEast@north-norfolk.gov.uk>; EpWest <EpWest@north-norfolk.gov.uk>; Fire (FireGYAdmin@norfolk.gov.uk) <FireGYAdmin@norfolk.gov.uk>; Norfolk Health Authority <licensingapplications@norfolk.gov.uk>; Planning Department <Planning.Department@north-norfolk.gov.uk>; 'Police - Norwich' <licensingteam@norfolk.pnn.police.uk>; Safeguarding <nscb@norfolk.gov.uk>; 'Trading Standards' <trading_standards@norfolk.gov.uk>
Cc: Carol Bye <Carol.Bye@north-norfolk.gov.uk>
Subject: The Maltings,The Street Weybourne . WK/230098837

Dear all

Please find attached application received. They had already placed a variation in but this is a new amendment to the application. The consultation date is now the 9th January 2024. Apologies our system is not allowing me to generate the statutory form.

As follows new variation details

- 1) extend licensable area to include first floor of barn/conference building
- 2) include outside courtyard area with seating for consumption of alcohol,
- 3) include the first floor bedrooms in the main hotel for consumption of alcohol looking to provide minibars in the resident rooms,
- 4) include regulated entertainment - looking to seek for the barn area
- 5) include LNR for both residents and customers,
- 6) increase the hours for sale by retail of alcohol consumption on and off.

7) Proposing to remove conditions 10, 11 & 12.

Please find attached the following,

Application form – Amended

2 new plans

Noise Management plan

Public notice- Advert to be placed in local paper.

Please kindly consult and advise of any comments.

Kind Regards

Sarah

Dear all,

I have the following suggested conditions for discussion. These reflect those suggested by the applicant and those within the model pool.

My area of concern is the playing of music outdoors – it is recommended that the hours for music and type of speakers are controlled and the applicant's aim of providing background music only for these areas is noted.

I return to work during week beginning 6 November and would be pleased to discuss or visit if this would assist.

Suggested conditions:

Outdoor amplified music shall only be played within the licensed areas on the submitted plan, as outlined in yellow.

Outdoor amplified music shall only be played between the hours of 09.00 hrs and 23.00 hours, within the licensed areas on the submitted plan, as outlined in yellow.

PN14 Prominent, clear notices shall be displayed at [all exits/in the beer garden] requesting customers to respect the needs of local residents and leave the premises and the area quietly.

PN19 The Designated Premises Supervisor or a nominated representative shall receive and respond to complaints throughout the duration of all noisy events and will have full control at all times over the sound amplification.

PN21 The specification and orientation of all speakers shall be agreed with the Licensing Authority/Responsible Authority.

PN22 A designated premises supervisor or nominated representative shall ensure that no nuisance is caused by noise emanating from the premises by implementing a Self Policing Policy which shall include sound checks inside and out.

Carol Bye

Senior Environmental Protection Officer
+441263 516209

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Group Manager Eastern
Friars Lane
GREAT YARMOUTH
NR30 2RP

North Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk
NR27 9EN

Please ask for: Sarah Palmer
Direct Dial: 0300 1231254
Email: sarah.palmer@norfolk.gov.uk
My Ref: 00008904

16 October 2023

Dear Sir

The Regulatory Reform (Fire Safety) Order 2005
With reference to – Licensing Act 2003
Premises: Maltings Hotel, The Street, Weybourne, NR25 7SY

I acknowledge receipt of the application for the above premises.

As these premises fall within the scope of the Regulatory Reform (Fire Safety) Order 2005, I would like to draw your attention to the following guidance documents:

Small and Medium Places of Assembly: This guide is for all employers, managers, occupiers, and owners of small (accommodating up to 60 people) and medium (accommodating up to 300 people) places of assembly including: Public houses; Clubs; Village halls; Community centres; Libraries; Marquees; Churches; and other places of worship or study. ISBN 13: 978 1 85112 820 4

Sleeping accommodation: This guide is for all employers and managers, it tells you about how you might comply with fire safety law, helps you to carry out a fire risk assessment and identified in general fire precautions you need to have in place.

These publications are available to download from;

<https://www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service/safety-in-your-business/business-regulations-fire/fire-safety-risk-assessment-guidance>

It is necessary where material alterations are proposed to comply with the Building Regulations 2000. In this case an application must be submitted to the Local Building Control Authority or an Approved Inspector.

Should you require any further assistance please do not hesitate to contact me on the number shown above.

Yours faithfully



Sarah Palmer
Fire Safety Officer

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NNDC Ref: IB/23/2737
Date: 3rd January 2024

Registered: 21st December 2023

Licensing
NNDC
Holt Rd
Cromer
NR27 9EN

Proposal: Application to vary a premises licence (consultation by Licensing)

Location: Maltings Hotel, The Street, Weybourne, Holt, Norfolk, NR25 7SY

Dear Licensing

I write in response to your consultation request received on 21st December 2023 in respect of the above proposed variation to a premises licence.

The planning history for the site shows that the group of former brewery buildings were converted to a small country hotel in the 1970s. The most recent planning permission (PF/21/2591) granted in August 2022, allows for extensions and alterations to the hotel to form additional guest and staff bedrooms, a new commercial kitchen and car park, amongst other things.

A number of objections to that application were received which included concerns relating to noise nuisance from comings and goings of people and, the fact that the courtyard would be a major gathering place. There are however, no conditions attached to the planning permission relating to hours of use or the use of the courtyard.

Whilst it is noted that there are residential properties in fairly close proximity, given the above and assuming the effect on the amenities of their occupiers would be considered as part of the licensing application, the local planning authority have no objections to the application.

Yours sincerely

Mr Darryl Watson
Team Leader (Development Management)

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Dear licensing team,

This email confirms police have received the application to vary the premises licence at the above premises.

With the conditions offered to support the licensing objectives, there are no police objections.

Chris Brooks

Licensing Officer

Norfolk Constabulary

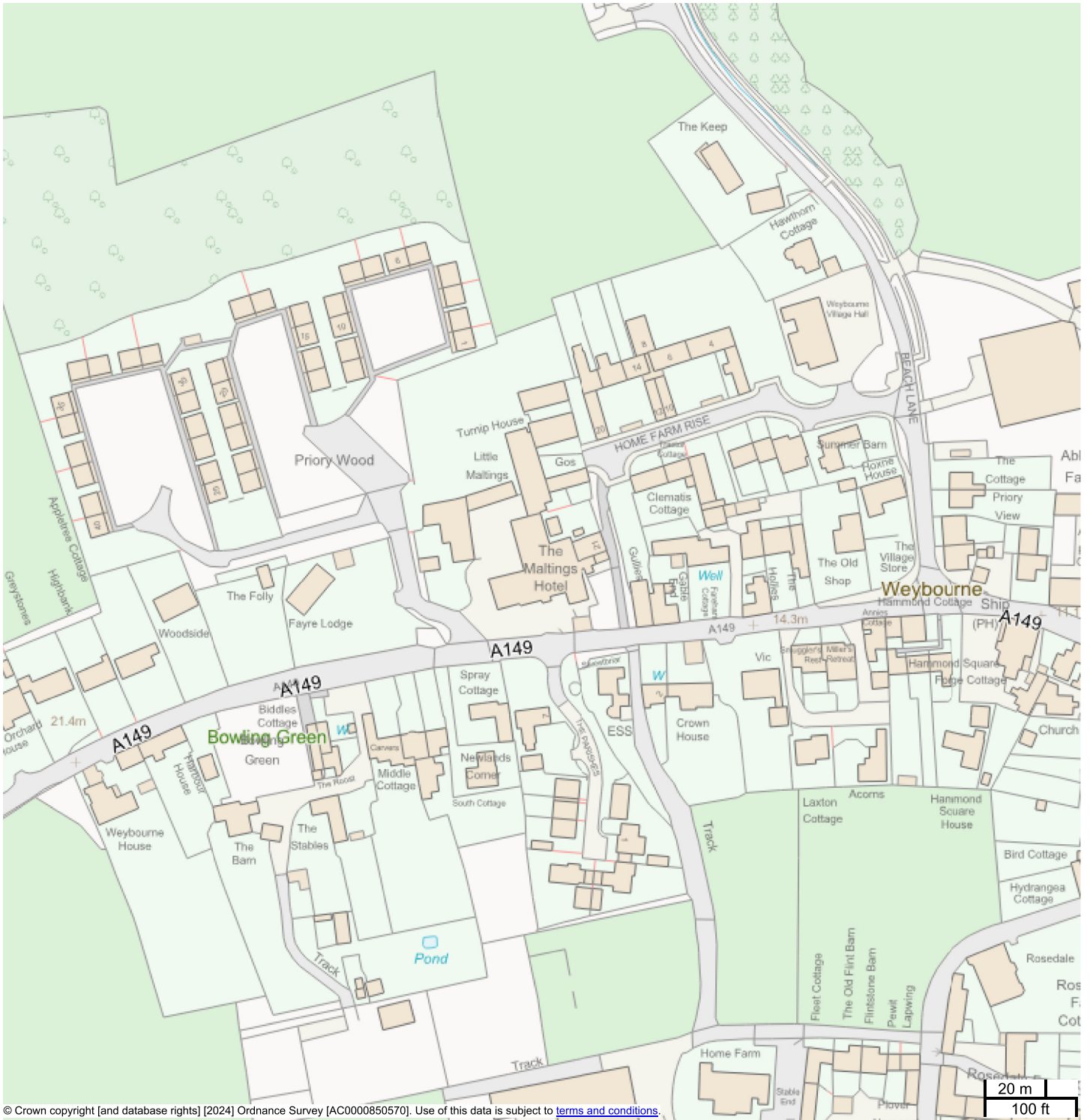
Building 8, OCC,

Wymondham, NR18 0WW.

Mobile 07825 582890

Tuesday-Friday 08-16hrs

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WK/230098837 - Variation to Premises Licence - The Maltings Hotel, The Street, Weybourne

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Agenda Item 6

Licensing Sub Committee		
Author's Title	Public Protection Manager	
Are there back ground papers	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Exempt	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Ward(s) affected?		
Responsible Members	Cllr P Fisher – Chairman Licensing Committee Cllr C Ringer – Portfolio Holder (Licensing)	
Contact Officer	Licensing Team	
E-mail address		
Telephone number	01263 516291	
Are there Non Electronic Appendices	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
List of Background Papers and Appendices	North Norfolk District Council Licensing Policy Statutory Guidance issued by the Home Office Appendices to the report containing copies of correspondence from Responsible Authorities and Other Persons Application and Current Application Form	

This report has been subject to the following processes:

Consultation with:		
Head of Financial Services (S151 Officer)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not apt
Solicitor to the Council/Legal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not apt
Others:	Head of Environmental Health	

File Location:	M3 Database WK/230098542
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Application for a new Premises Licence - Wild Fields Events Ltd, Grounds of Raynham Estate, Swaffham Road, East Raynham, Norfolk, NR21 7EP

- Summary:** This is an application for a new Premises Licence
- Conclusions:** That Members consider and determine the case from the written and oral information provided.
- Recommendations:** That Members consider and determine this case

Cllr P Fisher – Chairman
Licensing Committee

Ward(s) affected: East Raynham

Contact Officer, telephone
number, and e-mail:

Nicky Davison

01263 516291

nicky.davison@north-norfolk.gov.uk

1. Jurisdiction

- 1.1. North Norfolk District Council is the Licensing Authority under the Licensing Act 2003 in respect of Premises licences for the sale of alcohol or regulated entertainment. Where a valid application for a premises licence or variation is received and relevant representations are made, before determining the application, the authority must hold a hearing to consider the case.
- 1.2. The four licensing objectives to be considered when determining the application, and relevant representations, are:
- a. the prevention of crime & disorder
 - b. public safety
 - c. the prevention of public nuisance, and
 - d. the protection of children from harm

2. The Application

- 2.1 Wild Fields Events Ltd has made an application for a new Premises Licence for premises at the grounds of Raynham Estate, Swaffham Road, East Raynham, NR21 7EP. The application form, the applicants proposed licence conditions, event management plan and the sound control strategy can be seen in **Appendix A**.

- 2.2 The plan of the premises, to which this application relates, can be seen in **Appendix B**. A large A1 size copy of this plan will be available at the Licensing Sub-Committee Hearing.
- 2.3 The premises comprises the external areas of the Raynham Hall estate including the Walled Garden.
- 2.4 The premises currently has the benefit of two premises licences for separate areas of the estate which are held by the current owner of the premises Lord Thomas Raynham. A copy of these premises licences with references LN/000011696 which was issued on 15 May 2017 for the Walled Garden at Raynham Hall and LN/000012103 which was issued on 02 May 2018 for the Old Park and East Raynham Hall can be seen in **Appendix C**.
- 2.5 The applicant is seeking permission to operate for five event days each calendar year between 1 June and 15 September for the use of Wild Fields Festival. It is intended for the event to have no more than 9,999 people in attendance at any one time. The first planned Wild Fields Festival is scheduled for 15 – 19 August 2024.
- 2.6 The licensable activities being sought in this application are as follows:

Licensable activity	Days	Times
Opening Hours	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	00:00 – 14:00 - 14:00 – 00:00 00:00 – 00:00 00:00 – 00:00 00:00 – 00:00 00:00 – 00:00
Films	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	- - 18:00 - 00:00 18:00 - 00:00 10:00 - 05:00 10:00 - 05:00 10:00 - 00:00
Live Music	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	- - 18:00 - 23:00 11:00 - 23:00 11:00 - 02:00 11:00 - 02:00 11:00 - 23:00

Recorded Music	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	- - 18:00 - 02:00 11:00 - 02:00 11:00 - 05:00 11:00 - 05:00 11:00 - 05:00
Entertainment Similar to E/F/G	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	- - 14:00 - 23:00 14:00 - 23:00 11:00 - 00:00 11:00 - 00:00 11:00 - 00:00
Late Night Refreshment	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	- - 23:00 - 02:00 23:00 - 02:00 23:00 - 05:00 23:00 - 05:00 23:00 - 05:00
Sale of Alcohol for consumption On Premises	Monday Tuesday Wednesday Thursday Friday Saturday Sunday	- - 14:00 - 02:00 11:00 - 02:00 11:00 - 05:00 11:00 - 05:00 11:00 - 05:00

3. Conditions

3.1 The premises licence is subject to the following mandatory conditions:

- a. **LIP001** No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
- b. **LIP002** Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- c. **LIP003** Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to carry out a security activity; each such individual must be licensed by the Security Industry Authority.

- d. **LIP004** Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.
- e. **LIP006**
- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- f. **LIP008** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- g. **LIP009**
- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- i. **LIP010** The responsible person shall ensure that:
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25ml or 35ml; and
 - iii) still wine in a glass: 125ml; and
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- j. **LIP011** A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

3.2 The licence will be subject to the following conditions which are consistent with the operating schedule:

- a. The maximum licensed capacity of the premises including staff, contractors, artists, and performers shall be 9,999 persons at any one time.
- b. The licence shall apply for up to 5 event days over one weekend between 01 June to 15 September in each calendar year. In 2024, the applicable dates shall be Wednesday, August 14th to Sunday August 18th.
- c. All conditions set out in the proposed licence conditions submitted by the applicant document reference WFF-PLC-2024 Rev 1 or an updated version of this document, including the relevant

appendices, agreed with the Licensing Authority/Responsible Authority.

- d. At least 12 Weeks prior to any event, the Premises Licence holder will produce a draft Event Management & Operation Plan (EMOP) with appendices containing detail appropriate to the Event. All plans to be agreed with the Licensing Authority/Responsible Authority. These will include;
 - i. A detailed Site Plan
 - ii. Crowd Management Plan
 - iii. Alcohol management plan
 - iv. Details surrounding ingress and egress management arrangements
 - v. Sound Management Plan
 - vi. Security Operation Plan
 - vii. Event Safety Plan (including evacuation details)
 - viii. Event risk assessment
 - ix. Safeguarding of Children & Vulnerable Persons Policy
 - x. Transport and Traffic Management arrangements
 - xi. Medical Management Plan
 - xii. Extreme Weather Contingency Plan
 - xiii. Details surrounding Waste & Sustainability arrangements
 - xiv. Agency Contact Details
 - xv. Details surrounding Signage and Lighting provisions

- e. **LICD15** Any person selling or supplying alcoholic drink under the authority of a personal licence holder will ask for a photo ID proof of age where they have reason to suspect that the individual may be under 25 years of age.

4. Representations from Responsible Authorities

- 4.1 Section 13(4) of the Act defines the 'Responsible Authorities' as the statutory bodies that must be sent copies of an application. Representations made must relate to the licensing objectives.
- 4.2 The following comments have been received from the Responsible Authorities and can be seen in **Appendix D**:

Responsible Authority	Comments	Date
Planning Dept	Out of time response received.	10/11/2023

Responsible Authority	Comments	Date
EH - Environmental Protection	Objection on Public Nuisance grounds Objection withdrawn	11/10/2023 12/12/2023
EH - Licensing	No objection subject to the supporting documentation and conditions provided and the engagement with the EH Environmental Protection team and the NNSAG. I note some Appendices from the Event Management Plan are to be confirmed.	26/10/2023
Primary Care Trust, N C C	Nil response	
Norfolk Safeguarding Childrens Board	Nil response	
Trading Standards Service	Nil response	
Norfolk Fire Service	Application acknowledged and referral to guidance documents: Open Air Events and Venues and A guide to making your small paying guest accommodation safe from fire	05/10/2023
EH - Commercial	Nil response	
Licensing Team Norfolk Constabulary	With those conditions offered in the application to promote the licensing objectives there are no police objections.	25/10/2023
Home Office (Immigration Enforcement)	Nil response	

4.3 The Councils Senior Environmental Protection Officer has had constructive discussions with the applicant's appointed acoustic consultant and is satisfied that the consultant would be expected to produce a professional plan to address noise issues. It is recommended that agreement of a suitable outline

sound management at an early stage, with further details to be added in advance of the event. Following these discussions, the Environmental Protection objection was subsequently withdrawn.

5. Representations from Other Persons

- 5.1 Section 17(5) of the Act describes other persons as persons who live, or are involved in business, in the relevant licensing authority's area and who are likely to be affected by it. Representations made must relate to the licensing objectives.
- 5.2 There has been one representation received from other persons concerning this application. Copies of all the correspondence is attached for information. The relevant issues raised has been that of public nuisance and crime and disorder. A number of supporting documents and information have been provided to the other person which addresses the concerns raised in the representation. The other persons has since confirmed that after reviewing the documentation provided, they wish for their objection to remain. See the table below and all communication with the other person in **Appendix D**.

Representations from Other Persons

Name	Representation	Date
Objection 1 Mr D Owens	Prevention of Public Nuisance and Prevention of Crime and Disorder	01/11/2023
	Objection to remain	14/01/2024

6. Notices

- 6.1 The applicant is responsible for advertising the application by way of a notice in the specified form at the premises for not less than 28 consecutive days and in a local newspaper. The Public Notice appeared in the Dereham Times on the 05 October 2023. Notices were posted and displayed around the premises, where there is public access, until 02 November 2023.

7. Plans

- 7.1 A location plan showing the general location of the premises is attached at **Appendix E**.

8. North Norfolk District Council Licensing Policy

- 8.1 The current Statement of Licensing Policy was approved by Council on 17 November 2021 and became effective on 31 January 2022 and the following extracts may be relevant to this application:

3.0 Main Principles

- 3.1 Nothing in the 'Statement of Policy' will:

- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits, and/or
- override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act

3.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions that are attached to licences, certificates will be focused on matters which are within the control of individual licensee or club, i.e. the premises and its vicinity.

3.3 Whether or not incidents can be regarded as being 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case. In dispute, the question will ultimately be decided by the courts. When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned.

3.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. In this respect, the Council recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:

- planning and environmental health controls
- ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments
- designation of parts of the District as places where alcohol may not be consumed publicly
- regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk; confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder or excessive noise from the premises
- the power of the police, other responsible authority or a local resident or business or District Councillor to seek a review of the licence or certificate

4 Crime and Disorder

4.1 The Council acknowledges that the Police are the main source of advice on crime and disorder.

4.2 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems. The Council will expect Operating Schedules to satisfactorily address these issues from the design of the premises through to the daily operation of the business.

5 Public Safety

5.1 Licence holders have a responsibility to ensure the safety of those using their premises, as part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety included the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning.

5.2 A number of matters should be considered in relation to public safety, these could include;

- Fire safety
- Ensuring appropriate access for emergency services such as ambulances
- Good communication with local authorities and emergency services
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits
- Ensuring the safety of people when leaving the premises (for example through the provision of information on late-night transportation)
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles
- Ensuring appropriate limits on the maximum capacity of the premises; and
- Considering the use of CCTV

5.3 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. The Council expects applicants to consider, when making their application, which steps it is appropriate to take to promote the public safety objective and demonstrate how they will achieve that.

6 Prevention of Public Nuisance

6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances

impacting on people living, working or sleeping in the vicinity of the premises.

6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken of the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues. Applicants are advised to seek advice from the Council's Health and Pollution Enforcement Officers before preparing their plans and Schedules.

6.3 The Council will consider attaching Conditions to licences and permissions to prevent public nuisance, and these may include Conditions drawn from the Model Pool of Conditions relating to 'Public Nuisance'.

7 Prevention of Harm to Children

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

10 Standard Conditions

10.1 Conditions attached to licences or certificates will be tailored to the individual style and characteristics of the particular premises and events concerned.

10.2 However, where considered appropriate, and necessary for the promotion of the Licensing Objectives, the Council will consider attaching Conditions drawn from the relevant Model Pools of Conditions and from any published Local Pool of Conditions

9. Guidance Issued under section 182 of the Licensing Act 2003

- 9.1 The current Guidance was issued by the Home Office in December 2023 and offers advice to Licensing authorities on the discharge of their functions under the Licensing Act 2003.
- 9.2 The following extracts may be relevant to this application and assist the panel:

Licensing conditions – general principles

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must”, “shall” and “will”, is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met,
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

Each application on its own merits

1.17 Each application must be considered on its own merits and in accordance with the licensing authority’s statement of licensing policy; for example, if the application falls within the scope of a cumulative impact policy. Conditions attached to licences and certificates must be tailored to the individual type, location and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on

premises where there is no need for such conditions. Standardised conditions should be avoided and indeed may be unlawful where they cannot be shown to be appropriate for the promotion of the licensing objectives in an individual case

Crime and Disorder

2.1 Licensing Authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

Public Safety

2.7 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

2.8 A number of matters should be considered in relation to public safety. These may include:

- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances;

- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).

Public Nuisance

2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded

music may not be enforceable in circumstances where the entertainment activity itself is not licensable (See Chapter 15). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues.

2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.

2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11pm and 8am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.

2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area or that, if they wish to smoke, to do so at designated places on the premises instead of outside and to respect the rights of people living nearby to a peaceful night.

7 Prevention of Harm to Children

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

Determining applications

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

Relevant, Vexatious and Frivolous Representations

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority’s determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

Conditions attached to Premises Licences

10.2 Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence, which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided.

10.3 There are three types of condition that may be attached to a licence or certificate: proposed, imposed and mandatory. Each of these categories is described in more detail below

Proposed Conditions

10.4 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.

10.5 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention

Imposed Conditions

10.8 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. This provision also applies to minor variations.

10.9 It is possible that in some cases no additional conditions are appropriate to promote the licensing objectives.

Proportionality

10.10 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

Hours of trading

10.13 The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which the premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application.

10.15 Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

Overview of circumstances in which entertainment activities are not licensable

16.6 As a result of deregulatory changes that have amended the 2003 Act, no licence is required for the following activities:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for an event between 08.00 and 23.00 on any day, provided that those present do not exceed 1000.
- Boxing or wrestling entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that does not have a licence, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non- residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

10. Determination

- 10.1 The Sub Committee are requested to consider the application, representations, and determine this application.
- 10.2 When considering this application, the Sub Committee will need to have regard to the North Norfolk District Council Licensing Policy and to statutory guidance under the Licensing Act 2003 issued by the Secretary of State
- 10.3 In determining the application for a Premises Licence the Sub Committee may take the following actions:
 - a. Grant the application
 - b. Grant the application subject to conditions relevant to the promotion of the licensing objectives
 - c. Refuse the application
- 10.4 This application must be determined and notified to the applicant within 5 working days from the conclusion of the hearing. Reasons for the Panel's decision must be given as both the applicant and objectors have a right of appeal against that decision to the Magistrates Court.
- 10.5 There is a right of appeal to the decision of the Sub Committee to the Magistrates court within 21 days.

Appendices:

- A. Copy of Application
- B. Plan of Premises
- C. Copies of current Premises Licences
- D. Letters/emails of objection or support from Responsible Authorities/ 'Other Persons'

E. Location Plan

Background Papers:

1. The Licensing Act 2003
2. North Norfolk District Council Statement of Licensing Policy (approved 17 November 2021)
3. Guidance issued under section 182 of the Licensing Act 2003 (December 2023)
4. The Legislative Reform (Entertainment Licensing) Order 2014

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Licensing Team
 North Norfolk District Council
 Council Offices
 Holt Road
 Cromer
 Norfolk
 NR27 9EN

Reference number

(office use only)

Schedule 2

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance booklet.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I / We WILD FIELDS EVENTS LTD apply for a
 (Insert name(s) of applicant)
premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description (Grounds of) Raynham Estate East Raynham	
Post town Fakenham	Post code NR21 7EP
Telephone number of Premises (if any) N/A	

Non-domestic rateable value of premises

£ 0

(This can be obtained from the Valuation Office website www.voa.gov.uk)

Part 2 – Applicant Details

In state whether you are applying for a premises licence as

Please tick ✓

a) An individual or individuals*	<input type="checkbox"/> Please complete Section A
b) A person other than an individual* <ul style="list-style-type: none"> i. as a limited company ii. as a partnership iii. as an unincorporated association iv. other (for example a statutory corporation) 	<input checked="" type="checkbox"/> Please complete Section B <input type="checkbox"/> Please complete Section B <input type="checkbox"/> Please complete Section B <input type="checkbox"/> Please complete Section B
c) A recognised club	<input type="checkbox"/> Please complete Section B
d) A charity	<input type="checkbox"/> Please complete Section B
e) The proprietor of an educational establishment	<input type="checkbox"/> Please complete Section B
f) A Health Service Body	<input type="checkbox"/> Please complete Section B
g) An individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	<input type="checkbox"/> Please complete Section B
ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/> Please complete Section B
h) The Chief Officer of Police of a police force in England and Wales	<input type="checkbox"/> Please complete Section B

* If you are applying as a person described in (a) or (b) please confirm:

▪ I am carrying on or proposing to carry on a business which
Involves the use of the premises for licensable activities; or

Please tick ✓ yes

▪ I am making the application pursuant to a

○ statutory function or

○ A function discharged by virtue of Her Majesty's prerogative

SECTION A – INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title
(please state)

Surname

First names

Date of Birth

Nationality

I am 18 years old or over Yes

Current residential address if different from premises address

<input type="text"/>	
Post Town:	Postcode:

Daytime contact telephone number

E-mail address (optional)

Second individual applicant (if applicable)

Mr Mrs Miss Ms Other title
(please state)

Surname

First names

Date of Birth

Nationality

I am 18 years old or over Yes

Current residential address if different from premises address

<input type="text"/>	
Post Town:	Postcode:

Daytime contact telephone number

E-mail address (optional)

Section B – OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name WILD FIELDS EVENTS LTD
Address The Hat Factory, 166-168 Camden Street, London NW1 9PT
Registered number (where applicable) 15042296
Description of applicant (for example, partnership, company, unincorporated association etc) Company
Telephone number (if any) tbd
E-mail address (optional) ben@wildpaths.co.uk; emma@atcmanagement.com,

Part 3 – Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
1	4	0	8	2	0	2	4

If you wish the licence to be valid only for a period, when do you want it to end?.....

Day		Month		Year			

Please give a general description of premises (please read guidance note 1)

It is proposed that the Premises Licence will authorise up to 5 event days each calendar year between 1 June and 15 September.

Each year notice of the proposed event days for that year will be provided by the Premises Licence Holder (PLH) to the Licensing Authority and the Police at least 3 months prior to the first event day.

The Premises Application is for use by Wild Fields Festival [working title] at the Premises.

The Premises is formed of grassed parts of The Raynham Estate as outlined on the attached site plan ("Site"). While variations may be made to the site layout as guest numbers increase, the Site perimeter is not expected to change.

If 5,000 or more people attend the premises at any one time, please state the number expected to attend.

9,999

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick any that apply

- a) Plays (if ticking yes, fill in **Box A**).....
- b) Films (if ticking yes, fill in **Box B**).....
- c) Indoor sporting events (if ticking yes, fill in **Box C**).....
- d) Boxing or wrestling entertainment (if ticking yes, fill in **Box D**).....
- e) Live music (If ticking yes, fill in **Box E**).....
- f) Recorded music (if ticking yes, fill in **Box F**).....
- g) Performances of dance (if ticking yes, fill in **Box G**).....
- h) Anything of a similar description to that falling within e,f or g (if ticking yes, fill in **Box H**)...

Provision of late night refreshment (if ticking yes, fill in **Box I**).....

The supply of hot food or hot drink to the public for consumption on or off the premises between 11.00pm and 5.00am.

Supply of alcohol (if ticking yes, fill in **Box J**).....

IN ALL CASES PLEASE COMPLETE BOXES K, L AND M

Box A Plays Standard days and timings (Please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors					
					Outdoors					
					Both					
Day	Start	Finish	<u>Please give further details here</u> (read guidance note 4) <u>State any seasonal variations for performing plays</u> (read guidance note 5) <u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (read guidance note 6)							
Mon										
Tue										
Wed										
Thur										
Fri										
Sat										
Sun										
Box B Films Standard days and timings (Please read guidance note 7)							Will the exhibition of films take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors	
									Outdoors	
					Both	✓				
Day	Start	Finish	<u>Please give further details here</u> (read guidance note 4) Please see suggested conditions attached <u>State any seasonal variations for exhibition of films</u> (read guidance note 5) <u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (read guidance note 6)							
Mon										
Tue										
Wed	18:00	00:00								
Thur	18:00	00:00								
Fri	10:00	05:00								
Sat	10:00	05:00								
Sun	10:00	00:00								

Box C Indoor sporting events Standard days and timings (Please read guidance note 7)					
Day	Start	Finish	<u>Please give further details here</u> (read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
			<u>State any seasonal variations for indoor sporting events</u> (read guidance note 5)		
Fri					
			<u>Non standard timings. Where you intend to use the premises for the indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick <input type="checkbox"/> (Please read guidance note 3)		
Box D Boxing or wrestling entertainment Standard days and timings Please read guidance note 7)			Indoors		
			Outdoors		
			Both		
Day	Start	Finish	<u>Please give further details here</u> (read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (read guidance note 5)		
Fri					
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun			Page 137		

Box E Live music Standard days and timings (Please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	Please give further details here (read guidance note 4) Please see suggested conditions attached State any seasonal variations for the performance of live music (read guidance note 5) Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Mon					
Tue					
Wed	18:00	23:00			
Thur	11:00	23:00			
Fri	11:00	02:00			
Sat	11:00	02:00			
Sun	11:00	23:00			

Box F Recorded music Standard days and timings (Please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors					
					Outdoors					
					Both	✓				
Day	Start	Finish	Please give further details here (read guidance note 4) Please see suggested conditions attached State any seasonal variations for playing recorded music (read guidance note 5) Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)							
Mon										
Tue										
Wed	18:00	02:00								
Thur	11:00	02:00								
Fri	11:00	05:00								
Sat	11:00	05:00								
Sun	11:00	05:00								
Box G Performance of dance Standard days and timings (Please read guidance note 7)							Will the performance of dance take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors	
							Outdoors			
				Both						
Day	Start	Finish	Please give further details here (read guidance note 4) State any seasonal variations for performance of dance (read guidance note 5) Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)							
Mon										
Tue										
Wed										
Thur										
Fri										
Sat										
Sun										

Box H Anything of a similar description to that falling within e, f or g Standard days and timings (Please read guidance note 7)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
Mon				Outdoors	✓
				Both	
			<u>Please give further details here</u> (read guidance note 4)		
Tue			Please see suggested conditions attached		
Wed	14:00	23:00	<u>State any seasonal variations for entertainment of a similar description to that falling within e, f or g</u> (read guidance note 5)		
Thur	14:00	23:00			
Fri	11:00	00:00	<u>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within e, f or g at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11:00	00:00			
Sun	11:00	00:00			

Box 1 Late night refreshment Standard days and timings (Please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (Please read guidance note 3)		Indoors					
					Outdoors					
					Both	<input checked="" type="checkbox"/>				
Day	Start	Finish	<u>Please give further details here</u> (read guidance note 4) Please see suggested conditions attached							
Mon			<u>State any seasonal variations for the provision of late night refreshment</u> (read guidance note 5)							
Tue										
Wed	23:00	02:00								
Thur	23:00	02:00								
Fri	23:00	05:00					<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat	23:00	05:00								
Sun	23:00	05:00								

Box K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

Type text here

NA

Box L Hours premises are open to the public Standard days and timings (Please read guidance note 7)			<u>State any seasonal variation</u> (read guidance note 5)
Day	Start	Finish	
Mon	00:00	14:00	Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6)
Tue			
Wed	14:00	00:00	
Thur	00:00	00:00	
Fri	00:00	00:00	
Sat	00:00	00:00	
Sun	00:00	00:00	

M Describe the steps you intend to take to promote the four licensing objectives

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

The attached EMP and Site plan have been written and designed to ensure the event is delivered in a safe and secure manner, at all times considering licensing objectives.
The appointment of a reputable bars contractor ensures that those objectives, and our own, will be met at all times.
The bars on Site shall have a dedicated bar manager or supervisor and team who shall be conversant with the requirements and responsibilities for the sale of alcohol and shall be given written designation of their responsibilities.
The dedicated bar manager or supervisor for the bars shall directly brief, instruct, monitor and support their staff in ensuring the requirements of the Licensing Act 2003 are adhered to at all times.
Please see also the attached proposed licencing conditions document.

b) The prevention of crime and disorder

The organisers, in consultation with Norfolk Police and the appointed security and stewarding contractor will put in place such plans as necessary to prevent crime and disorder.
These plans will include such plans as necessary to control the ingress and egress of the large volume of persons attending the event, and will include the deployment of a highly visible security and stewarding team for the duration of the event, including build and break phases.
The DPS shall close bars serving alcohol in the event of any serious breach of the licensing objectives or if so requested by an authorised licensing officer, and there will be no drinks promotions available (eg 2-for-1 sales)

c) Public safety

The appointment of a reputable security and stewarding company, and similarly reputable Event Safety consultant, alongside the event safety plans that they will prepare and implement, will help us to deliver an event that is safe for all guests, staff, artists and contractors.
All temporary structures will be lit internally, and adequate temporary public lighting will be present on the site when necessary.
All emergency exits, toilets and first aid posts shall be clearly indicated, such that they are visible from all parts of the licensed area.
Appendices to the EMP will further include an emergency crowd management plan

d) The prevention of public nuisance

All activity within the licensed area will be appropriately managed with security and stewards. A pre-agreed level of stewarding and SIA accredited security personnel will have a designated responsibility to maintain a safe environment for members of the public attending the event. The organiser will ensure that security and bar staff are trained to recognise and monitor customer intoxication and refuse service to customers who have consumed too much alcohol. Staff will also be trained to handle and diffuse difficult situations in line with the festival pre-agreed security procedures.
The organiser will encourage vigilance among staff to supervise customers in all parts of the premises and will employ sufficient staff to manage the number of people in any one area. An agreed noise level will be set prior to the event, with the agreement of SAG and Public Protection, which shall be monitored by an appointed accredited consultant throughout the duration of the event.

e) The protection of children from harm

The organisers are committed to the responsible and legal sale of alcohol and do not tolerate provision of alcohol to underage persons.
The contracted bar operator is required to make an undertaking to enforce Challenge 25 policy for all sales of alcohol, requiring approved photographic ID.
The security and event team will maintain vigilance for instances whereby alcohol is purchased by adults for supply to underage persons and if witnessed this will be considered grounds for ejection.
Organisers will implement a Safeguarding of Children and Vulnerable Persons Policy which will include provisions if a child or vulnerable person is found or reported missing.

CHECKLIST

Please tick to indicate agreement

- I have made or enclosed payment of the fee
- I have enclosed a plan of the premises.....
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements or my application is not completed correctly, my application will be rejected.....
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures

Please read guidance note 11

Signature of applicant (the proposed current premises licence holder) or applicant’s solicitor or other duly authorised agent. (See guidance note 12) **If signing on behalf of the applicant please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
--------------------	---

Signature *Benja*

Date 18/09/23

Capacity Director

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (Please read guidance note 13) **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Contact name (where not previously given) **and postal address for correspondence associated with this application** (please read guidance note 14)

Ben Street 20 Bishop Pelham Court	
Post Town: Norwich	Postcode: NR4 6RS

Daytime contact telephone number

E-mail address (optional)

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;

- any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,

- evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
- evidence that the European Economic Area national has a right of [permanent residence in the UK](#) or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

All activity within the licensed area will be appropriately managed with security and stewards. A pre-agreed level of stewarding and SIA accredited security personnel will have a designated responsibility to maintain a safe environment for members of the public attending the event. The organiser will ensure that security and bar staff are trained to recognise and monitor customer intoxication and refuse service to customers who have consumed too much alcohol. Staff will also be trained to handle and diffuse difficult situations in line with the festival pre-agreed security procedures.

The organiser will encourage vigilance among staff to supervise customers in all parts of the premises and will employ sufficient staff to manage the number of people in any one area. An agreed noise level will be set prior to the event, with the agreement of SAG and Public Protection, which shall be monitored by an appointed accredited consultant

Event Management Plan

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Doc No:	WFF-EMP-2024 Rev 1

Revision	Date	Details	By	Approved
1	13/07/23	Issued for Approval	CM	BS

Document:	Event Management Plan	Doc. No:	WFF-EMP-2024
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1. Event Overview

1.1. About the Event

“A socially conscious festival showcasing the very best in music, wellness, food and drink”

Wild Fields is set to take place at the beautiful Raynham Hall Estate in North Norfolk from the 15th - 18th August 2024

A whole new breed of festival, showcasing the best new music from across the genre spectrum and pairing it with woodland dining, immersive performance and wellness experiences

Wild Fields will look to incorporate elements of a showcase festival, highlighting ground-breaking new acts, hosting stage takeovers and collaborating with a host of regional and national partners.

There'll be a focus on green initiatives and sustainability - working with innovative travel partners, waste management teams, merch providers and power suppliers. This narrative will permeate through the heart of the festival and into the workshops, panels and wellness experiences on offer (working with a variety of notable practitioners).

“We’ve always looked to cultivate a sense of inclusivity, providing safe spaces on site and opportunities for women, ethnic minorities and LGBTQ+ performers.”

“As proud signatories of the 50/50 Keychange Pledge we’re committed to shifting the tide within the events industry and providing platforms for a truly diverse range of festival performers.”

There'll be premium drink offerings with bars featuring some of the finest regional craft beers, hard seltzers, wines, organic soft drinks and innovative non-alcoholic concoctions!

As with the drinks, the food at Wild Fields will have a focus on regional excellence with the best traders providing a delicious alternative to the usual festival food offerings. Woodland spaces will be prepared for outdoor dining experiences and there'll be a clear lean towards plant-based dishes, with any meat or dairy being high quality and locally-sourced.

We'll offer a range of festival accommodation - from furnished yurts nestled in beautiful wild meadows to luxurious bell-tents and our serene family camping field.

And if that wasn't enough we'll look to work with outdoor arts collectives to incorporate processions, visual art and impromptu theatre to keep you entertained as you wander round the site.

Be transformed by the beauty of the Norfolk countryside, find your new favourite artist, dine like royalty and reconnect with a deep inner-peace

Relax, recharge and regenerate

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1.2. Proposed Event Timings

Date	Thursday 15/08/24	Friday 16/08/24	Saturday 17/08/24	Sunday 18/08/24	Monday 19/08/24
Overall Event					
Open	16:00				
Close					14:00
Main Stage					
Open	TBC	12:00	12:00	12:00	
Close	TBC	23:00	23:00	23:00	
Big Top					
Open	18:00	21:00	21:00	21:00	
Close	02:00	04:00	04:00	02:00	
Wood Stage					
Open	TBC	12:00	12:00	12:00	
Close	TBC	03:00	03:00	00:00	
Walled Garden Tipi (day & night programme)					
Open	TBC	09:00	09:00	09:00	
Close	TBC	04:00	04:00	02:00	
Small Tent					
Open	17:00	10:00	10:00	10:00	
Close	23:00	23:00	23:00	23:00	
Wellness Zone (Walled Garden)					
Open		09:00	09:00	09:00	
Close		21:00	21:00	21:00	
Alcohol (sold on site)					
Open	16:00	11:00	11:00	11:00	
Close	02:00	04:00	04:00	02:00	
Soundchecks (to be mutually agreed with Environmental Health)					
Open	12:00	09:00	09:00	09:00	
Close	18:00	12:00	12:00	12:00	

1.3 The Promoters

[Wild Paths](#) have been delivering events across the region (and beyond) for the last 6 years. Working with numerous collaborators from Norwich City Council to the Norfolk & Norwich Festival.

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The team deliver an annual multi-venue (city) festival **Wild Paths Festival** - featuring 22 venues, 200 + performers and a host of local and national partners. Spread over 4 days the festival sees an average attendance of around 7,750 over the course of the event.

In September 2020, amidst a turbulent backdrop for the live events sector, the Wild Paths team delivered a pioneering new, socially-distanced festival at The Norfolk Showground. Working alongside some key partners and sponsors we played host to over 30 live acts, spread over 3 stages. The Wild Paths team constructed, decorated and furnished 320 festival pods (for groups of up to 6), implemented regulated queuing and web-based ordering systems (for food and drink), enacted heightened cleaning schedules, erected sanitising stations and worked closely with the South Norfolk Council to deliver a unique, innovative and safe festival.

The event received a huge amount of positive feedback, including a notable article in NME and coverage airing on both ITV and BBC news channels.

This latest project is a joint venture with established event promoters and management and booking agency [ATC](#) - The only independent company in the industry housing event promotion, talent management, live booking, live streaming and talent services within the same group. The team have been responsible for co-founding and directing large national events such as Great Escape, Wilderness and Boardmasters Festival.

There's a wealth of experience in the planning and delivering of large scale outdoor events here.

The Promoters have also enlisted the aid of a board of seasoned event consultants to ensure Wild Fields Festival is not only safe and enjoyable for all but a resounding success that will continue for years to come.

2. About the venue

Raynham Estate has been home to the Townshend family since the 12th century. Situated in and around the village of East Raynham, the estate includes the hall itself, a walled garden, several farm buildings, a partially used church and a number of residential dwellings and business properties.

The estate is licensed to hold events in the walled garden to a capacity of 4,999, and has been host to the Cosmic Roots music and arts festival since 2018. The estate further holds its own public fireworks displays, food and drink fairs, and is a functioning wedding venue.

Around the hall are 3,700 acres of farmland, of which 600 acres are home to the estate's own herd of Aberdeen Angus cattle, and 700 are left to woodland. All the farmed and grassland are part of an environmental stewardship scheme, helping to ensure the environment is consistently enhanced and farmed in a sustainable way.

The estate falls within North Norfolk District Council (NNDC), and Raynham parish boundaries. The premises boundaries will be Swaffham Road to the East and (include) Hardmans Road to the South. North and West boundaries fall within the estate itself and will be defined to include fenced but unnamed fields.

No extensive plan of buried utilities exists currently, however the site consists of flat and slightly sloped grassed areas, intersected with graveled paths and tarmac roads and some woodland. Drainage is generally good across the site, although it is noted that the area at the bottom of the site may become waterlogged after intense and prolonged rain.

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The Estate is privately owned, with no public footpaths running through it, although as above, it is intended that Hardmans Road will be closed to the public for the duration of the event (including builds and break phase: see traffic management plan).

Nonetheless, the organisers commit to using all best endeavours to minimise disturbance to members of the public. The area is surrounded by and includes both residential and business accommodation. All works and plans must and will account for a minimisation of disturbance to these neighbours.

3. Festival Organisational Structure

3.1. Event Management Team

Role	Name	Contact Details
Event Organiser / Director	Ben Street (Wild Paths)	T: 07894204622 E: ben@wildpaths.co.uk
Co-Director	Adam Driscoll (ATC)	T: 07778263288 E: adam@atcgroupplc.com
Lead Event Consultant	Jeremy Ledlin	T: 07714721192 E: mail@jeremyledlin.com
Booking / Programming	Declan Fearon (Wild Paths)	T: Declan Fearon E: declanwpcf@gmail.com
Booking / Programming	Alex Bruford (ATC)	T: 07796942891 E: alex@atc-live.com
Marketing & Promotion	Emma Garwood (Folks)	T: 07960129799 E: emma@heyfolks.co.uk
Content / Socials	Emma Reed (Wild Paths)	T: 07580431371 E: emma.reedwpcf@gmail.com
Video (DOP & Editing)	Annu Kolthammer	T: 07817531231 E:
Website / IT	Emma Garwood (Folks)	T: 07960129799 E: emma@heyfolks.co.uk
Administration & Logistics	Charlie Miller	T: 07771737220 E: charliewpcf@gmail.com
Consultancy & Planning Assist	Lee Warren (Bauer Media)	T: 0711349311 E: leewildpaths@gmail.com
Commercial Partnerships	Niamh Ashton	T: 07769328325 E: niamhwpcf@gmail.com
Ticketing TBC	Tim Holmes (Kaboodle)	T: 07941279990 E: tim.holmes@kaboodle.co.uk
Legal & Event Consultant	Emma Stoker (ATC)	T: 07968563619 E: emma@atcmanagement.com

3.2. Event Production

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Role	Name	Contact Details
Site Manager TBC	Jackie Slade	T: 07779725053 E: jackie@js-events.co.uk
Production Manager	Declan Matwij	T: 07359141630 E:
Operations Manager	Charlie Miller	T: 07771737220 E: charliempf@gmail.com
Site Owner	Tom Raynham	T: 07780553399 E: tom@raynhamfarm.co.uk
Security TBC	Oliver Gardiner (Vespasian)	T: 07974791829 E: oliver.gardiner@vespasiasecurity.co.uk
Medical	Phillip Neal (Norfolk Event Medical Services)	T: 07917867791 E: norfolkems1@outlook.com
Bar & Food Management	Chris Howard (Floc Events)	T: 07528850808 E: kreservices@googlemail.com
Staff / Rota Management	Rodric McGregor	T: 07969988517 E: rodricmcgregor@gmail.com
Stage Manager (Lead)	Julien Beghain	T: 07366567014 E: julienbeghain@gmail.com
Sound Management TBC	Gareth Hance	T: 07977459111 E: gareth@electricstar.live
Head Engineer (Sound) TBC	Lavar Bullard	T: 07855778946 E: lavarbullard@gmail.com
Lighting/Screens & Visuals	Simon Duvall	T: 07495939796 E: simon@duvtechevents.com
Technical Assistant	Nik Booty	T: 07547539985 E: nikwildpaths@gmail.com
Fencing & Infrastructure TBC	Ideal Events	T: 07799901302 E: ideal-events@hotmail.co.uk
Water (Supply & Infrastructure) TBC	Rees Maunders (FM Events)	T: 07391988804 E: rees.maunder@fmeventservices.co.uk
Coaches / Shuttles	Big Green Coach	T: E:
Artist Liaison TBC	Hannah Barnes	T: 07825133868 E: hanawpf@gmail.com
Welfare TBC	Stevie Aluna	T: E: hello@steviealuna.co.uk
Wellness	Corrine Gardner (Zen Project)	T: E: corrine@t-z-p.com
Event WiFi (infrastructure)	Noba WiFi (James & Nick)	T: 07570311523 E: jamesc@noba.co.uk

- Pre-production on the site, to include site surveys and delivery of sufficient and appropriate services, including electric, water, broadband.
- Traffic management on and off site
- Site set-up including stages, staffing, fencing, internal circulation (vehicle and pedestrian), in association with Raynham Farm

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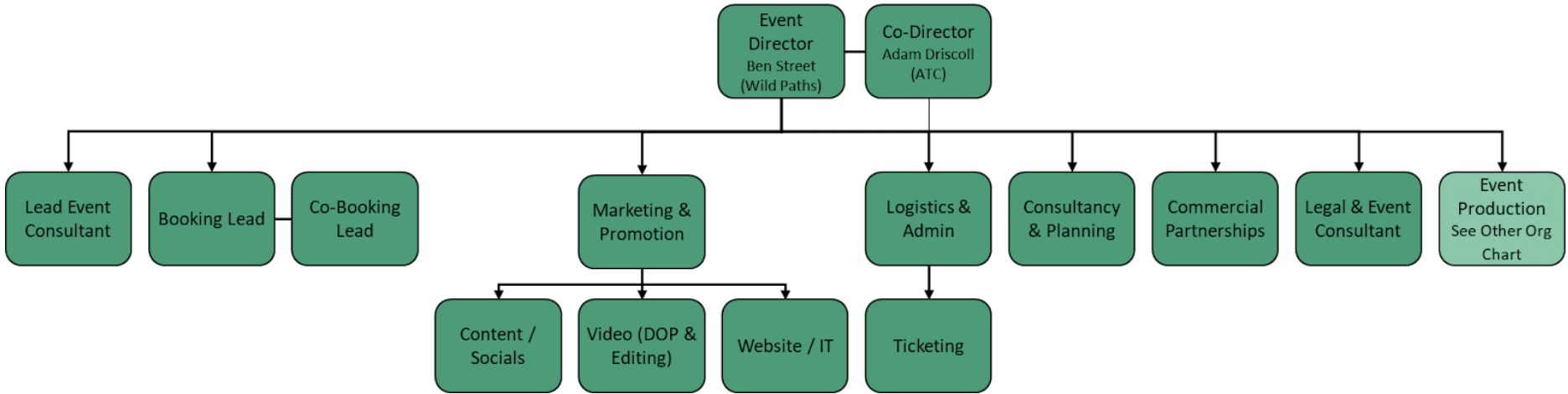
- Standards and compliance, to include fire safety, health & safety, welfare, HR, signage, premises security, due diligence and staff training.
- Hospitality provision, to include
 - Adequate camping facilities
 - Retail: Food and drink for staff and the public, consisting of bars and food outlets.
 - Toilets and showers
 - Festival information points
 - Artist liaison and hospitality
 - Accessible facilities
- Look and feel of the site, including decorative lighting, art installations, signage, staging, with input from Raynham Farm.
- Site clean-up, with sign off from Raynham Farm. For best results, potential for Raynham Farm personnel to work with ATC / Newco, at Newco's cost.

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3.3. Organogram

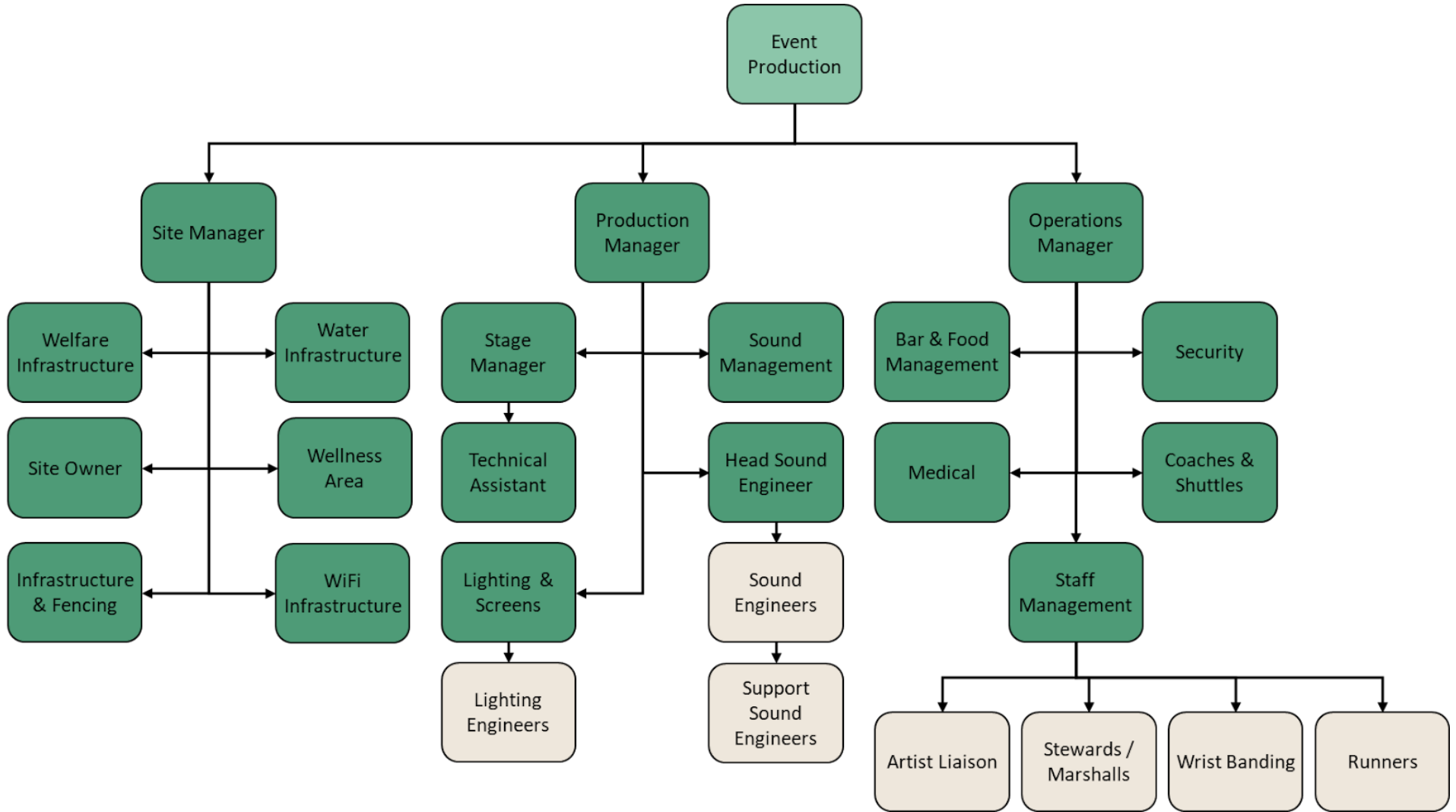
3.3.1. Event Management Team



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3.3.2. Event Production



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4. Stages & Event Areas

Stage/Area Name	Details
Main Stage	The main performance area for the event is located to the south west of the site and consists of a 16m stage structure TBC.
Big Top	A large Big Top tent (60m x 40m) located in the walled garden area with a stage (15m x 10m)
Wood Stage	A small stage located in a wooded clearing at the south east corner of the site. Access from the main arena through a gap in the tree line
Small Tent & Stage	A small stage located just off the thoroughfare that runs from general camping to the super vip glamping area - in a secluded wood clearing
Wellness Area	A stretch tent, tipi and additional bell tents located in the south west corner of the Walled Garden
Mysagarden	2 x large stretch tents with seating. 2 x large Esky bars and multiple food traders. Located in the south east corner of the main arena
Family Area	Activities and small performance tents located in the hedge-lined (sheltered) area at the north east corner of the Walled Garden
Croquet & Activity Space	Flat clearing in the wooded area between campsites and the main arena
Vendor Village	Traders & Vendors in the north west corner of the walled garden
Misc Vendors/Traders	Flanking the east & west perimeter of the main arena
Woods	Location of the Wood Stage, and paths from the main arena and VIP areas to the Walled Garden
Glamping	Contracted management of pre-built luxury tents, with dedicated sanitation
VIP Area	A hospitality area for VIP ticket holders is located behind the Main Stage with a capacity of 1,400. The area will consist of exclusive bars and food concessions (paid) as well as dedicated additional sanitation (as detailed in below)
Sponsor / Guest Area TBC	A hospitality area for artists, guests and friends of the promoters is located at the Wild Meadow Super VIP Glamping site.
Event Control Room	On the hardstanding area behind back right wall of the Walled Garden
Comms Hub/Site Office	On the hardstanding area behind back right wall of the Walled Garden
Medical Services (Emergency Services)	Situated behind the left wall of the Walled Garden (just off the emergency access road)
Welfare	Situated behind the left wall of the Walled Garden (just off the emergency access road)

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5. Access

5.1. Vehicle Access

A vehicle curfew (times and areas TBC) will be in operation within the arena.

When permitted, vehicle access to the event premises will be through a number of named gates (see site plan)

- Gate A: Weekend Camping Ticket Holders (incl. camping & glamping)
 - Off Swaffham Road, to the North East of the site
- Gate B: Services (incl. waste management)
 - Off Swaffham Road, to the South East of the site
- Gate C: Production (incl. Event, Production and Site teams, authorised vehicles only)
 - Off Hardmans Road, to the West of the site.
- Gate D: Residents and authorised vehicles only
 - At the cattle grid, by the church

Vehicular access through any other gate is strictly prohibited, although the main gate to the hall itself will be manned to allow for emergency access as required. Appendix TBC is attached detailing the traffic management plan for the event.

5.2. Pedestrian Access

Given the rural location and lack of available public transport, there is no explicit pedestrian access to the site. That said, we will be allowing drop offs by taxi, and running shuttle buses from Kings Lynn which will access the site through Gate A. Directional Stewarding for both vehicles and pedestrians will be in place on event day.

6. Health & Safety Management

6.1. Organisers H&S Statement

Through effective planning and prior safety engagement it is the intention of the event management team to;

- Minimise hazards and prevent accidents;
- Ensure the safety of the public, event staff, volunteers and the artists
- Minimise disruption to nearby residents and businesses.

This document and its appendices demonstrate the measures & precautions that the organisers will put in place to ensure the event runs smoothly and effectively.

See Appendix TBC for the Event Safety Plan and Event Risk Assessment. In addition to this, Contractor and Suppliers will have their own Risk Assessment and Method Statements relevant to their works.

In summary, to ensure a safe environment, the following key process will be followed:

6.1.1. Effective Planning

Drawing on the experience of experts in their field, the event organisers will aim to implement best practice in all areas of event production and delivery.

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6.1.2. Competent Contractors

Contractors selected are experienced and competent, they will be vetted & assessed in advance and their risk assessments and method statements will be reviewed and assessed by our safety lead prior to issuing an instruction to work.

6.1.3. Comprehensive Communication

Both prior to and during the event, the Organisers will lead by example and communicate robustly with all relevant parties, to ensure that the correct information is in the right hands. This safety culture will be reinforced on site with inductions, signage, monitoring and other communication tools to ensure buy-in and compliance.

6.1.4. Robust Enforcement

Unsafe practices will not be tolerated on site. All contractors and staff are required to maintain the standards that they have undertaken to provide. The Safest approach will always be taken.

6.2. Safety Lead

The organisers have engaged **TBC** to provide a safety consultancy service for the event.

The responsibility of safety management, including occupational safety and event safety sits with the Safety Lead of **TBC**. The Safety Lead is supported by other staff including an Event Director & Operations Manager during the construction, the event and the dismantling phases.

The Safety Lead will take specialist advice from other contractors including:

- **TBC** Crowd Management and Security
- **TBC** Structural Engineers

The Safety Management Plan, Risk Assessments and Health and Safety Policy are provided separately and referred to in the appendices.

6.3. Event Risk Assessments

An overarching Risk Assessment will be produced by the event team and reviewed and approved by the Safety Lead. The Risk Assessment will be appropriate to the dangers and the circumstances of this event.

For external contractors working at the event full Risk Assessments and Method Statements will be collected via the Accreditation for review of the Safety Lead. Contractors will only be permitted on site once they have provided approved documentation for the works carried out on site.

Whilst on-site the Safety Lead will constantly review all activity in accordance with agreed Risk Assessments and Method Statements.

Please see Appendix D for the Risk Assessment for this event.

6.4. Structural Safety

All structures on site will be subject to independent inspection and sign off by a qualified structural engineer.

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Full structural drawings and supporting calculations will be provided during the design phase of the project to allow for suitable scrutiny prior to construction.

An extreme weather management plan, including the rated wind speed for all structures on site will have been developed and will be available to the event control room

6.5. Working at height

As listed in the Event Risk Assessment, any working at height activities will be planned in advance and appropriate documentation will be reviewed and approved prior to the works taking place.

6.6. Special Effects

Strobe lighting and hazer effects may be used on some stages; signage will be displayed in these areas to inform audience members where necessary.

Stage based pyrotechnic effects, gas driven effects and lasers may be used in some performance areas. If present these will be operated by a competent contractor, and specific documentation will be provided in advance of the event.

A document with the agreed parameters for any special effects will be presented to the key MAG members for approval, including timelines for supporting safety information.

All contractors are aware that there may be a requirement for a safety demonstration on the day of the event.

7. Fire Safety

A comprehensive fire risk assessment for the event will be produced and the findings will be implemented on site. This includes:

- Provision of sufficient appropriate fire suppression equipment on site.
- Provision of sufficient signage and viable emergency exits to facilitate an evacuation of the entire site or any area or structure within it.

Appropriate management controls to ensure that fire risk is mitigated, including:

- Management of contractors and suppliers
- Management of catering concessions
- Suitable treatment of scenic elements
- Implementation of the waste management plan to prevent build-up of combustible materials
- Management of LPG installations
- Management of special effects

A dedicated team of fire-fighters will be present on all concert days to proactively monitor fire risks, and to provide a first response to outbreak of fire.

The organisers undertake to liaise with the Norfolk Fire Brigade during the planning process and to implement their recommendations.

8. Alcohol Management

A range of bars are available in the main event arena and backstage / hospitality areas.

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All bar concessions on site will be overseen by Mysabar (Floc Events), with a limited number of sponsor or partner bars.

Alcohol will be sold under the aegis of a specific premises licence for WF at Raynham Estate. The DPS for the event will be Ben Street (Wild Fields Events).

An alcohol management plan is supplied in [Appendix TBC](#) and contains full details of the licensing and management arrangements that have been developed.

9. Sound Management

Continuous amplified sound will be restricted to the hours of the event as detailed separately.

In addition, requirements for system or sound checks will be undertaken during those times permitted under the event Premises Licence.

a qualified Sound Management Consultant ([Electric Star Live - TBC](#)), will be engaged to provide specialist advice to the event and to monitor and manage the sound levels generated on site to ensure that they do not exceed those permitted by the licence.

The organisers will liaise with [Electric Star Live \(Gareth Hance\)](#) to develop a Sound Management Plan, to be provided separately as [Appendix TBC](#)

10. Communications

10.1. Radio Networks & Channels

Robust and effective communications are an essential part of the safety management at this event.

At least five radio networks will be operational on site, with the production office nominated to manage frequency allocation.

- Production radio network
- Steward radio network
- Security radio network
- Bars radio network
- Existing Police radio network

10.2. Event Control & ELT

During operational hours, the operation of the event will be overseen from the Event Office (see site plan), which will provide accommodation for key members of the event management team.

The event management team will be responsible for facilitating communication and decision making between agencies, for reacting to issues and managing contingency.

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Event Control will be operational a minimum of one hour prior to published gates times and will only stand down once the egress of the public from the event site has been completed, as notified by the Event Control Manager.

The Event Control Room will have access to radios on all networks and will act as a clearing house for cross-network messages.

All safety critical or emergency messages should be transmitted on the emergency channel 1 to call-sign ELT. Inbound non-urgent cross channel messages should be transmitted on channel 2 to the call-sign EVENT CONTROL who will log and action.

All users should wait for confirmation that their message has been received and understood.

The organisers and appointed contractors are experienced at using event radio networks to communicate. Good radio discipline is essential for effective communication; the organisers will provide training and aides-memoire to support this.

10.3. Communication Infrastructure

Given the scale of the event, and low assessed risk of catastrophic failure in existing comms systems, it is not currently planned to install 'copper line' telephone systems.

In extreme need, we will have access to 'landlines' for outgoing calls through the estate office system.

WiFi infrastructure will be installed in the main arena and other key areas (a WiFi Site map has been drawn up). Noba Event WiFi will provide 4 experienced technical staff to install the equipment. 2 technical staff will remain on site for the duration of the event. We will use the existing WiFi service to Raynham Hall

10.4. External Communications & Marketing

WF employs a marketing manager who takes responsibility for all marketing and communications leading up to, during & after the event, working in partnerships with the estate, artists and sponsor communication teams.

11. Venue & Site Operations

11.1. Design

The venue and site will be designed to provide areas in which the audience can enjoy the event in a safe and comfortable atmosphere that will meet the health, safety and welfare needs of the workforce, audience and estate residents.

The Site Manager will ensure that scaled plans of the event site are available. Plans available will show all structures, access and egress routes, audience areas and facilities. The Site Plan is available from Appendix B.

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11.2. Build

11.2.1. Build Programme

Project Phase	Start	End
Enabling Works	27/07/24	29/07/24
Build Period	29/07/27	15/08/24
Festival Period	15/08/24	19/08/24
Break Period	19/08/24	25/08/24
Estate Clearance	25/08/24	26/08/24

Site Operations Times: 08:00 - 21:00

11.2.2. Site Construction & Derig

A CDM F10 notification will be placed in advance of the build commencing. All necessary building control notifications and applications will be made and a request for a site inspection submitted.

During this period, the area will be classed as a working area with all relevant health and safety procedures in place and restrictions being enforced by the Site Safety Manager. Details of health & safety policies and procedures can be found in the Event Safety Plan, [Appendix TBC](#).

The organisers are aware that the estate is open during the early build up period and will take all reasonably practicable steps to ensure that none of its activities affect the health, safety or welfare of any persons on site and that all structures and areas where construction is taking place are isolated and secured.

A full build & de-rig schedule will be available from the Site Manager. [Appendix TBC](#)

11.2.3. Ground Protection

Should adverse weather result in severely muddy or waterlogged ground conditions, appropriate action will be taken to ensure that ground where there is heavy footfall does not represent a safety hazard. Action may include laying Terraplas, temporary roadway, mulch or bark chippings.

- **Tree root protection:** care will be taken to ensure work carried out on site causes minimal damage to existing trees and tree roots. Specialist advice will be sought where necessary from the estate team.
- **Golf buggy only route:** to ensure ground impact is kept to a minimum, and where tarmac or suitable road surface is not available, a route around the site will be designated to golf buggy traffic only (i.e. no other vehicles allowed).
- **Trackway:** the site and stage positioning allow ease of build and production. In addition, trakway will be deployed in key vehicle and plant movement areas around the site such as entrances and site boneyards to minimise the impact on the ground surfaces.
- **Surface protection:** during the build and break periods, utmost care will be taken to ensure vehicle movement is kept to a minimum on the grass, especially in cases where the ground is wet.

The above proposals will reduce to a minimum any impact on the existing flora and fauna within the estate grounds.

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11.2.4. Inspection

Before the event is opened to the public, the Event Director, Safety Manager, Operations Manager and relevant Local Authority representatives will carry out an inspection of the site and facilities. Upon a joint agreement that the site is safe to open, the Event Director will inform the Event Control Room.

11.3. Site Operation

11.3.1. Accreditation

All staff and performers will be required to pre-register prior to the event using an online portal system, allowing the organisers to maintain a comprehensive list of persons on site, including relevant contact details. Staff and Artists will be issued with a secure physical accreditation.

A digital pass sheet for each event day will be circulated in advance of the event.

11.3.2. Food Hygiene

All staff and public food concessions will be required to comply with relevant legislation to ensure that high standards of food safety are achieved on site.

The organisers will ensure that supporting documentation is supplied in a timely manner to the local authority, to allow it to be reviewed in advance of the event.

Furthermore, the organisers will provide for their own inspections of food concessions prior to opening, using a competent Trader Management team.

A trader management plan is available separately, detailing specific controls. [Appendix TBC](#)

11.3.3. Electrical Supply & Lighting

Temporary electrical supplies, including all generators, distribution cabling and end connection for the arena will be installed by a competent contractor in accordance with the site plan and power specifications.

All temporary power supplies will be installed to BS 7909 and fitted with RCD protection where necessary, and suitably earthed. The provider will sign off all installations as correctly fitted before use. A risk assessment and method statement for the installation and management of all temporary power supplies can be found in [Appendix TBC](#)

11.3.4. Barrier & Fencing

Three types of barrier will be used at the event:

- Ped Barrier: This is the traditional galvanised barrier used as a way of creating sterile areas or restricted access points at locations that will only experience low-density crowd movement.

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- Met (London) Barrier: This is similar to Bike Rack but with low profile tubular feet that do not create a trip hazard and absorb light crowd pressure enabling them to be used in locations with a higher density of crowd movement.
- Mojo (Front of Stage) Barrier: Traditional A-frame load-bearing barrier to a rating of at least 5kN/m that must be used in areas of high crowd density such as in front of the stage and around structures in close proximity to the stage.

Four types of fencing will be used at this event:

- Heras: 2.5m high block and mesh fencing, used to segregate areas, can be used braced or with 'triangles' to provide a load bearing barrier; will only resist light crowd pressure.
- Smarthoard: Pressed steel sheeting and infills set in blocks similar to Heras, designed to segregate areas and restrict sightlines, braced where necessary.
- High hoard / T-shield: Pressed steel sheeting, which will form (some of) the outer perimeter of the event where the ground topography allows and will prevent unauthorised access by non-ticket holders. Pinned to the ground, the panels are also braced and able to absorb light to moderate crowd pressure.
- Picket fencing: white panel free-standing sections approximately 1m high, an attractive solution for crowd guidance

11.3.5. Sanitation

The organisers will provide sufficient suitable sanitation in line with the guidance contained in the Event Safety Guide, and variable based on final ticket holder numbers.

At the time of writing the highest planning capacity for the arenas in year one is a maximum of 10,000.

Assuming a balanced gender mix, the guide recommends the following provision:

Female = $5,000 / 75 = 67$ Female Toilets

Male = $5,000 / 150 = 34$ Male Toilets

= $5,000 / 250 = 20$ Male Urinals

There will also be accessible toilets at each sanitation block, accessible viewing platform and at the welfare area.

In addition, further sanitation is provided for customers in the VIP and Guest areas, at levels higher than the guide requirements for the maximum capacity of these areas, **TBC pax (VIP Area) and TBC pax (Guest Area)**.

Additional sanitation will be provided for working staff and artists in their work area.

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	Est. Capacity	Breakdown
General Camping	3000	1500 / 75 = 20 Female Toilets 1500 / 150 = 10 Male Toilets 1500 / 250 = 6 Male Urinals
Live In Camping	500	250 / 75 = 4 Female Toilets 250 / 150 = 2 Male Toilets 250 / 250 = 1 Male Urinals
Glamping	500	250 / 37 = 9 Female Toilets 250 / 75 = 4 Male Toilets
Crew Camping	500	250 / 75 = 5 Female Toilets 250 / 150 = 3 Male Toilets 250 / 250 = 1 Male Urinals
Total	4500	34 Female Toilets 19 Male Toilets 8 Male Urinals

11.3.6. Drinking Water

Drinking water supplies will be provided within the event site, with water from a tested potable source, including mains provision through the estate.

The infrastructure will be well maintained and will include drainage to prevent ground damage.

Additionally to the above, there will also be hand wash points at each sanitation block.

11.3.7. Waste Management

A waste management company is to be appointed to deal appropriately with all waste from the site. Litter picking will take place throughout the event to prevent a build-up of materials that could be used to start fires etc. The waste management company will ensure that as much waste material is recycled as possible and those who have been asked to tender for the contract must include details of recycling in their proposal.

Concessions are encouraged to deal with waste products quickly to prevent an accumulation that could lead to either environmental issues or the gathering of cardboard etc. to be used as fuel for fires. Skips will be emptied at times when no customers have access to the area.

The Event Organiser will ensure that wastewater from all commercial and event catering activities is collected and stored in tanks for proper off-site disposal.

A Waste Management Plan will be available separately. [See Appendix TBC \(Business Waste Solutions\)](#)

11.4. Venue Operation

11.4.1. Public Welfare

A suitably staffed welfare facility will be provided on site, located at the between the campsite and the north east corner of the Walled Garden (see site plan).

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This facility will be responsible for dealing with:

- lost and found property
- lost and found persons
- vulnerable persons
- customers requiring welfare assistance

The organisers will provide such facilities as are required for this Welfare facility to operate successfully. In addition to this facility, the organisers will provide customer service personnel and information points within the event site to address any queries that may arise.

Across the site, stewards will be on hand to respond to guest queries, give directions and generally aid the public.

11.4.2. Staff Welfare

Suitable staff welfare facilities, including sanitation, shelter and hand wash will be available in back of house areas for exclusive use of staff at the event.

The organisers require all contractors to ensure that they allow their staff to take sufficient breaks during the working day, in line with relevant legislation.

11.4.3. Accessible Customers

The organisers have appointed an inclusion coordinator to the senior team, who will be responsible for ensuring all guests are reasonably catered for, regardless of specific need.

Furthermore, an access management plan is supplied separately giving detail of:

- accessible booking systems
- blue badge parking
- accessible sanitation throughout the site
- access hub for information and queries
- wheelchair user platform
- ground level standing area
- access to performances

The access manager will take responsibility for the implementation of this plan during the event period.

11.4.4. Signage

The organisers recognise that effective signage is a critical part of the effective and safe management of an event, as well as being required to meet statutory obligations.

A full and detailed signage plan will be developed in advance of the event, including signage for all phases of the build, operation and break.

In addition, the following fixed and appropriately illuminated signage will be installed:

- Emergency Exit signage at all final exit gates
- Numbering of all external gates

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- Numbering of all site structures such as delay towers
- Sanitation and Water point signage
- Low level directional signage

11.4.5. Ticket Types and Access

Tickets are on sale through our appointed agent, (Kaboodle - TBC). Access to the site will be by means of a barcoded ticket (either held digitally or printed at home). Each ticket will be checked by a scanner, and each barcode will be good for one access only.

On approval, ticketholders will be given one or more appropriate wristbands.

Except in an emergency, and or at the discretion of the senior event team, there will be no entry to the site without an appropriate wristband

11.4.6. Wristband & Pass Types

	Weekend Pass	Day Pass	VIP Pass	Artist	AAA	Staff	Production
Arena	X	X	X	X	X	X	X
Wellness Area	X	X	X	X	X	X	X
Mysagarden	X	X	X	X	X	X	X
Family Area	X	X	X	X	X	X	X
Activity Space	X	X	X	X	X	X	X
Vendor Village	X	X	X	X	X	X	X
Woods	X	X	X	X	X	X	X
Camp Site	X		X		X	X	X
Glamping	X		X		X	X	X
Live in	X		X		X	X	X
Artist & Guest Camping				X	X	X	X
Crew Camping					X	X	X
VIP Area			X	X	X		X
Sponsor / Guest Area					X		X
Event Control Room					X		X
Comms Hub/Site Office					X		X
Stages				X	X	X	X

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11.4.7. Ingress

Proposed event timings can be found in section 1.2

Public ingress will be delivered in two stages:

- To the event site (ie campsites)
- and to the arena.

Access to the site for production and artists will at all times be through Gate C

In the event of heavy traffic congestion on Swaffham Road, we will open the car parks ahead of schedule, to allow for continuous traffic flow on the road.

11.4.7.1. Event

No public ingress to the event will be permitted until such a time as the Event Control Room Manager has confirmed that the site is safe to open.

Ingress to the site will be through Gate A (Main Entrance).

Traffic marshals will soft check tickets on entry, before directing live in vehicles and cars as required. Vehicles without the necessary car park (or live in area) pass will be directed to a holding area where relevant passes will be sold as required.

- Cars: depending on ticket type, will be directed to the main car park or dedicated glamping car park, where they will be parked in an organised fashion by attendant marshalls.
- A pedestrian route will be established using ped barrier, directing all customers to the Box Office / wristband exchange (see site plan), where tickets will be scanned and exchanged for appropriate passes.
- Live In: will be directed to a holding area, and temporarily parked in an organised fashion.
- A marshalled pedestrian route will be established, directing all customers to the Box Office as above.
- Customers will return to their vehicles, and (subject to the campsite being declared safe by Event Control), drive onto the Live In campsite, parking as directed by attendant marshals.
- Day Ticket holders: will similarly access the event through Gate A, before parking in the main car park or being dropped off at the drop off point (see site plan). Having exchanged tickets for wristbands, they will be able to access Gate T1 where a wristband control point will be established.

11.4.7.2. Arena

As above, the event arenas will open in two stages, with the main arena being partially closed until soundchecks and vehicle movements are complete.

No public ingress to the arenas will be permitted until such a time as the Event Control Room Manager has confirmed that the relevant area is safe to open.

Ingress to the arenas will be:

- For Live In and Day Ticket holders through Gate T1 only and for General Admission through Gate T1 and T2
- From the Glamping and Artist & areas, through Gate M3. This gate allows direct access to the main arena only.

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All entrance gates will have a suitable configuration of channel barrier to create and manage an effective queue system as required.

Security will be present at all ingress points to:

- check tickets
- provide for a search
- ensure customers comply with the conditions of entry

A gate count will be maintained and communicated to event control and shared with all agencies.

Details of the crowd management arrangements for the entrances are included in the ingress management plan in [Appendix TBC](#).

11.4.8. Start of Stage Activity

Once the doors have opened the Event Control Room will notify the Production Manager that they have permission to start the stage activity in each area, in accordance with the agreed schedules.

11.4.9. End of Stage Activity

The stage activity in the main arena will not continue past the curfew time stipulated in the licence. If at any time the Production Manager thinks that this curfew will not be achieved, they must notify the Event Control Room and Event Director immediately.

11.4.10. Closing the Arenas

Once all stage activity has ended the Head of Security will conduct a sweep of the main arena to ensure that all members of the public have left the area. (See site plan for delineation) Once it is confirmed that the arena is clear they will notify the Event Control Room who will inform the Event Management Team. The Safety Manager will then lift the internal vehicle curfew. The upper area will remain accessible, with overnight security patrols.

11.4.11. Egress

As with ingress, there are two egress stages to consider: from the arenas, and from the event.

11.4.11.1. Arena

As each arena closes, stewards, signage and security will direct the public to each of three exits

- Gate M1, from the main arena, for access to general and live-in campsites, the walled garden and guest area
- Gate M2 for fast track access from the main arena to general camping (via T2) and alternative access to the Secret Woods and Walled Garden
- Gate M3, for access from the main arena to glamping campsite and artist & guest areas
- Gate T1 from the Walled Garden and Secret Woods, for access to general camping, live-in, drop-off and car parking

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In all instances, stewards and security will be on site to ensure crowd safety management, and gates will be at maximum width to allow rapid egress.

11.4.11.2. Event

The management plan for the egress from the event will be developed by the organisers in conjunction with the security consultant including representatives from the estate and stewarding contractors.

In short, a one way system will be adopted, with all cars directed to the northernmost corner of the car park, before turning east toward the Swaffham Road exit. Live-in vehicles will be directed northeast to join that one way flow (see site plan).

Full details of the Egress Management plan can be found in [Appendix TBC](#) and stewarding arrangements will be provided separately.

12. Crowd Management & Security

([Vespasian - TBC](#)) have been appointed to fulfil the various security roles around the event.

These include

- Build and Break Security
- Front of House / Back of House Security & Crowd Management
- Perimeter Security
- Ingress & Egress Crowd Management
- Community Impact Management

12.1. Arena

The roles and responsibilities within the arena include but are not limited to:

- Asset protection
- Site perimeter security
- Access control
- Ingress Management
- Management of primary barriers
- General site crowd management
- Egress management to site perimeter
- Contingency management
- Internal access control to backstage areas including
 - Artist compound
 - Main and secondary stages
 - VIP and guest areas
 - Production areas
 - Private estate property
 - Contingency Management

12.2. Campsites & External

The roles and responsibilities outside the arenas include but are not limited to:

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- Provide crowd management for the ingress and egress phases of the event.
- Provide safety and security management for all campsites
- Prevention of anti-social behaviour.
- Support Exhibition Traffic in the management of vehicle movements around the event site. (A full Traffic Management plan can be found in Appendix TBC)
- Secure vehicle access points into the estate on show days.
- Manage road closure points during the egress phase.
- Proactively manage and respond to issues outside the event perimeter.
- Support the event management team and other contractors in minimising the impact of the event on the local community.

12.3. Other Security

In addition, further specialist contractors such as tour security and bar or cash security will be on site. Detailed management plans for each of these contracts are provided separately on request.

13. Medical

13.1. Hospital

The nearest Accident and Emergency facilities are:

The Queen Elizabeth Hospital King's Lynn
 Gayton Rd
 King's Lynn
 PE30 4ET
 Tel: +44 (0) 1553 613613

13.2. Build & Break

Contractors and Suppliers are required to make their own first aid provision.

Any accidents and injuries that occur should be reported to the Site Manager who shall record details in the event accident book. There will however be a paramedic contracted, who will be present throughout the build and break.

13.3. Show Days

In liaison with the organisers, the medical provider contracted for the events will undertake a medical, ambulance and first-aid resource assessment.

They will assess risk each event day, based on the Event Safety Guide to determine the resources required.

They will also liaise with external agencies, including if required the Norfolk Ambulance Service to develop contingency plans. The organisers will provide appropriate facilities to enable the medical provider to carry out their duties effectively.

Medical facilities will be available on site, providing triage and first aid facility, as well as paramedic services for more serious casualties.

A full medical plan is provided separately as [Appendix TBC](#)

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14. Contingency & Emergency Planning

The Event will operate with a command and control structure coordinated via the Event Control Room. The key agencies meet regularly in the Multi-Agency Planning Group to discuss the event plans.

14.1. Table top

If recommended or requested by SAG, a tabletop exercise will be held to review the event plans and peer test them against some relevant scenarios. This will include all the relevant SAG agencies and relevant Heads of Department.

14.2. Extreme Weather

Weather forecasts will be monitored pre-event and throughout the event by the Event Management Team and the Event Control Room Manager. An Extreme Weather plan in [Appendix TBC](#) details the actions to be taken.

14.3. Emergency Incident

There are several types of emergency incidents that could occur ranging from Terrorism, Structural Collapse, loss of a transport node and Crowd issues. All incidents will be communicated and coordinated from the Event Control room. In the event of an escalation then the alert state may be raised to Amber or Red. This is detailed in the Event Safety Plan, [Appendix TBC](#)

14.4. Evacuation

In the event of a partial or full evacuation then this will be communicated and coordinated via from the Event Control room. This is detailed in the Event Safety Plan, [Appendix TBC](#). The Evacuation plan details the operational methodology for an evacuation.

14.5. Counter Terrorism

Given it's a rural site and relative profile, terrorism is not considered to be a substantial threat to the event. Nonetheless, a detailed counter terrorism plan will be in place to ensure effective response to any emergency terrorism incident which could occur at the event. This plan will consider the presented risk, and potential extent and severity of an incident.

Event Plans and Site Design will consider measures to prevent the unauthorised access of persons and/or vehicles into the site. This will include a perimeter fence, accreditation scheme, security & searches and published prohibited items.

14.5.1.1. Identify & Protect

Vulnerability to the event may be introduced from various areas of the operation. These may come from:

- People (staff, attendees, concessionaires, contractors, general public affected by the presence of the event)
- Physical assets (structures, contents, equipment, plans and sensitive materials)
- Information (electronic and paper data, publicly available information)
- Processes (supply chains, critical procedures) - the actual event management

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- Operational process and essential services required to support it.

In identifying key vulnerabilities we are able to identify mitigating measures to reduce the risk.

14.5.1.2. Reduce Risk

The key measures put into place to reduce the vulnerabilities will be:

- Advance Tabletop Exercises to establish different scenarios and responses to incidents
- Training for all staff through Site Induction, alongside role specific training where required.
- Good recruitment and accreditation practices – all staff to provide ID ahead of accreditation.
- Unauthorised vehicle prevention
- Person Search
- Visible Security presence
- Perimeter Fence Line
- Communication and engagement with audience
- Daily Staff briefings (including Security Information)

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15. Appendices

Appendix	Title	Author
A	Agency Contact List	WF
B	Site Plans	WF
C	Event Information (Timings, Running Order & T&C's)	WF
D	Event Safety Plan, Risk Assessment, Evacuation Plan, Extreme Weather Plan and Showstop Procedure	TBC
E	Event Control Room - Statement of Intent	TBC
F	Fire Safety Management Plan	TBC
G	Event Medical Plan	TBC
H	Alcohol Management Plan	TBC
I	Sound Management Plan	TBC
J	& Vulnerable Person Plan	TBC
K	Crowd Management Plan	TBC
L	Secondary Search Management Plan	TBC
M	Security & Crime Reduction Plan	TBC
N	Internal Traffic Management Plan	WF
O	Ingress Management Plan	WF
P	External Traffic Management Plan	WF
Q	Egress Management Plan	WF
R	Egress Stewarding Management Plan	TBC
S	COVID-19 Compliance Plan	WF
T	Trader Management Plan	TBC

Proposed Licence Conditions

Event:	Wild Fields Festival 2024
Doc No:	WFF-PLC-2024 Rev 1

Revision	Date	Details	By	Approved
1	29/08/23	Issued for Approval	##	BS

Document:	Proposed Licence Conditions 2024	Doc. No:	WFF-PLC-2024
Event:	Wild Fields Festival 2024	Date:	29/08/2023



Proposed Licence Conditions Wild Fields Festival

1. General

- a. The maximum licensed capacity of the premises including staff, contractors, artists, and performers shall be 9,999 persons at any one time.

- b. The licence shall apply only for one weekend of each calendar year. In 2024, the applicable dates shall be Wednesday, August 14th to Sunday August 18th.

- c. For 2024, the maximum premises capacity including staff, contractors, artists and performers shall be 9,999.

- d. At least 6 Weeks prior to the event, the Premises Licence holder will produce a draft Event Management & Operation Plan (EMOP) and appendices containing detail appropriate to the Event.

- e. This will include;
 - i. A detailed Site Plan
 - ii. Crowd Management Plan
 - iii. Alcohol management plan
 - iv. Details surrounding ingress and egress management arrangements
 - v. Sound Management Plan
 - vi. Security Operation Plan
 - vii. Event Safety Plan (including evacuation details)
 - viii. Event risk assessment
 - ix. Safeguarding of Children & Vulnerable Persons Policy
 - x. Transport and Traffic Management arrangements
 - xi. Medical Management Plan
 - xii. Extreme Weather Contingency Plan
 - xiii. Details surrounding Waste & Sustainability arrangements
 - xiv. Agency Contact Details
 - xv. Details surrounding Signage and Lighting provisions

- f. The final site plans submitted shall be a full site plan including all the facilities at the event. The activity site and bars shall be numbered for the avoidance of doubt.

- g. Any minor changes to the location of amenities within the site, can be varied under a minor variation. This excludes increasing the licensable area, increasing the number of bars or points of sale for alcohol, increasing the number of stages and anything else of a material change which should be amended through the full variation process.

- h. Control and management of the capacity shall be agreed in advance with SAG.

- i. The Applicant shall ensure that all promoters, contractors and other personnel involved with the event are made aware of any condition contained within the licence and attached conditions that will affect their involvement in the event.

- j. The contact details of all key contacts of the organiser's management team shall be provided to all responsible authorities at least two weeks before the event. There must be a clear framework of information flow procedure to enable the right people to receive the correct information.

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k. The event will be delivered by Wild Fields Events Ltd

l. The premises will be formed of parts of the Raynham Estate, East Raynham, Norfolk, NR21 7EP.

m. The premises is entirely grassed, and not usually open to the public, save for one public footpath, and one highway, both of which we seek to close for the duration of the event.

n. The premises perimeter will be secured with a heras fence perimeter. This fenced perimeter will remain in place during the event, with access and egress to the premises being by means of a number of manned gates in that perimeter.

2. Alcohol Management

a. The organisers, in conjunction with Norfolk Police and the appointed security and stewarding contractor will put in place such plans as necessary to control the ingress and egress of the large volume of persons attending the event. This will include a highly visible security and stewarding team.

b. They will further develop and implement a plan to prevent and respond to antisocial behaviour caused by visitors to the event and undertake to commit the required resources to implement it.

c. The bars on site shall have a dedicated bar manager or supervisor and team who shall be conversant with the requirements and responsibilities for the sale of alcohol and shall be given written designation of their responsibilities.

d. The dedicated bar manager or supervisor for the bars shall directly brief, instruct, monitor and support their staff in ensuring the requirements of the Licensing Act 2003 are adhered to at all times.

e. All drinking vessels in which drinks are served shall be of plastic type to above breakage specifications. No glass bottles shall remain within reach of patrons (eg spirits, wine and champagne).

f. Alcohol sales will be approved by the Designated Premises Supervisor. A letter of authorisation will be supplied and retained at each bar.

g. The Designated Premises Supervisor shall close bars serving alcohol in the event of any serious breach of the licensing objectives or if so requested by an authorised licensing officer.

h. There shall be no drinks promotions, i.e. two for the price of one.

i. Members of the public will be prevented from removing all open vessels of alcohol from the premises by stewards at the event exit points. Bins will be placed at these locations to allow the disposal of any open containers.

j. The organisers are committed to the responsible and legal sale of alcohol and do not tolerate provision of alcohol to children.

k. The contracted bar operator is required to make an undertaking to enforce the Challenge 25 policy for all sales of alcohol, requiring approved photographic ID. The security and event team will maintain vigilance for instances whereby alcohol is purchased by adults for supply to children and this criminal activity will be considered grounds for ejection.

l. The promoters will facilitate and support licensing inspections if appropriate.

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m. The Dedicated bar Manager or Supervisor shall ensure that nobody under the age of 18 is employed to sell alcohol.

3. Safeguarding of Children & Vulnerable Persons Policy

a. The organisers will implement a Safeguarding of Children And Vulnerable Persons Policy which will include provisions if a child or vulnerable person is found or reported missing. This will include liaison at the planning stages with the Police to ensure the correct questions are asked at the outset by event staff should details of the missing person need to be escalated to the Police.

b. Any person under the age of 18 years, found within the boundaries of the licensable areas to be in possession of alcohol or deemed to be intoxicated shall be escorted by Security Staff to a "safe waiting area". His or her parents/responsible adult will be contacted to collect such a person and remove him/her from the event.

c. There will be no adult or other unsuitable activity taking place during the event that would be visible to children passing the event.

4. Community

a. The Applicant shall communicate with residents in the immediate area, to notify them of the event, including details of the event timings and community hotline number.

b. The community hotline number will also be on display around the perimeter of the premises during the event.

c. All efforts should be made to prevent or reduce light pollution, especially to residential properties in the vicinity.

d. All site deliveries and collections shall be undertaken with due care, attention and diligently to minimise disturbance to residents and noise sensitive premises within the vicinity.

e. Details of any complaints received through the noise hotline shall be recorded and be made available to responsible authorities if requested. Complaints logged by residents or businesses in respect of noise and other issues shall be addressed within 24 hours and kept on record for at least 12 months following the event.

5. Health & Safety

a. The Applicant, Head of Security and Event Safety Officer shall make themselves fully conversant with the current Health and Safety industry guidance.

b. Provision will be made to allow communication of emergency procedures and issues relating to the health, safety and welfare of the people within the venue. This will be done through signage and by event staff.

c. All temporary structures will be lit internally, and adequate temporary public lighting will be present on the site when necessary.

d. Suitable and sufficient lighting shall be provided to the event site especially as it is getting dark, such that all health and safety information and notice signage can be easily seen and read and at the close of the event, to enable visitors to leave the site safely.

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e. The organiser will carry out an analysis of sanitary provision needs for the event using current industry guidance as a basis for determining that provision required. Suitable and sufficient sanitary provision shall then be provided.

f. All emergency exits, toilets and first aid posts shall be clearly indicated, such that it is visible from all parts of the licensed area.

g. In the unlikely event that the show has to stop, which may be temporary whilst a problem is resolved or the first step in an evacuation of the site either due to crowd related issues, or structural collapse, off site events, extreme weather conditions or the direction of Norfolk Police, Fire Brigade or safety officer, the Applicant shall ensure that all concerned know what their role is in any scenario and that the plans can be affected immediately.

h. In the event of an emergency, stage PA systems will be used to broadcast announcements. In the event of either a PA system or the power supply failing, there will be loud hailers available.

i. The event arenas shall be cleared of all vehicles before the public are allowed on site until 30 minutes after the site is cleared of all event-goers.

j. Should it become absolutely necessary for a vehicle to move or be moved either for emergency or serious public health hazards, the safety officer ensure that the vehicle shall be escorted at all times on to, or off the site and going at speed of not more than 5mph.

k. The Premises Licence holder will produce:

- i. event risk assessment / fire risk assessment
- ii. schedule of temporary structures including wind calculations
- iii. application for section 30 (if structures are applicable)
- iv. questionnaire and inspection schedule for food traders
- v. rules for site contractors.

l. RVPs shall be agreed with the SAG and identified on any site plan(s) before the event. Should these change in any way or form, the facts should be made known to the first aid providers, head of security, safety officer and the plan(s) amended accordingly.

m. All concession caterers must have suitable firefighting equipment, suitable hand washing facilities and sanitary facilities for staff.

n. All bars shall be fitted with fire extinguishers. Employees are only to operate the extinguisher if they consider that it is safe to do so and have been trained.

o. LPG cylinders shall only be used by the concessions and managed on a basis of one cylinder in use per appliance plus one spare. All other cylinders shall be stored in agreed cylinder store at strategic points on site. The Safety Officer shall ensure that the stores are clearly marked on the site plans in the Event Control Room and that they are monitored at all times for correct use. The store shall be clearly signed with "flammable gas" and "no smoking" signs. Suitable and sufficient firefighting equipment shall be sited nearby.

p. All gas installations shall have current Gas Safe compliance certificates, copies of which shall be provided to the Safety Officer and shall be produced on request by authorised officers.

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q. There shall be adequate fire separation between units of approximately 1.5m to prevent fire spread. Routes for fire appliances shall have a road width of not less than 3.7m clear and at gates of not less than 3.1m and clear height of not less than 3.7m. Routes provided for fire appliances should be such that no part of the event where firefighting may be required is greater than 50m from a fire lane or existing suitable thoroughfare. These are to be clearly signed and marked on the final site plan.

r. The appropriate type and number of firefighting equipment shall be provided throughout the site. Locations and numbers will be specified in the Event Management Plan.

s. The Safety Officer will conduct a site inspection prior to opening on the day of the event. Stage/Tents/Temporary Demountable Structures - all built structures shall have a completion Premises Licence A - 9 certificate issued by a competent person from the supplying company and provided to the Safety Officer. All tents shall be supplied with the appropriate fire retardancy certificate.

t. Pit barriers - these shall have ratings of at least 5kN/M2 and shall be used in areas of high crowd density such as front of stage and around structures in close proximity to the stage.

u. All temporary electrical supplies, including all generators, distribution cabling and end connection for the arena shall be installed by specialist contractors in accordance to BS7909, fitted with RDC or RCBO protection where necessary and suitably earthed in accordance with the site plan and power specifications.

v. Any generators or fuel storage vessels shall be sited in a well-ventilated place away from drains, combustible materials, public areas and guarded against unauthorised interference.

w. All portable electrical equipment and temporary installations associated with all work shall be protected by a Residual Current Device (RCD) and suitably earthed.

x. All electrical equipment must be isolated when not in use.

y. All portable electrical equipment brought on site must be subject to the appropriate Portable

z. Appliance Testing (PAT) and records of these kept on site and available for inspection if required by authorised officers.

aa. All temporary electrical works must have an appropriate electrical sign off certificate issued at the time of works to the safety officer and be available for inspection if required by authorised officers.

bb. The local authority shall be informed of the intended use of pyrotechnics in advance. This shall be in the form of written notification and should contain details of quantity, effect type, drawing or set plans showing the positions of each effect. A demonstration may be requested for any unfamiliar effects or if there are any concerns.

6. Ingress & Egress

a. Public entrance points shall be monitored and ingress and egress shall be controlled regular audit of wristband exchange. Those audits will be available and produced for inspection upon request by any of the responsible authorities.

b. All event activity will make provision for the management of access and egress to the site considering the maximum licensed specified capacity.

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7. Litter & Waste Management

- a. The organisers undertake to provide cleaning services to remove litter and waste, to apply appropriate protocols to control spillage or other contamination and to respect the natural and built environment of the site.
- b. The Applicant shall ensure that sufficient, suitable and adequate purpose-built refuse receptacles are provided to the site for the duration of the event.
- c. The Applicant shall ensure that cleaning teams are deployed where necessary, prior to, during and after the event, both within the event site, the wider park and neighbouring streets and roads as specified in the Waste and Sustainability Management Plan.
- d. The Applicant shall ensure that where necessary during the night, the waste management company deploy cleaning teams to clean the site and ensure that all waste is removed from site either by the next opening time or after breakdown.
- e. A suitable and sufficient risk assessment shall be carried out to determine the adequate level of waste infrastructure to be provided at the event, which may include yard skips, bins RCV waste trucks.
- f. The Applicant shall ensure that waste management operatives litter pick and remove all waste and infrastructures and ensure that all waste equipment is removed from site. All grey wastewater toilet effluent shall be the responsibility of the organiser and arrangement shall be sought to ensure the correct transfer and disposal away from site.

8. Medical Provision

- a. A full medical management plan will be provided by the medical contractor and PLH as part of the EMP. This will be fully risk assessed against the relevant legislation and will include a breakdown of staffing numbers as well as the operational plan for the event site.
- b. All medical provision planning shall take into consideration the likelihood of a major incident and shall delegate powers to the statutory identified body for such major incident, e.g. the Police and Ambulance Service.
- c. The Applicant shall carry out a suitable and sufficient risk assessment, as well as use current industry guidance to determine the level of first aid provision for the event.
- d. It shall be the duty of the Applicant to ensure that all those providing medical care on site are registered with their respective professional bodies and/or organisations and that this registration is current for the duration of their presence at the event site.
- e. A record shall be made and kept of anybody that receives first aid on site. These records shall be retained by the PLH for at least 12 months following the event.

9. Policing, Security, Stewarding & Crowd Management

- a. The Applicant will agree a policing plan with Norfolk Police's events team. The Applicant will have a clear and definitive policy on the use or possession of illegal substances at the event and will cooperate fully with other authorities to implement this.
- b. The Applicant will provide anti-crime and drugs awareness advice to ticket holders. Security will not permit illegal substances into the venue. Any illegal substances found will be confiscated where possible. Security are to look out for signs of illegal substance use or illegal substance dealing. The

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Head of Security shall be informed through the Event Control of any person found to be dealing illegal substances. Police shall be requested to collect such persons from the security office. When a crime or other incident requiring Police attendance is reported to or discovered by a security operative, they shall obtain as much detail as possible with particular importance being placed on identifying, victims, suspects, witnesses and scenes of crime.

c. A reputable and experienced SIA-accredited security and stewarding company will be appointed to ensure public safety and to prevent crime and disorder.

d. A detailed Crowd Management Plan will be drawn up by the appointed stewarding contractor, which will specify numbers of staff and roles, where SIA qualified staff are required and emergency procedures (e.g. evacuation of the site). This plan will integrate with the EMOP for the event and will be produced in conjunction with the Metropolitan Police, the designated security contractor and the event organisers.

e. The organiser will ensure that security and bar staff are trained to recognize and monitor drunkenness and refuse service to customers who have consumed excessive alcohol and trained to handle potential troublemakers and diffuse difficult situations.

g. The organiser will encourage vigilance among staff to supervise customers in all parts of the premises and will employ sufficient staff to manage the number of people waiting to be served in any bar areas.

h. Event security and stewarding will be briefed to be vigilant and identify suspicious behaviour and take appropriate action to assist in the prevention of theft and robbery and the prevention of crime and disorder within the premises.

i. The organiser will use screening on the entry points to the event to exercise the right to refuse entry to any unauthorised or disorderly person. To ensure security and integrity of the site, a level of search as pre-agreed with the responsible authorities prior to the event, shall be instigated. Pedestrian flow rates and queues shall be monitored throughout ingress to establish attendance.

j. Security and stewards will ensure that emergency vehicle access to the site is maintained at all times.

k. Security and stewards will be on duty from the beginning of the site build until the completion of the site breakdown. Numbers will be agreed with members of the SAG.

l. All items of plant and machinery are to be parked in a secure area when not in use with regular patrols by security staff.

10. Sound Management

a. The final sound management plan must be submitted for approval by the SAG a minimum of two weeks prior to the first event date.

b. An agreed noise level will be set prior to the event, with the agreement of SAG and Public Protection, this shall be monitored throughout the duration of the licence and can be amended should this be required by the relevant authorities. The agreed level shall be noted by both the council noise officer and the licensee or his delegated nominee.

c. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a

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Premises Licence A - 10 nuisance to nearby residents. Any complaints shall be remedied within 48 hours and details to be recorded in the incident book including the action taken by the Licence Holder/DPS/manager

d. The noise consultant shall liaise between all parties including PLH, promoter, sound engineers and sound equipment suppliers, Environmental Health and the Licensing Authority on all matters relating to the noise control prior to the event.

e. The organiser will employ the services of a qualified noise consultant. The noise consultant will produce a Sound Management Plan that will detail measures that should be put in place to manage music noise on site and minimise disruption to local residents. The plan will include, but not be limited to, the following information: The music noise limits / the monitoring locations / music noise times and duration / sound checks and rehearsal times and durations, including atypical events / noise control procedures and music noise levels monitoring methodology / complaints monitoring and action / compliance reporting.

f. There shall be unrestricted access to relevant areas for local authority officials for the purpose of sound level measurements, communication with the noise consultant and sound engineers and monitoring licence conditions.

g. Prior to the event, a sound propagation test will take place. The exact times for this will be agreed with Local Authority Officials in advance. The purpose of this text is to set appropriate control limits at the mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music likely to be played at the event.

h. The licensee shall ensure that the promoter, sound equipment suppliers and all individual sound engineers are informed of the sound control limits and that any instructions from the noise consultant regarding noise levels shall be implemented.

i. The noise consultant shall monitor noise levels at mixer desk positions and advise sound engineers to ensure agreed limits are not broken, where possible.

j. The Applicant shall engage with the responsible authorities and local residents to ensure that the operation of the events is undertaken in such a way as to minimise public nuisance.

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**NOTICE OF AN APPLICATION FOR A NEW PREMISES LICENCE
PREMISES CERTIFICATE UNDER THE LICENSING ACT 2003**

Wild Fields Events Ltd

are seeking a new premises licence for

Raynham Hall, East Raynham, Fakenham NR21 7EP

This experienced events team will be delivering a music, wellness and arts festival
and seeking a five day licence each year for:

Films - Wed to Thurs 18:00 – 00:00, Fri to Sat 10:00 – 05:00, Sun 10:00 – 00:00,
Live music – Wed 18:00 – 23:00, Thurs and Sun 11:00 – 23:00, Fri to Sat 11:00 – 02:00,
Recorded music - Wed 18:00 – 02:00, Thurs 11:00 – 02:00, Fri to Sun 11:00 – 05:00
Entertainment similar to E,F and G - Wed to Thurs 14:00–23:00, Fri to Sun 10:00–00:00
Late night refreshment - Wed – Thurs 23:00 – 02:00, Fri to Sun 23:00 – 05:00
sale of alcohol for consumption on the premises - Wed 14:00 – 02:00, Thurs 11:00 –
02:00, Fri to Sun 11:00 – 05:00

If you wish to object to this application written representations with full contact
details should be made to the Licensing Authority below:

Licensing Section, North Norfolk District Council, Council
Offices, Holt Road, Cromer, Norfolk, NR27 9EN

Representations should be made by 02/11/2023

This application may be viewed during office hours at the above offices.

**N.B It is an offence, liable on conviction to a fine up to level 5 on the standard
scale (£5,000), under Section 158 of the Licensing Act 2003 to make a false
statement in or in connection with this application.**

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Sound Control Strategy

Wild Fields Festival 2024
Raynham Estate, East Raynham, Norfolk NR21 7EE
15th - 18th August 2024

Prepared by: Richard Vivian, Big Sky Acoustics Ltd
On behalf of: Wild Fields Festival Ltd
Document Ref: 23121176
Date: 15th December 2023

Big Sky Acoustics document control sheet

Project title:	Sound Control Strategy Wild Fields Festival 2024 Raynham Estate, East Raynham, Norfolk NR21 7EE
Technical report number:	23121176
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Submitted to:	Ben Street Wild Fields Events Ltd 166-168 Camden Street London NW1 9PT
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Document status and approval schedule

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1.0 Introduction

- 1.1 Big Sky Acoustics Ltd is one of the leading specialists for the control of noise in the licensed music and entertainment sector in the UK. The Principal Consultant at Big Sky Acoustics is Richard Vivian. He has over 30 years experience in sound measurement and control. He has developed sound management policies and provided real-time sound monitoring for events and prestigious venues throughout the UK.
- 1.2 This application is for a four-day event at Raynham Hall Estate in North Norfolk.
- 1.3 There will be noise monitoring throughout the event to ensure premises licence noise conditions are adhered to and levels do not exceed any conditional limit which may be placed on the licence.
- 1.4 A sound propagation model has been developed for the proposed stage locations on the event site and this is used as a worst-case prediction of the music sound levels at the nearest noise sensitive property receptor positions in four quadrants around the site. The model is based on theoretical prediction methods and practical experience of monitoring music events at locations across the UK. In reality sound system directivity, site topography, and meteorological conditions dictate that actual levels at receptor positions will be below predicted levels. However, by adjusting the stage sound level the model can demonstrate that sound from amplified music, even under worst-case conditions, will be in compliance with industry guidance in areas where there are residential, or other noise sensitive, properties. The model can be further refined with real-time data as the event progresses.
- 1.5 This document demonstrates that sound control is a management objective at the time of the application and throughout the event. Both pre-emptive and re-active procedures will be put in place to address any concerns regarding noise.

2.0 Assessment standards and guidance

- 2.1 The accepted guidance document for noise from infrequent outdoor music events is the 'Code of Practice on Environmental Noise Control at Concerts' published by The Noise Council in 1995, also known as 'The Pop Code'. The music noise level guidance pages from the code of practice are shown in Appendix E.
- 2.2 With regard to statute the provisions of the Environmental Protection Act 1990, the Noise Act 1996, The Clean Neighbourhoods and Environment Act 2005 and The Licensing Act 2003 provide protection to the general public from the effects of noise nuisance.
- 2.3 Management of statutory nuisance is set out in Part III of the Environmental Protection Act 1990. The act places a duty on a local authority to investigate complaints of statutory nuisance from people living within its area.

- 2.4 The Clean Neighbourhoods and Environment Act 2005 was introduced after consultation with stakeholders. Its purpose was to strengthen existing legislation to help councils deal more effectively with a wide range of problems associated with local environmental quality and introduces both extra powers, and extra flexibility to previous environmental legislation.
- 2.5 The Noise Act provides the assessment methodology that between the hours of 11pm and 7am the permitted level for noise within complainants' premises, with the windows shut, is 34 dB $L_{Aeq,5mins}$ if the underlying level of noise is no more than 24 dBA, or 10dBA above the underlying level of noise where this exceeds 24 dBA.
- 2.6 The Licensing Act 2003 requires North Norfolk District Council, in its role as Licensing Authority, to carry out its various licensing functions so as to promote the following four licensing objectives:
- The prevention of crime and disorder
 - Public safety
 - The prevent of public nuisance
 - The protection of children from harm
- 2.7 Each objective is of equal importance. It is important to note that there are no other licensing objectives, therefore these four are of paramount importance at all times. The Licensing Authority must base its decisions, in relation to determining applications and attaching any conditions to licences, on the promotion of these licensing objectives.
- 2.8 The Licensing Act 2003 further requires the Licensing Authority to publish a Statement of Licensing Policy (SLP) that sets out the policies the Licensing Authority should apply to promote the licensing objectives when making decisions on applications made under the Act. The most recent North Norfolk District Council SLP became effective on 31st January 2022.
- 2.9 Paragraph 1.8 of the SLP reads: *The licensing authority wishes to encourage licensees to provide a wide range of entertainment activities within the District throughout their opening hours and to promote live music, dance, theatre etc for the wider cultural and social benefit of the community.*
- 2.10 Section 6 of the SLP addresses public nuisance and states:
- 6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.*
- 6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken of the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues. Applicants are advised to seek advice from the Council's Environmental Protection Service before preparing their plans and Schedules. The Council expects operating schedules to satisfactorily address these issues, as appropriate.*
- 6.3 The Council will consider attaching Conditions to licences and permissions to*

prevent public nuisance, and these may include Conditions drawn from the Model Pool of Conditions relating to 'Public Nuisance'.

- 2.11 Section 12 deals with cultural activity and states at paragraph 12.1 "*The Council recognises the need to encourage the provision of a broad range of events in North Norfolk's District to promote live music, dance, theatre and other entertainments for enjoyment by a wide-cross section of the public.*"
- 2.12 When it comes to the evaluation of noise under the Licensing Act an understanding of the concept of *public nuisance* is essential. Public nuisance is not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include, in appropriate circumstances, the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises.
- 2.13 Once those involved in making licensing decisions are satisfied of the existence of a public nuisance, or its potential to exist, the question is how to address it. Home Office Guidance¹ is useful in this regard and explains that in the context of noise nuisance conditions might be a simple measure noting that conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable.
- 2.14 The guidance is clear that any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community.
- 2.15 The guidance also states that any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. (This is why there is still a need for a licence for performances of live music between 11 pm and 8 am).
- 2.16 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises.
- 2.17 In summary, the only defined statutory objective limit level for noise from licensed premises is that defined as the *permitted level* under the Noise Act 1996 and that only applies after 23:00hrs.
- 2.18 The Pop Code introduces its own specific guidance levels and it is noteworthy that daytime levels in the guidance may be considered high by some complainants and this reflects the infrequent nature of events. The night-time levels, by comparison are strictly limited.

¹ Revised Guidance issued under section 182 of the Licensing Act 2003, August 2023

3.0 Sound control measures

- 3.1 Operational measures have been proposed to control off-site sound levels and to reduce overall levels beyond the audience area on site.
- 3.2 A particular emphasis is placed on finishing the main stage events at the prescribed finish time ensuring that noise levels in the community are strictly controlled beyond 23:00hrs.
- 3.3 On and off-site sound monitoring will be carried out during the event. This will ensure that on-site levels are controlled in response to data from off-site monitoring positions.
- 3.4 Regular off-site monitoring positions will initially include the four locations shown in Figure 2 representing residential properties identified in each quadrant. These can be reviewed at any time as additional information becomes available. Further monitoring positions will be selected if conditions dictate.
- 3.5 Real-time sound monitoring allows precise and reactive control of noise ensuring that any noise issues that arise off-site due to changing conditions are rectified on site with revised sound system limits. Off-site monitoring also assists with engaging with the local community.
- 3.6 Noise data from the prediction model provides a useful starting-point for acceptable operating sound limits at the FOH position, and these will then be tailored for the specific sound system design and real-time conditions.
- 3.7 Communication from the sound control team to the sound system technicians on each stage will be clear and concise ensuring a fast response and appropriate adjustment of sound levels.
- 3.8 Sound monitoring and control will not only consider music noise but extend to all noise sources including plant operation and vehicle movements if they are considered to be excessive. Preventative measures will be taken to minimise all noise from the site.

4.0 Sound system specification

- 4.1 Consideration has been given to sound system design and configuration ensuring that loudspeaker directivity control is used to concentrate sound in the audience area and minimise spill to other areas.
- 4.2 Bass loudspeakers are normally ground stacked in a single array for smoothest coverage in the audience area. Bass loudspeakers should be mono summed.
- 4.3 In addition to the normal safety controls on each sound system, such as amplifier clip limiters built into digital amplifiers, an additional compressor-limiter should be fitted across each desk (or system processor) L and R output to provide overall maximum level control for the system. Specific control of low frequency energy is achieved through system parametric EQ.

- 4.4 Full power technical checks will not be permitted before the first event day. The sound system will be assessed for sound propagation off-site during the opening sets on each stage. Technical crews must be aware that a certain amount of system tuning and configuration may be required by the sound control team during the early part of an opening set as levels are optimised for the current conditions.
- 4.5 Beyond the scheduled performance times for each stage the sound systems will be powered down. In order to achieve this it is the responsibility of the Production Manager to ensure that the artist performing the final set is given a countdown of 20 minutes, 10 minutes, 5 minutes, and 1 minute to ensure the set finishes on time. No further amplified music should occur beyond the scheduled finish time for each stage. The sound control team will be supported by the Operations Manager and Security Team and will retain the overall decision to reduce levels, or mute any sound system, if the operating times are not strictly adhered to.
- 4.6 PA systems specifications (to be finalised, this spec as of 5.12.23):

Main Stage

16 off d&b J8 - Speaker Cabinet
8 off d&b J SUB - Sub Bass Cabinet
2 off d&b J INFRA - Sub Bass Cabinet
Front Fills: 4 off d&b Y7P - Speaker Cabinet
Outfills: 6 off d&b Y8 - Speaker Cabinet
Monitors: 10 off d&b M4 - Monitor Cabinet and 1x d&b Q SUB - Sub Bass Cabinet
Side Fills: 4 off d&b Y8 - Speaker Cabinet, 4 off d&b Y SUB - Sub Bass Cabinet

Stage 2

12 off d&b V8 - Speaker Cabinet
4 off d&b V12 - Speaker Cabinet
4 off d&b Y7P - Speaker Cabinet
9 off d&b B2 - Sub Bass Cabinet
Monitors: 8 off d&b M4 - Monitor Cabinet and 2 off d&b V SUB - Sub Bass Cabinet

Stage 3

4 off d&b Y8 - Speaker Cabinet
2 off d&b Y SUB - Sub Bass Cabinet
2 off d&b Q7 - Speaker Cabinet
2 off d&b B2 - Sub Bass Cabinet
Monitors: 2 off EV ETX10P - Active Speaker and 2 off EV ELX 118P - Active Sub

5.0 Working with the local community

- 5.1 The event phone line is ##### and will be publicised on the website, via a leaflet drop to residents and also on *(insert any relevant social media channels for the local community)*. Any calls to this number regarding noise complaints will be logged and investigated. The phone line will be staffed from 16:00hrs on Thursday 18th until 02:00hrs on Monday 19th August.
- 5.2 Any additional complaints reported by environmental health officers or police officers will also be logged and investigated.

- 5.3 Investigation of a noise complaint can include a visit to the local resident if they wish and assessment of the sound from that location by a competent person. Results from sound measurement equipment and subjective evaluation will be recorded.
- 5.4 Where action is deemed necessary corrective measures will be taken as quickly as possible.
- 5.5 It is important to reassure the public that this is an event with powerful licensing controls over the operation, including very specific controls on noise levels and a defined finish time for amplified music each day. It is not an unlicensed party (rave) nor is it a nightclub with inadequate soundproofing causing ongoing disturbance every night until the early hours. It will be well-publicised so that local residents are aware of the event in advance. Controls will be put in place to minimise disturbance so far as is reasonably practical and ensure compliance with the premises licence conditions. It is also recognised that residents have a right not to be unduly disturbed by reason of noise regardless of the nature of an event.

6.0 Sound propagation model

- 6.1 The propagation model uses typical stage operating levels to assess the feasibility of the site.
- 6.2 In reality sound system directivity, site topography, and meteorological conditions dictate that actual levels at receptor positions will be below predicted levels and therefore real-time monitoring will ensure levels are controlled as conditions dictate.
- 6.3 Meteorological conditions can introduce significant variability in off-site conditions which will dictate actual stage levels in real-time during the event.
- 6.4 Predicted operating levels before 23:00hrs are comfortably within Pop Code guideline levels based on the worst-case propagation model calculations. Loudspeaker directivity control will further reduce mid and high band propagation off-axis to the loudspeaker arrays. Site topography and meteorological conditions further attenuate sound.
- 6.5 Additional controls for low frequency sound will be considered above and beyond the A-weighted level limits in the Pop Code.

23121176 Wild Fields 2024					
Raynham Estate, East Raynham, Norfolk NR21 7EE					
15th - 18th August 2024					
Noise propagation model	Provisional stage levels				
	Prepared by: Richard Vivian, Big Sky Acoustics Ltd				
	Last revision: 15 December 2023				
Stage nominal operating levels	Genre	Day Max dBA @ FOH	Night (after 23:00) Max dBA @ FOH		
Main stage	Main performance area	98	0		
Big Top	Large stage in a tent	96	92		
Woodland stage	DJ/pre-recorded	96	92		
Stage name	Separation distance in metres	Noise contribution, day	Noise contribution, night		
Receptor Position North					
Main stage	340	47	0		
Big Top	530	42	0		
Woodland stage	580	41	37		
Total contribution at Position North:		49	dBA	37	dBA
Receptor Position East					
Main stage	740	41	0		
Big Top	320	46	42		
Woodland stage	360	45	41		
Total contribution at Position East:		49	dBA	44	dBA
Receptor Position South					
Main stage	1110	37	0		
Big Top	1190	34	30		
Woodland stage	1060	35	31		
Total contribution at Position South:		41	dBA	34	dBA
Receptor Position West					
Main stage	850	39	0		
Big Top	1270	34	30		
Woodland stage	1210	34	30		
Total contribution at Position West:		41	dBA	33	dBA

Figure 1: Simplified propagation model.

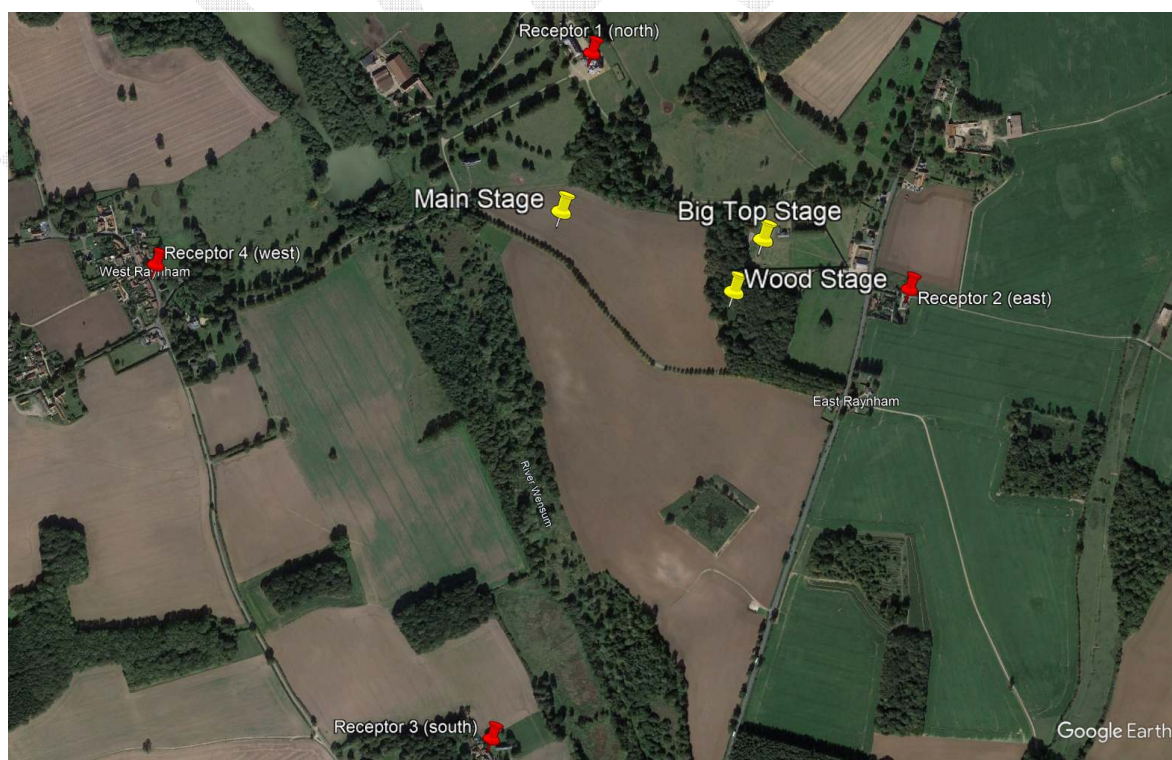


Figure 2: Initial receptor positions (subject to change)

7.0 Propagation testing

- 7.1 Some acoustics consultants have advocated propagation testing but it has very little, if any, benefit. The reality of outdoor events is that by the time the testing is carried out the stage position is set, the PA is rigged/flown, and so there are no physical changes to the system that are practically possible as a result of propagation tests. The only option available is to modify operating levels, and the system spectral response, and as those adjustments can be carried out swiftly in real-time then there is simply no reason for pre-event high power testing the day before the start of the event.
- 7.2 When a stage is being rigged the sound technicians will be working under pressure and it may be the case that all the rigging system, and the PA, is not actually off the truck or in its final configuration at the time of testing. Especially during peak festival season equipment will be coming off an event, going into a warehouse for cleaning/reconfiguration/testing, and coming straight out to the next event and so there are time pressures on sound crews. Other working personnel are also under pressure and high-power testing with test tracks and test tones effectively requires everyone in the area to wear hearing protection: this slows communication and efficiency during the busy rigging phase, as well as introduces some safety concerns particularly during the build phase when there may be machinery movement.
- 7.3 The test material itself may differ from the event programme material, and will be carried out under meteorological conditions that, in all probability in the UK, will be different the day before the event to the conditions that evolve during the event.
- 7.4 Another major reason not to do propagation tests before the event start time is that if testing happens on the day before the event it will cause noise within the community at a time when it was not expected, and therefore aggravates neighbours and triggers complaints. If testing is carried out on the day of the event itself it can cause visitors to the event to think the programming has started and this puts additional pressure on the gates and security searches. It can cause queues at entrances to become restless and harder to manage at a time when peak numbers need to be handled calmly and effectively.
- 7.5 Big Sky Acoustics works closely with the sound system technicians so that lines of communication will be established and objectives agreed in advance for noise control requests. During the opening numbers of the first set on each stage we will confirm levels, and also advise the predicted operating parameters for the stage, and this will remain in constant review for the duration of the event. In this way requests for modifications to the PA will rarely come as broadband requests to drop overall level by a large amount, and are more likely to be specific frequency adjustments, usually to a third-octave resolution, or specific dynamic requests such as for example, more compression on a kick drum. These changes are subtle, easily manageable, and very rarely noticeable by the audience but still achieve effective control and compliance with noise constraints off site.

8.0 Summary

- 8.1 This document presents recommendations for the Sound Control Strategy for a four-day event at Raynham Estate, East Raynham, Fakenham, Norfolk, England, NR21 7EE.
- 8.2 A range of sound control tools will be applied during the preparation and operation of this event ensuring that off-site noise levels are appropriately controlled.
- 8.3 This event will be continuously monitored by the Sound Control Team who will work in close co-operation with officers from North Norfolk District Council.



Richard Vivian BEng(Hons) MIET MIOA MIOL
Big Sky Acoustics Ltd

Appendix A - Terminology

Sound Pressure Level and the decibel (dB)

A sound wave is a small fluctuation of atmospheric pressure. The human ear responds to these variations in pressure, producing the sensation of hearing. The ear can detect a very wide range of pressure variations. In order to cope with this wide range of pressure variations, a logarithmic scale is used to convert the values into manageable numbers. Although it might seem unusual to use a logarithmic scale to measure a physical phenomenon, it has been found that human hearing also responds to sound in an approximately logarithmic fashion. The dB (decibel) is the logarithmic unit used to describe sound (or noise) levels. The usual range of sound pressure levels is from 0 dB (threshold of hearing) to 140 dB (threshold of pain).

Frequency and Hertz (Hz)

As well as the loudness of a sound, the frequency content of a sound is also very important. Frequency is a measure of the rate of fluctuation of a sound wave. The unit used is cycles per second, or hertz (Hz). Sometimes large frequency values are written as kilohertz (kHz), where 1 kHz = 1000 Hz. Young people with normal hearing can hear frequencies in the range 20 Hz to 20,000 Hz. However, the upper frequency limit gradually reduces as a person gets older.

A-weighting

The ear does not respond equally to sound at all frequencies. It is less sensitive to sound at low and very high frequencies, compared with the frequencies in between. Therefore, when measuring a sound made up of different frequencies, it is often useful to 'weight' each frequency appropriately, so that the measurement correlates better with what a person would actually hear. This is usually achieved by using an electronic filter called the 'A' weighting, which is built into sound level meters. Noise levels measured using the 'A' weighting are denoted dBA. A change of 3dBA is the minimum perceptible under normal everyday conditions, and a change of 10dBA corresponds roughly to doubling or halving the loudness of sound.

C-weighting

The C-weighting curve has a broader spectrum than the A-weighting curve and includes low frequencies (bass) so it can be a more useful indicator of changes to bass levels in amplified music systems.

Noise Indices

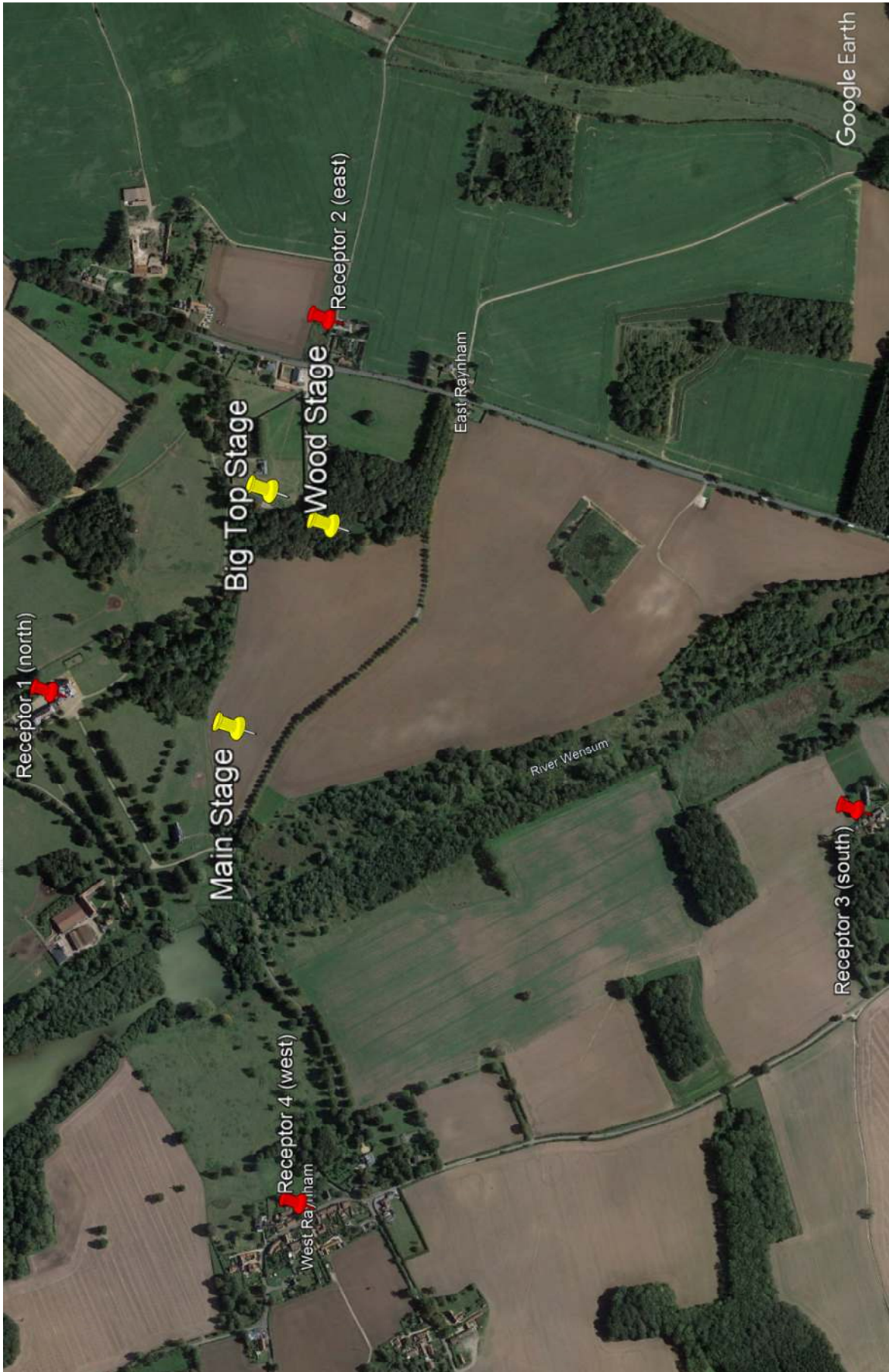
When a noise level is constant and does not fluctuate over time, it can be described adequately by measuring the dB level. However, when the noise level varies with time, the measured dB level should vary as well. In this case it is therefore not possible to represent the noise level with a simple dB value. In order to describe noise where the level is continuously varying, a number of other indices are used. The indices used in this report are described below.

- L_{eq}** is the equivalent continuous sound pressure level which is normally used to measure intermittent noise. It is defined as the equivalent steady noise level that would contain the same acoustic energy as the varying noise. Because the averaging process used is logarithmic the L_{eq} is dominated by the higher noise levels measured.
- L_{Aeq}** is the A-weighted equivalent continuous sound pressure level. This is increasingly being used as the preferred parameter for all forms of environmental noise.
- L_{Ceq}** is the C-weighted equivalent continuous sound pressure level includes low frequencies and is used for assessment of amplified music systems.
- $L_{eq,63Hz}$** The equivalent continuous sound pressure level in the octave band centred on 63Hz. This can be considered the lower bass octave in music as it covers the frequency range of 44-88Hz.
- $L_{eq,125Hz}$** The equivalent continuous sound pressure level in the octave band centred on 125Hz. This can be considered the upper bass octave in music covering the range of 88-177Hz.
- L_{Amax}** is the maximum A-weighted sound pressure level during the monitoring period. If fast-weighted it is averaged over 125 ms, and if slow-weighted it is averaged over 1 second. Fast weighted measurements are therefore higher for typical time-varying sources than slow-weighted measurements.
- L_{A90}** is the A-weighted sound pressure level exceeded for 90% of the time period. The L_{A90} is used as a measure of background noise.

Example noise levels:

Source/Activity	Indicative noise level dBA
Threshold of pain	140
Police siren at 1m	130
Chainsaw at 1m	110
Live music	94-108
Symphony orchestra, 3m	102
Nightclub	94-104
Lawnmower	90
Heavy traffic	82
Vacuum cleaner	75
Ordinary conversation	60
Car at 40 mph at 100m	55
Rural ambient	35
Quiet bedroom	30
Watch ticking	20

Appendix B - Proposed receptor monitoring locations



Appendix D - Propagation model

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Woodland stage		DJ/pre-recorded	96	92	
Stage name	Separation distance in metres		Noise contribution, day	Noise contribution, night	
Receptor Position North					
Main stage	340		47	0	
Big Top	530		42	0	
Woodland stage	580		41	37	
Total contribution at Position North:			49	37	dB
Receptor Position East					
Main stage	740		41	0	
Big Top	320		46	42	
Woodland stage	360		45	41	
Total contribution at Position East:			49	44	dB
Receptor Position South					
Main stage	1110		37	0	
Big Top	1190		34	30	
Woodland stage	1060		35	31	
Total contribution at Position South:			41	34	dB
Receptor Position West					
Main stage	850		39	0	
Big Top	1270		34	30	
Woodland stage	1210		34	30	
Total contribution at Position West:			41	33	dB

Appendix E - The Pop Code, guidelines

3. GUIDELINES

- 3.1 The Music Noise Levels (MNL) when assessed at the prediction stage or measured during sound checks or concerts should not exceed the guidelines shown in Table 1 at 1 metre from the façade of any noise sensitive premises for events held between the hours of 09.00 and 23.00.

TABLE 1

Concert days per calendar year, per venue	Venue Category	Guideline
1 to 3	Urban Stadia or Arenas	The MNL should not exceed 75 dB(A) over a 15 minute period
1 to 3	Other Urban and Rural Venues	The MNL should not exceed 65 dB(A) over a 15 minute period
4 to 12	All Venues	The MNL should not exceed the background noise level by more than 15 dB(A) over a 15 minute period

Notes to Table 1

- The value used should be the arithmetic average of the hourly L_{A90} measured over the last four hours of the proposed music event or over the entire period of the proposed music event if scheduled to last for less than four hours.
 - There are many other issues which affect the acceptability of proposed concerts. This code is designed to address the environmental noise issue alone.
 - In locations where individuals may be affected by more than one venue, the impact of all the events should be considered.
 - For those venues where more than three events per calendar year are expected, the frequency and scheduling of the events will affect the level of disturbance. In particular, additional discharges can arise if events occur on more than three consecutive days without a reduction in the permitted MNL.
 - For indoor venues used for up to about 30 events per calendar year an MNL not exceeding the background noise by more than 5 dB(A) over a fifteen minute period is recommended for events finishing no later than 23.00 hours.
 - Account should be taken of the noise impact of other events at a venue. It may be appropriate to reduce the permitted noise from a concert if the other events are noisy.
 - For venues where just one event has been held on one day in any one year, it has been found possible to adopt a higher limit value without causing an unacceptable level of disturbance.
- 3.2 For events continuing or held between the hours 23.00 and 09.00 the music noise should not be audible within noise-sensitive premises with windows open in a typical manner for ventilation.

Notes to Guidelines 3.2

- The use of inaudibility as a guideline is not universally accepted as an appropriate method of control. References 6 & 7 (Appendix 1) set out the various issues. This guideline is proposed as there is insufficient evidence available to give more precise guidance.
- Control can be exercised in this situation by limiting the music noise so that it is just audible outside the noise sensitive premises. When that is achieved it can be assumed that the music noise is not audible inside the noise sensitive premises.

- 3.3 The nature of music events means that these guidelines are best used in the setting of limits prior to the event (see 4.0).
- 3.4 Assessment of noise in terms of dB(A) is very convenient but it can underestimate the intrusiveness of low frequency noise. Furthermore, low frequency noise can be very noticeable indoors. Thus, even if the dB(A) guideline is being met, unreasonable disturbance may be occurring because of the low frequency noise. With certain types of events, therefore, it may be necessary to set an additional criterion in terms of low frequency noise, or apply additional control conditions.

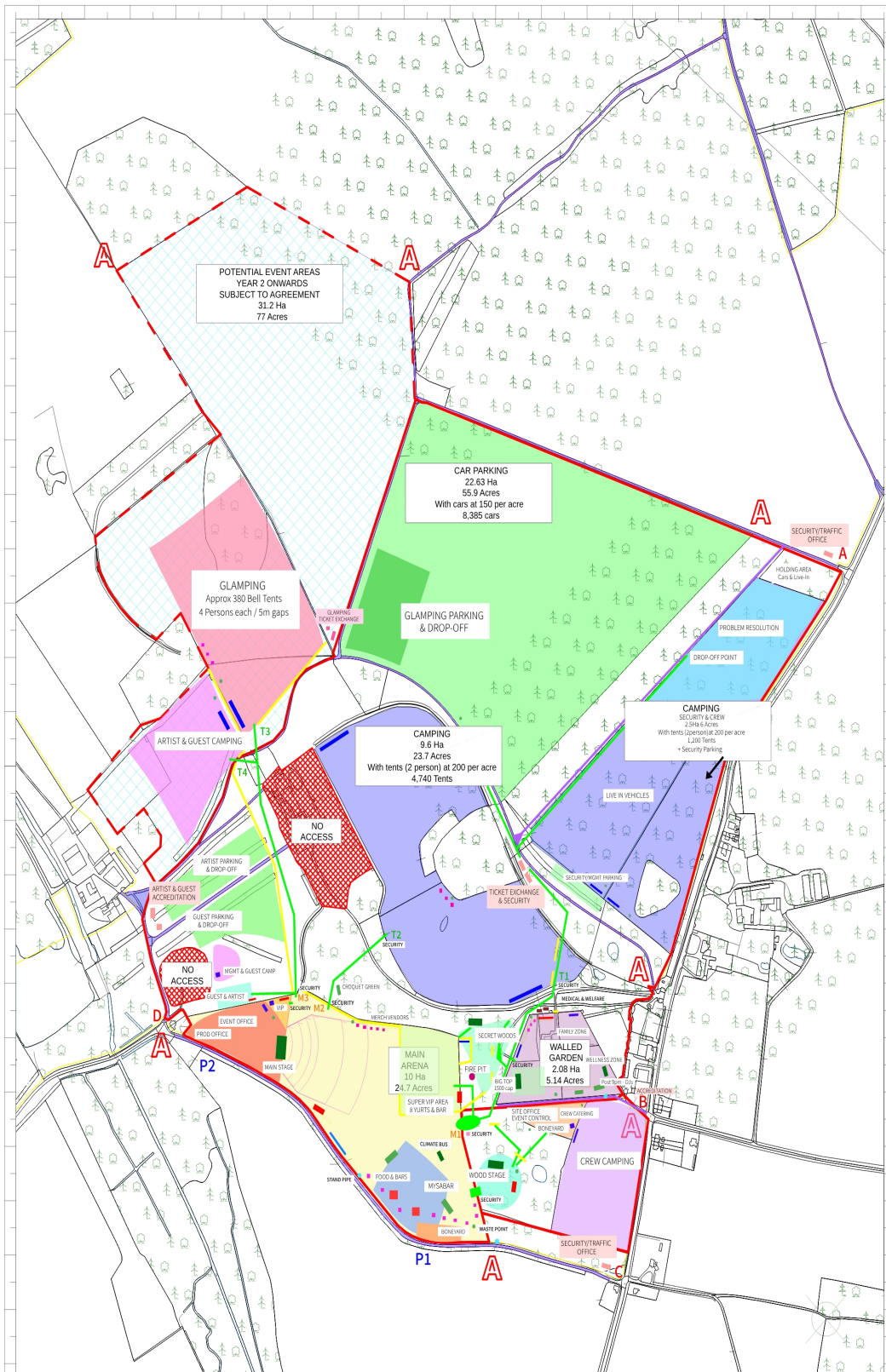
Notes to Guideline 3.4

1. It has been found that it is the frequency imbalance which causes disturbance. Consequently there is less of a problem from the low frequency content of the music noise near to an open air venue than further away.
2. Although no precise guidance is available the following may be found helpful (Ref.8): A level up to 70 dB in either of the 63 Hz or 125 Hz octave frequency band is satisfactory; a level of 80 dB or more in either of those octave frequency bands causes significant disturbance.
- 3.5 Complaints may occur simply because people some distance from the event can hear it and that, consequently, they feel the music must be loud even though the guidelines are being met. In fact topographical and climatic conditions can be such that the MNL is lower at locations nearer to the venue.
- 3.6 Although care has been taken to make these guidelines compatible with what occurs at existing venues, this may not be the case at every location. Where arrangements are satisfactory with either higher or lower noise levels than those contained in the guidelines, these limits should continue.
- 3.7 It has been found that if there has been good public relations at the planning stage between the event organisers and those living nearby, annoyance can be kept to a minimum.
- 3.8 The music noise level should be measured using an integrating-averaging sound level meter complying with type 2 or better of BS6698. The background noise level should be measured using a sound level meter complying with type 2 or better of BS5969. Time weighting F (fast response) should be used.
- 3.9 When measuring L_{Aeq} in order to determine the music noise level, care must be taken to avoid local noise sources influencing the result. When the local noise is intermittent, a series of short term L_{Aeq} measurements should be made of the music noise while the local source is absent or has subsided to typically low or mean minimum values. An average of these short term readings will give an estimate of the music noise level. A further option would be to measure the A-weighted sound pressure level on a sound level meter complying with type 2 or better of BS5969 with the time weighting set to S (slow response) when the music is loudest and not influenced by local noise. If the local source is continuous, make a measurement of the L_{Aeq} of the local source when the music is not occurring, and make a correction to the measured L_{Aeq} when the music is occurring to obtain an estimate of the music noise level.
- 3.10 The nature of many concerts requires the sound volume level to be increased during the event to enhance the performance. The prevailing noise control restrictions should be borne in mind so that the sound volume at the start of the event is not too high, hence allowing scope for an increase during the event.

- 3.11 Some concerts are accompanied by associated activities (eg fairgrounds) which can be noisy. These should be taken into account when setting the limit for the music noise level.
 - 3.12 When monitoring the music noise level, the sound of the audience applause can be a significant contributor. It is not possible to address this issue precisely; instead it is recommended that any such effect be noted.
-

DRAFT

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Solid red line indicates area required for event Yr1
 Dashed red line indicates potential areas Yr2 onwards
 subject to agreement
 Access points indicated by "A"

SJG		CLIENT
CONSULTING		Raynham Festival
		TITLE
		Site plan
PROJ. REF.	DWG. NO.	REV.
0000	0001	1
SCALE	DRAWN BY	
1:4000@A2	SJGB	
<small> This design is copyrighted and bears a notice of copyright. Any copying, reproduction, manufacture or sale without the authorisation of the copyright proprietor (SJG BOOKER) constitutes an infringement of copyright. © 2021. </small>		

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NORTH NORFOLK DISTRICT COUNCIL
HOLT ROAD CROMER NORFOLK NR27 9EN

Telephone 01263 513811
Fax 01263 515042

www.north-norfolk.gov.uk



Our ref: LT/WK/170012924

07 June 2017

Mr Thomas Charles Raynham
East Raynham House
Swaffham Road
East Raynham
Norfolk
NR21 7EE

Dear Mr Raynham

Re: Premises Licence for Walled Garden, 20 Hall Gardens, Raynham Hall, Swaffham Road, East Raynham, Norfolk, NR21 7EL

I have pleasure in enclosing your new premises licence. It is made up of two documents:

- **Premises Licence** – to be kept available at the premises and shown to an authorised officer;
- **Licence Certificate and Licence Summary** – to be clearly displayed on the premises;

These individual documents form your full premises licence and remain the property of the District Council. The Premises Licence should be kept in a secure location at the licensed premises. It is important that the Premises Licence Holder informs the Designated Premises Supervisor and any persons authorised by the Designated Premises Supervisor of the location of these documents. These original documents are required to be returned when seeking any variation, transfer or surrender of the premises licence. Any loss or damage to any of these documents must be reported to this Licensing Authority as soon as possible.

There is an annual fee which is payable by the anniversary of the start date of this licence. You will be sent a request for payment approximately 6 weeks prior to this date. More information is available on www.northnorfolk.org

Please state the following reference when contacting this office regarding this Premises Licence LN/000011696. Should you have any queries about your licence please do not hesitate to contact the Licensing Team on the above number.

Yours sincerely

On behalf of the Public Protection Team

Telephone 01263 516189

Email licensing@north-norfolk.gov.uk

Enclosure

Premises Licence

LICENSING ACT 2003



The **North Norfolk District Council**, being the Licensing Authority under the provision of Part 3 of the above Act, hereby grant licence to:

Mr Thomas Charles Raynham

to use the premises known as

**Walled Garden
Raynham Hall
Swaffham Road
East Raynham
Norfolk
NR21 7EL**

for the purpose of:

**Plays
Films
Live Music
Entertainment Similar to I/J
Late Night Refreshment
Sale of Alcohol On Premises
Sale of Alcohol Off Premises**

Licence No: **LN/000011696**
Start Date: **15th May 2017**

**Gemma Faircloth
Public Protection Manager
Acting under delegated Authority**

Worksheet: WK/170012924
Issue date: 7 June 2017

**LICENSING ACT 2003
PREMISES LICENCE SUMMARY**

Premises Licence Number

LN/000011696

Premises details

Postal address of premises, or if none, ordnance survey map reference or description
Walled Garden Raynham Hall Swaffham Road East Raynham Norfolk NR21 7EL
Telephone number
01328 853467

Where the licence is time limited the dates

Licensable activities authorised by the licence		Indoors	Outdoors
EA	Plays	✓	✓
EB	Films	✓	✓
EE	Live Music	✓	✓
EF	Recorded Music	✓	✓
EG	Performance of Dance	✓	✓
EK	Entertainment Similar to I/J	✓	✓
LR	Late Night Refreshment	✓	✓
RA	Sale of Alcohol On Premises		
RB	Sale of Alcohol Off Premises		

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies
On and off supplies

**LICENSING ACT 2003
PREMISES LICENCE SUMMARY**

Opening Hours		
<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Sale of Alcohol On Premises; Sale of Alcohol Off Premises; Plays; Films; Live Music; Recorded Music; Performance of Dance		
<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Entertainment Similar to I/J		
<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Late Night Refreshment		
<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	23:00	05:00
Monday	23:00	05:00
Tuesday	23:00	05:00
Wednesday	23:00	05:00
Thursday	23:00	05:00
Friday	23:00	05:00
Saturday	23:00	05:00

LICENSING ACT 2003 PREMISES LICENCE SUMMARY

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Lord Thomas Charles Raynham
East Raynham House
Swaffham Road
East Raynham
Norfolk
NR21 7EE
01328 853467
tom@raynhamfarm.co.uk

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lord Thomas Charles Raynham

State whether access to the premises by children is restricted or prohibited

Not applicable

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LICENSING ACT 2003 PREMISES LICENCE

Premises Licence Number
Start Date

LN/000011696
15th May 2017

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Walled Garden
Raynham Hall
Swaffham Road
East Raynham
Norfolk
NR21 7EL

Telephone number
01328 853467

Where the licence is time limited the dates

Licensable activities authorised by the licence

		Indoors	Outdoors
EA	Plays	✓	✓
EB	Films	✓	✓
EE	Live Music	✓	✓
EF	Recorded Music	✓	✓
EG	Performance of Dance	✓	✓
EK	Entertainment Similar to I/J	✓	✓
LR	Late Night Refreshment		
RA	Sale of Alcohol On Premises		
RB	Sale of Alcohol Off Premises		

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies
On and off supplies

LICENSING ACT 2003 PREMISES LICENCE

Opening Hours

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Sale of Alcohol On Premises; Sale of Alcohol Off Premises; Plays; Films; Live Music; Recorded Music; Performance of Dance

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Entertainment Similar to I/J

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Late Night Refreshment

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	23:00	05:00
Monday	23:00	05:00
Tuesday	23:00	05:00
Wednesday	23:00	05:00
Thursday	23:00	05:00
Friday	23:00	05:00
Saturday	23:00	05:00

LICENSING ACT 2003 PREMISES LICENCE

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Lord Thomas Charles Raynham
East Raynham House
Swaffham Road
East Raynham
Norfolk
NR21 7EE
01328 853467
tom@raynhamfarm.co.uk

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lord Thomas Charles Raynham
East Raynham House
Swaffham Road
East Raynham
Norfolk
NR21 7EE

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence No: LN/000011688
Issuing Authority: North Norfolk District Council

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Annex 1 - Mandatory Conditions

- 1 LIP001 No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
- 2 LIP002 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 LIP003 Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.
- 4 LIP004 Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.
- 5 LIP006
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

- 6 LIP008 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 7 LIP009
- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- 8 LIP010 The responsible person shall ensure that:
- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - i) beer or cider: 1/2 pint;
 - ii) gin, rum, vodka or whisky: 25ml or 35ml; and
 - iii) still wine in a glass: 125ml; and
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 9 LIP011 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Annex 2 - Conditions Consistent with the Operating Schedule

- 10 For all events within the area of the premises licence an Event Management Plan (EMP) will be prepared to take into account the requirements of all the licensing objectives. The EMP detail will depend on the type and scale of event, including anticipated attendance numbers. Events planned for in excess of 500 persons the Licensing Authority and Police will be given at least 4 weeks notice. Any event planned to extend beyond midnight will only occur between March and October, such events will be limited in frequency and notification to the Licensing Authority and Police will be given with at least 4 weeks notice of the event taking place.
- 11 As in (a) above, any EMP will provide details regarding appropriate security measures and deal with matters concerning the prevention of crime and disorder. The EMP will provide details regarding the proposed use of stewards and any qualified Security Industry Authority personnel in accordance with the type and scale of the event being planned. It will also include the requirement for the reporting and recording incidents at any event.
- 12 The EMP will detail requirements in relation to public safety.
- 13 The EMP will detail requirements for managing public nuisance, including traffic management, noise management and monitoring of sound systems.
- 14 The EMP will detail procedures to ensure the protection of children from harm. There will be effective management and supervision of any bar selling alcohol in accordance with licensing laws.

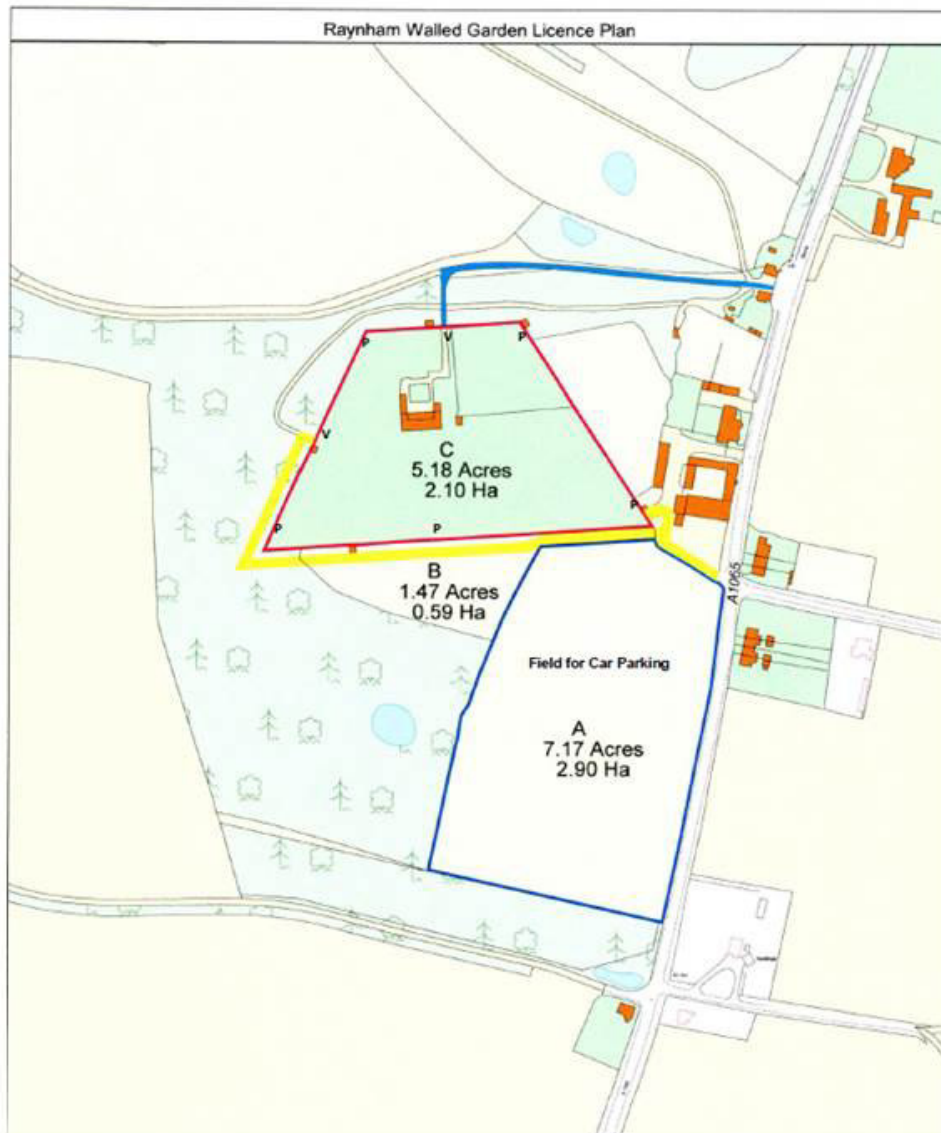
Annex 3 - Conditions Attached after a Hearing by the Licensing Authority

- 15 Prominent clear notices shall be displayed at all exits, and in the car park, requesting customers to respect the needs of local residents and leave the premises and the area quietly.

- 16 Any event extending beyond midnight is only permitted between March and October inclusive. The number of days permitted to extend beyond midnight within this period is limited to 6 days a year.

ORIGINAL

Annex 4 - Plans



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Our ref: LT/WK/180004895

26 July 2018

Mr Tony Grover
SMART Consultancy
8 Wigg Road
Fakenham
Norfolk
NR21 9RU

Dear Licence Holder,

Re: Premises Licence for The Old Park and East Raynham Hall, Swaffham Road, East Raynham, Norfolk, NR21 7EP

I have pleasure in enclosing your new premises licence. It is made up of two documents:

- **Premises Licence** – to be kept available at the premises and shown to an authorised officer;
- **Licence Certificate and Licence Summary** – to be clearly displayed on the premises;

These individual documents form your full premises licence and remain the property of the District Council. The Premises Licence should be kept in a secure location at the licensed premises. It is important that the Premises Licence Holder informs the Designated Premises Supervisor and any persons authorised by the Designated Premises Supervisor of the location of these documents. These original documents are required to be returned when seeking any variation, transfer or surrender of the premises licence. Any loss or damage to any of these documents must be reported to this Licensing Authority as soon as possible.

There is an annual fee which is payable by the anniversary of the start date of this licence. You will be sent a request for payment approximately 6 weeks prior to this date. More information is available on www.northnorfolk.org

Please state the following reference when contacting this office regarding this Premises Licence LN/000012103. Should you have any queries about your licence please do not hesitate to contact the Licensing Team on the above number.

Yours sincerely



On behalf of the Public Protection Team
Telephone 01263 516189
Email licensing@north-norfolk.gov.uk

Enclosure

Premises Licence
LICENSING ACT 2003



The **North Norfolk District Council**, being the Licensing Authority under the provision of Part 3 of the above Act, hereby grant licence to:

Lord Thomas Charles Raynham

to use the premises known as

**The Old Park and East Raynham Hall
Swaffham Road
East Raynham
Norfolk
NR21 7EP**

for the purpose of:

**Plays
Films
Live Music
Recorded Music
Performance of Dance
Entertainment Similar to E/F/G
Late Night Refreshment
Sale of Alcohol On Premises
Sale of Alcohol Off Premises**

**Licence No: LN/000012103
Start Date: 2nd May 2018**

**Gemma Faircloth
Public Protection Manager
Acting under delegated Authority**

Worksheet: WK/180004895
Issue: 25th July 2018



LICENSING ACT 2003 PREMISES LICENCE SUMMARY

Premises Licence Number

LN/000012103

Start Date

2nd May 2018

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

The Old Park and East Raynham Hall
Swaffham Road
East Raynham
Norfolk
NR21 7EP

Telephone number

Where the licence is time limited the dates

Licensable activities authorised by the licence

		Indoors	Outdoors
EA	Plays	<input type="checkbox"/>	<input type="checkbox"/>
EB	Films	<input type="checkbox"/>	<input type="checkbox"/>
EE	Live Music	<input type="checkbox"/>	<input type="checkbox"/>
EF	Recorded Music	<input type="checkbox"/>	<input type="checkbox"/>
EG	Performance of Dance	<input type="checkbox"/>	<input type="checkbox"/>
EH	Entertainment Similar to E/F/G	<input type="checkbox"/>	<input type="checkbox"/>
LR	Late Night Refreshment	<input type="checkbox"/>	<input type="checkbox"/>
RA	Sale of Alcohol On Premises	<input type="checkbox"/>	<input type="checkbox"/>
RB	Sale of Alcohol Off Premises		



LICENSING ACT 2003 PREMISES LICENCE SUMMARY

Opening Hours

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Plays; Films; Live Music; Recorded Music; Performance of Dance; Entertainment Similar to E/F/G;

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Late Night Refreshment

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	23:00	05:00
Monday	23:00	05:00
Tuesday	23:00	05:00
Wednesday	23:00	05:00
Thursday	23:00	05:00
Friday	23:00	05:00
Saturday	23:00	05:00

Sale of Alcohol On Premises; Sale of Alcohol Off Premises

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00



LICENSING ACT 2003 PREMISES LICENCE SUMMARY

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Lord Thomas Charles Raynham
East Raynham House
Swaffham Road
East Raynham
Norfolk
NR21 7EE
Tom@raynhamfarm.co.uk

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lord Thomas Charles Raynham

State whether access to the premises by children is restricted or prohibited

Not applicable

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LICENSING ACT 2003 PREMISES LICENCE

Premises Licence Number
Start Date

LN/000012103
2nd May 2018

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

The Old Park and East Raynham Hall
 Swaffham Road
 East Raynham
 Norfolk
 NR21 7EP

Telephone number

Where the licence is time limited the dates

Licensable activities authorised by the licence

		Indoors	Outdoors
EA	Plays	<input type="checkbox"/>	<input type="checkbox"/>
EB	Films	<input type="checkbox"/>	<input type="checkbox"/>
EE	Live Music	<input type="checkbox"/>	<input type="checkbox"/>
EF	Recorded Music	<input type="checkbox"/>	<input type="checkbox"/>
EG	Performance of Dance	<input type="checkbox"/>	<input type="checkbox"/>
EH	Entertainment Similar to E/F/G	<input type="checkbox"/>	<input type="checkbox"/>
LR	Late Night Refreshment	<input type="checkbox"/>	<input type="checkbox"/>
RA	Sale of Alcohol On Premises	<input type="checkbox"/>	<input type="checkbox"/>
RB	Sale of Alcohol Off Premises	<input type="checkbox"/>	<input type="checkbox"/>

LICENSING ACT 2003 PREMISES LICENCE

Opening Hours

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Plays; Films; Live Music; Recorded Music; Performance of Dance; Entertainment Similar to E/F/G;

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

Late Night Refreshment

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	23:00	05:00
Monday	23:00	05:00
Tuesday	23:00	05:00
Wednesday	23:00	05:00
Thursday	23:00	05:00
Friday	23:00	05:00
Saturday	23:00	05:00

Sale of Alcohol On Premises; Sale of Alcohol Off Premises

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	00:00	00:00
Monday	00:00	00:00
Tuesday	00:00	00:00
Wednesday	00:00	00:00
Thursday	00:00	00:00
Friday	00:00	00:00
Saturday	00:00	00:00

LICENSING ACT 2003 PREMISES LICENCE

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Lord Thomas Charles Raynham
East Raynham House
Swaffham Road
East Raynham
Norfolk
NR21 7EE
Tom@raynhamfarm.co.uk

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lord Thomas Charles Raynham
East Raynham House
Swaffham Road
East Raynham
Norfolk
NR21 7EE

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence No: LN/000011688
Issuing Authority: North Norfolk District Council

LICENSING ACT 2003 PREMISES LICENCE

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ORIGINAL

Annex 1 - Mandatory Conditions

- 1 **LIP001** No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
- 2 **LIP002** Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 **LIP003** Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.
- 4 **LIP004** Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.
- 5 **LIP006** (1)The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or(ii)drink as much alcohol as possible (whether within a time limit or otherwise);(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 6 **LIP008** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

- 7 **LIP009** (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-(a) a holographic mark, or(b) an ultraviolet feature.
- 8 **LIP010** The responsible person shall ensure that :a)where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures - i) beer or cider: 1/2 pint; ii) gin, rum, vodka or whisky: 25ml or 35ml; and iii) still wine in a glass: 125ml; and b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 9 **LIP011** A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Annex 2 - Conditions Consistent with the Operating Schedule

Refer to Annex 3.

ORIGINAL

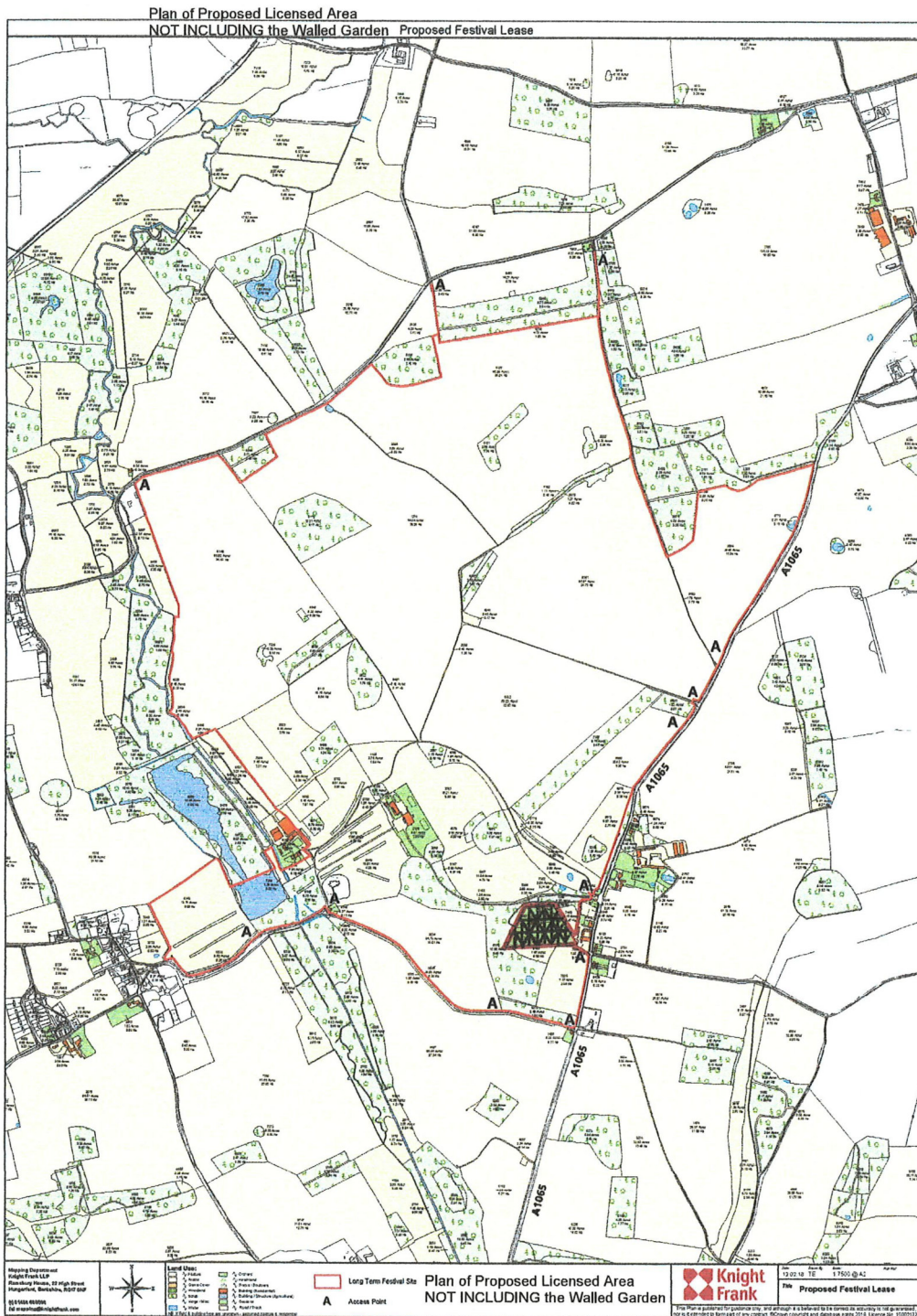
Annex 3 - Conditions Attached after a Hearing by the Licensing Authority

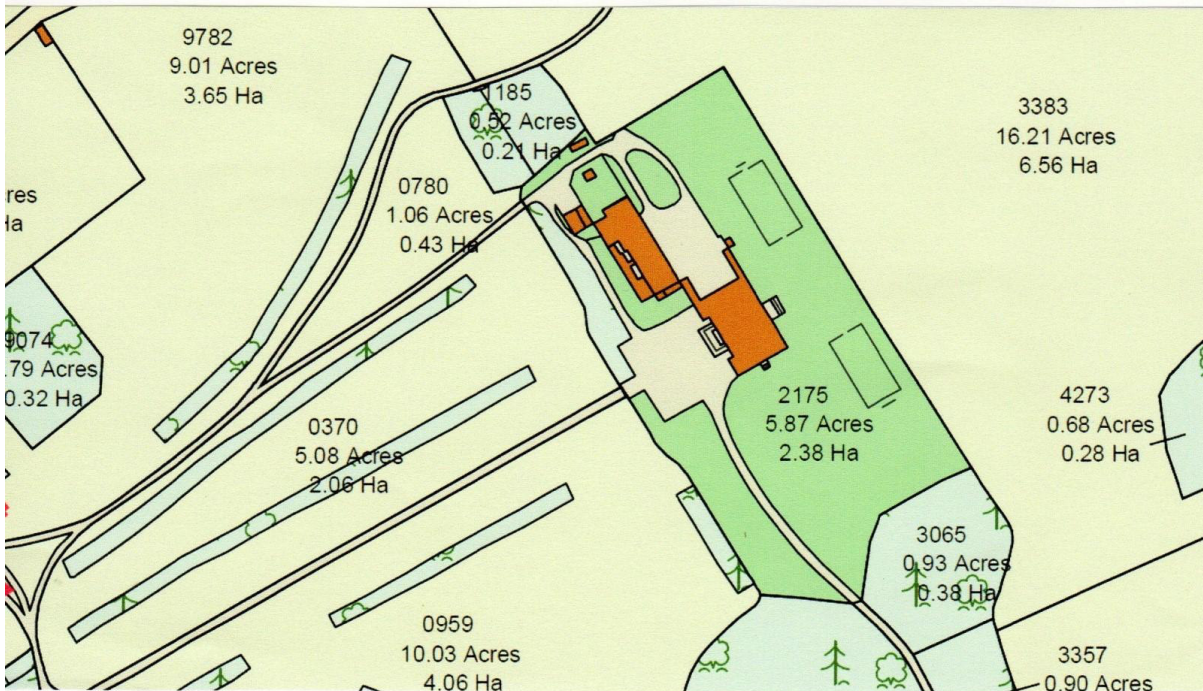
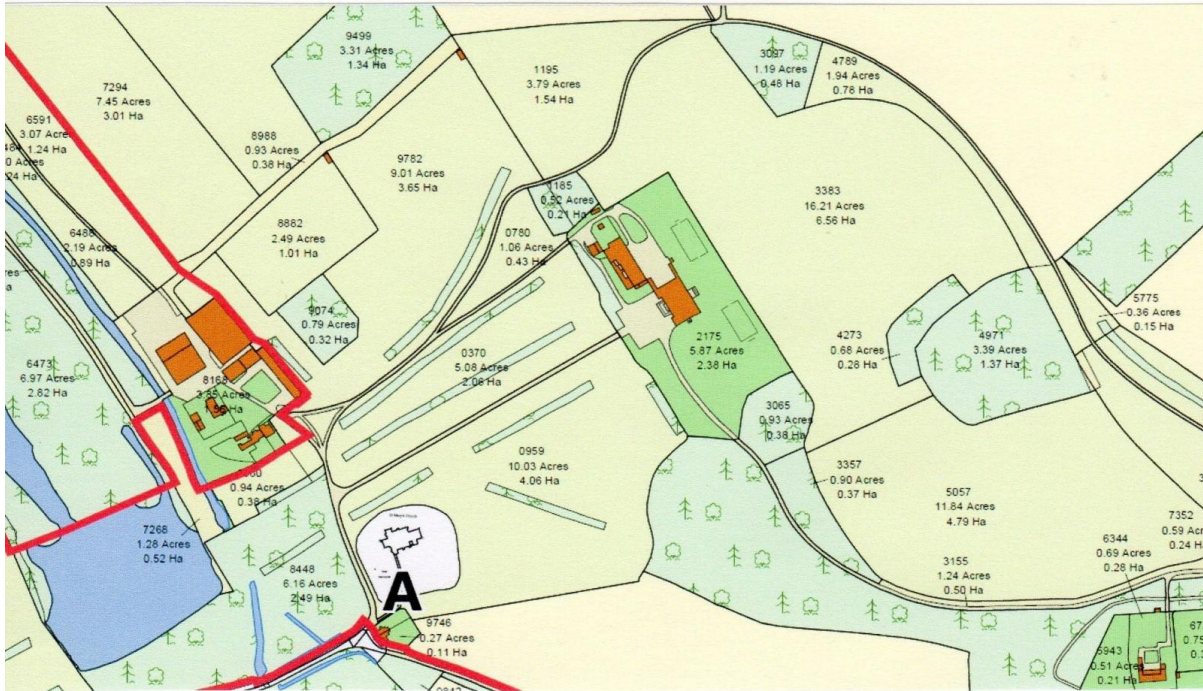
- 10 Events planned to extend beyond midnight on any day will only take place between March and November and be limited to a maximum of 6 such events each year. With regard to such events, a minimum period of 4 weeks must elapse between the end of any one event and the beginning of another.
- 11 Events commonly referred to as 'Music Festivals' will be limited to a maximum of 2 such events per calendar year.
- 12 The Licence Holder will plan for each event to be held within the licensed area by formulating and Event Management Plan (EMP). For events permitted to be organised and staged by guest promoters there will be a requirement that they produce an EMP which will include site specific requirements supplied to them by the Licence Holder and will be approved by the Licence Holder prior to the event taking place. Every EMP produced for an event will cover all aspects of the provision of entertainment and alcohol, including noise and traffic management issued and the health and safety and security of structures and persons attending. The content of plan should also address all the concerns of the current Licensing Act in order to promote its licensing objectives. The EMP will be available for inspection if required. The Licence Holder (or representative) will undertake to attend Safety Advisory Group (SAG) meetings if required.
- 13 For events planned to cater for numbers in excess of 500 a minimum in 4 weeks' notice prior to the event taking place will be given to the North Norfolk District Council Licensing Authority and Environmental Health Teams and the Police. This notification will be accompanied by an event specific Event Management Plan (EMP) for onwards forwarding to the Safety Advisory Group (SAG) for their information and approval. Where agreed, recommendations made by the SAG concerning an EMP will be incorporated into the EMP. The Licence Holder (or representative) will undertake to attend SAG meetings if required.
- 14 Similarly, as in Condition 13, for events planned to cater for numbers in excess of 500 a minimum of 4 weeks' notice prior to an event taking place will be given to the local parish councils which have boundaries situated within 5 kilometres of the licensed area. For these notifications there will not be the requirement to submit a copy of the EMP with the notification.
- 15 Controls must be implemented to minimise the risk of noise nuisance for all events that include the provision of live and/or amplified music irrespective of the time of day or numbers attending.

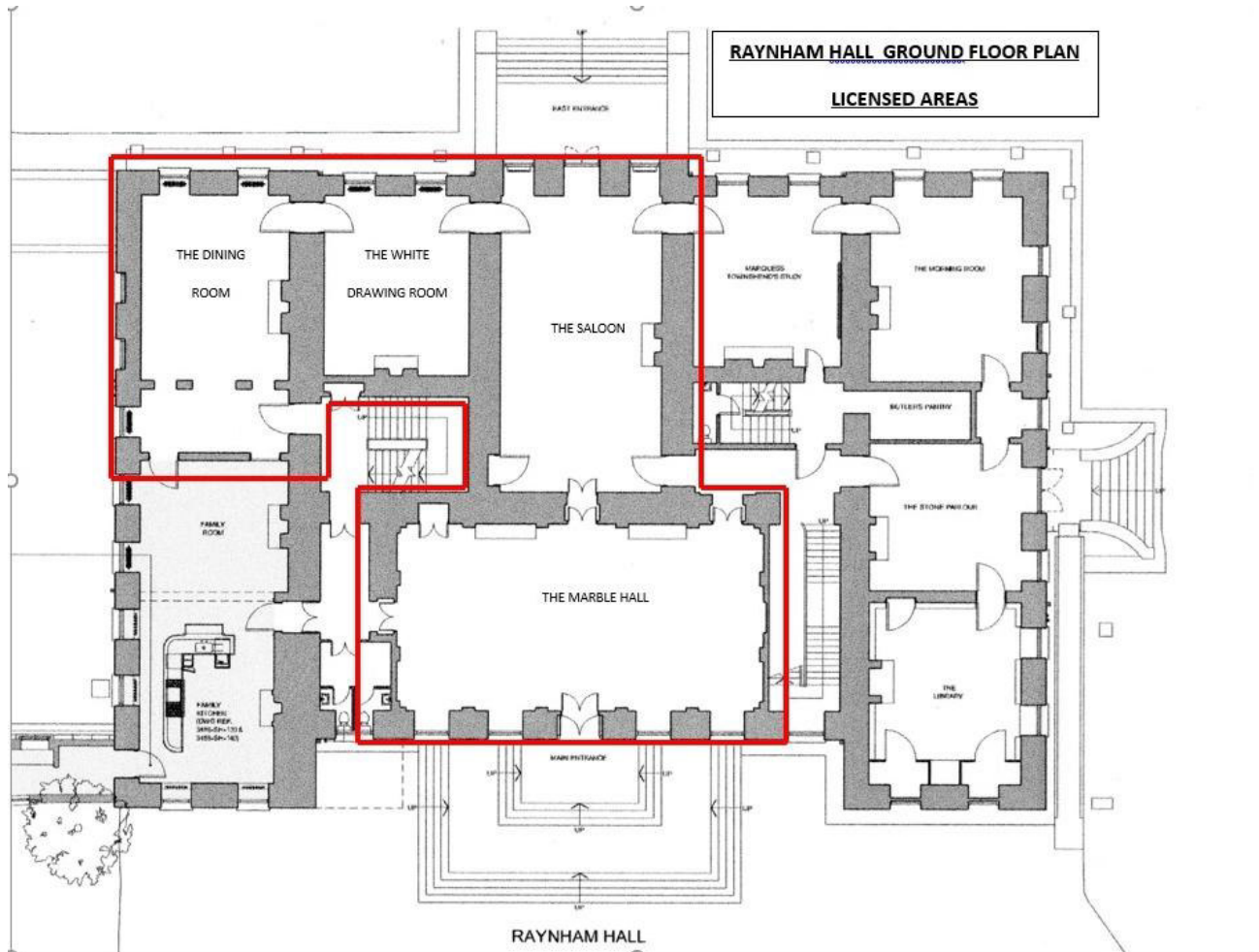
- 16 Where an event, covered by the licence for the Old Park and East Raynham Hall, takes place at the same time as the Walled Garden Premises Licence is in use, the total permitted numbers of persons, to include those within the area of the Walled Garden premises licence, must not exceed 9,999.

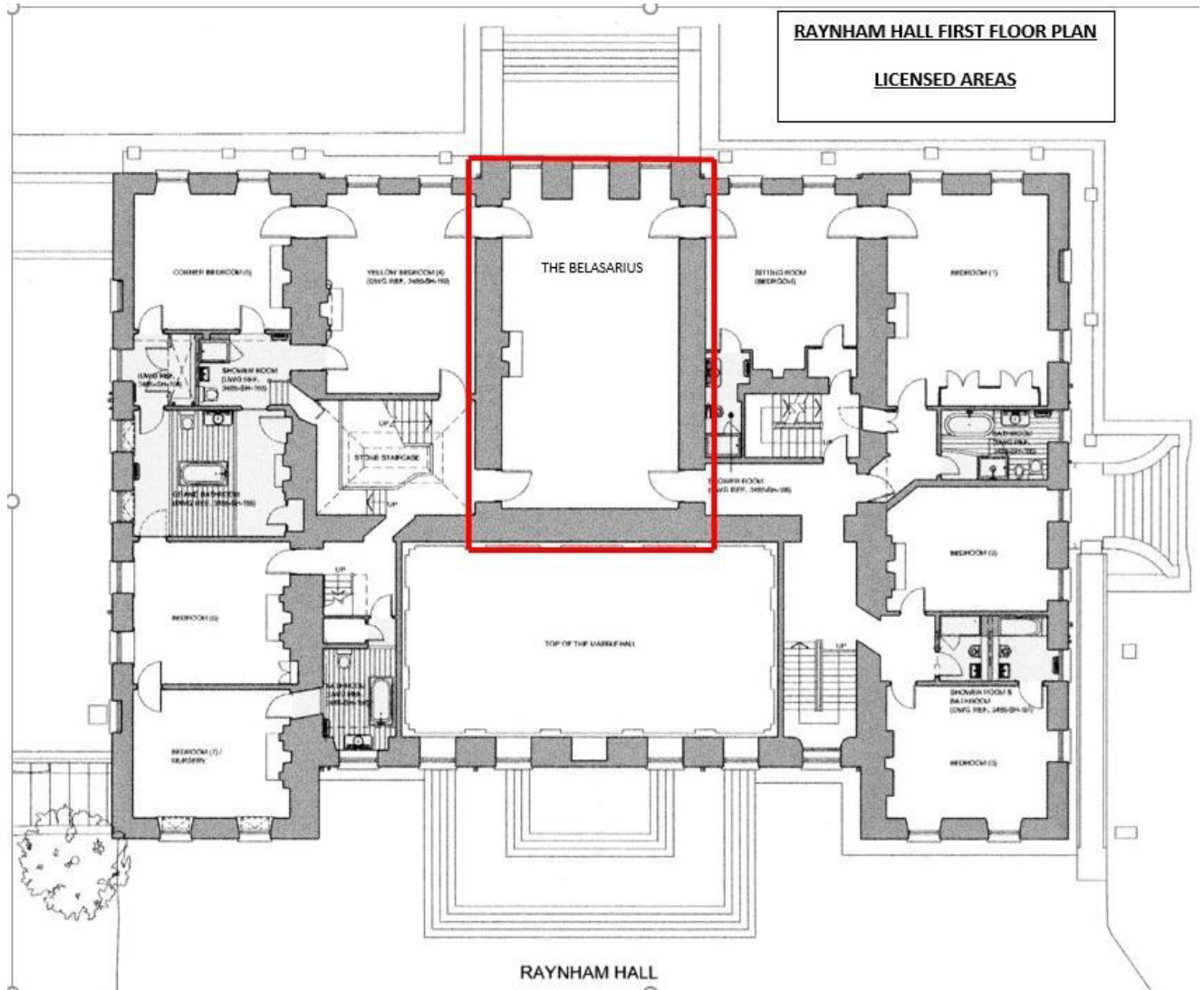
ORIGINAL

Annex 4 - Plans









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David Owens
Apple Tree Cottage
7 Sawtry Road
Glatton
Huntingdon
Cambs
PE28 5RZ

Licensing Section
North Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk NR27 9EN

1 November 2023

Dear Licensing Section

Representations re Licensing Application by Wild Field Events Ltd for Raynham Hall, East Raynham, Fakenham NR21 7EP

We own a property in the village of West Raynham and we are concerned to note that Wild Field Events Ltd have applied for an events license for a festival in the village. We object to the application.

In particular we are concerned to note that while the event is purporting to be a wellness festival, the application includes playing of live music until very early hours in the morning and the sale of alcohol late into the night and through the morning. It is likely that such an event will not attract families or those particularly interested in well-being, but will attract usual music festival goers and is more akin to a music festival or beer festival in reality. This is likely to result in traffic congestion and the risk of criminal damage and trespass to properties in the village of West Raynham. Many of the properties in the village are vacant for several weeks in the year and there is a real risk that they may be vandalised, particularly at night, and particularly if festival-goers are drinking until the early hours. In addition, the risk of drunken festival goers wandering around the village in the early hours may pose a real risk to the safety of those in the village, many of whom are elderly.

The proposed festival would result in hundreds or thousands of campers descending on a small village ill-equipped for their needs. We therefore object to the application on the basis of the threat to security of neighbouring property and young children in the village, likely disruption caused to immediate neighbours in West Raynham caused by loud music and consumption of alcohol late into the night/early morning, and the obvious traffic issues that this will create for a small rural village.

If such a wellness festival is to take place, such an event could be run during daytime with limited or no alcohol sales.

Regards
Yours sincerely



David Owens

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Email to Objector 27.11.23

Dear Mr Owens,

I am writing in connection to your representation made in regards to the new premises licence application for Wild Field Events, received in this office on 1st November 2023.

I am looking to assist with providing mediation between yourself and with the applicant, as your

I attach a copy of the applicants Event Management Plan and a copy of the licence conditions as referred in the application form.

I also attach a redacted version of the application form and the plan, in case you have not had the opportunity to view this.

I would be grateful if you can read the supporting documentation attached and inform me whether your concerns are addressed in measures the applicant proposed to take.

I also recommend that you contact the applicant's Director Mr Ben Street on ben@wildpaths.co.uk , 07894204622 who welcomes your contact to discuss your concerns and to explain every aspect of the event.

The applicant has advised that their website www.wildfields.co.uk also contains an [FAQ section](#) . There shall be no re-admissions or pass-outs of any kind. The site and perimeter will be controlled by a security team.

Late night music will be provided under cover in the big top tent

Traffic management plan and team will in place.

Sound management plan is looking to be finalised within the next couple of weeks, which I will send you as soon as we receive this.

Please also refer to the [NNDC Making objections to licence applications webpage](#) for guidance.

I look forward in hearing from you at your earliest convenience.

Please do not hesitate to contact me should you require any assistance.

Kind Regards

Nicky Davison
Licensing Enforcement Officer
+441263 516291

Email to Objector 18.12.23

Dear Mr Owens,

Following my email to you on 27th November 2023, as below, I have received communication from the Council's Environmental Protection Team, whereby they have withdrawn their objection to the application, following discussions with the contracted acoustic consultant.

The applicant has informed me that the sound management plan is currently being reviewed to address the concerns you have raised together with agreements on measures discussed with Environmental Protection team.

I will forward this to you as soon as we have received.

The Council has received no other objections to this application, other than your representation.

The applicant is keen to address your concerns and also welcomes your contact to discuss the application. The applicants details are contained in my email below.

Please do not hesitate to contact myself, however, if you wish to discuss this application with myself.

I look forward to hearing from you in due course.

Kind Regards

Nicky Davison
Licensing Enforcement Officer
+441263 516291

Email to Objector 05.01.24

Dear Mr Owens,

I refer to my emails to you on the 27th November 2023 and the 18th December 2023 below, in connection to your representation made in connection to the new premises licence application for Wild Field Events Ltd at Raynham Hall, East Raynham.

I have now received the sound management plan from the applicant which I attach for your perusal.

The applicant has also asked for me to send you their reply to your representation which I also attach.

I would be grateful that you contact me, at your earliest convenience after you have had the opportunity to look over the attached documentation together with the documentation sent to you in my previous emails.

I am seeking your confirmation of whether you wish for your objection to be withdrawn or for it to remain.

If you wish for your objection to remain, then I will be referring the application to a Licensing Sub-Committee, for which you will be invited to attend in order for you to put your case for objection to the Committee Panel.

For information, under the Licensing Act 2003, there is a review mechanism in place for any premises licence to be reviewed, should any of the licensing objectives are being undermined or any conditions breached.

Please contact me on the contact number below.

I look forward to hearing from you next week.

Kind Regards

Nicky Davison
Licensing Enforcement Officer
+441263 516291

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To: The local resident at West Raynham

Sent via North Norfolk Licensing
North Norfolk District Council

5th January 2024

Dear sir / madam,

Reference: Your Representation dated 1st November 2023, relating to the Application for the Premises Licence on the grounds of Raynham Estate, East Raynham

I write to you in response to your representation on 1st November 2023 in connection with the above application. Thank you for your feedback and interest in the application.

In addition to being a life-long Norwich resident, I'm one of the founders of Voodoo Daddy's Showroom, the live music venue in Norwich that programmes and hosts up and coming local and national talent. The venue has grown to become an important community hub. We work closely with the local authorities to uphold the 4 licensing objectives. I'm aware that live music isn't everyone's cup of tea, but at the same time, I'm 100% committed to preventing crime and anti-social behaviour. Public safety and the protection of children are also paramount in my mind when my team and I have run all our live events over the years.

Along with my business partners at ATC Live, I'm confident that Wild Fields Events will be able to put on a safe and controlled festival event that adheres to the proposed licence conditions and upholds the four licensing objectives. Looking at the details of your representation, here are my responses, which I hope will reassure you of our intentions and our commitments to our festival guests as well as the local community.

1. The prevention of crime, disorder and public nuisance

How are we dealing with the risks of

- *'criminal damage and trespass to properties in the village of West Raynham'*
- *'traffic issues created for a small rural village'.*
- *'campers descending on a small village'.*
- *'disruption caused to residents caused by loud music and consumption of alcohol'.*

The following details respond to the above concerns:

Provision of Security and Crowd Management

The event will be a camping event with up to 90% of attendees staying onsite and there will not be large numbers of people arriving and leaving site each day.

There will be no re-entry for guests, except in emergency cases. Once you're in, you're in. This will be the primary driver for mitigating late night crime and public nuisance in the surrounding community. See FAQ's at: <https://wildfields.co.uk/faqs>

As part of our licence conditions, we would be required to submit a Security and Crowd Management plan for the event, which is reviewed by the Responsible Authorities through the Safety Advisory Group.

Our Security and Crowd Management Plan outlines how the security will manage any anti-social behavior that occurs at the event site.

As part of our Security and Crowd Management Plan, we will submit a deployment plan, which outlines the security positions agreed for the event, where trained operatives shall be positioned around the site to ensure festival attendees only leave via organised transport. For the event, there will be a temporary fence installed around the perimeter of the event site and security personnel positioned at all entry and exit points.

Should local residents have any concerns, they will be able to contact the festival team via an email address or contact number that will be made available prior to the event. The festival management team will then investigate the concern and liaise with the complainant. We will also have a response vehicle and security team that can be deployed if required.

We will work closely with the Police during the planning of the event and most likely be assigned a police liaison who we will have contact with across the event, should, on the rare occasion, we require any additional support.

Provision of Parking and Management of Traffic

The onsite provision of car parking delivers a safe, secure and manageable solution for event guests.

We are working with a trusted and experienced Traffic Management provider to look at the site and work through our plans for the management of traffic and the provision of parking at the event site. Our Traffic Management provider made an initial assessment that the site is suitable and more than capable of managing the expected capacities, whilst causing minimal impact to those local to the festival site.

The Traffic Management provider is giving special consideration to the concerns raised in the resident's representation.

We will work with our Traffic Management provider to ensure event traffic can access the site easily off the main highway and have any check points offset from the gate entrance to ensure there is no back up. We will also create holding pens within the site to hold traffic should we experience a busy period during ingress to ensure there is no traffic back up onto the highway.

Through the festival's marketing and the information that is shared with those attending, we will advise customers of how best to get to the event site, which will include directing people away from West Raynham and onto the A1065 in order to access the event site.

We will work with our Traffic Management provider to produce a plan for external signage that will be used on the surrounding roads to direct people to the event along the preferable routes.

It is important to the festival to promote eco-friendly options for attendees to use in order to get to the event site, which will ultimately reduce the amount of traffic at this event. These options include a shuttle service which will be scheduled to-and-from the local train stations and encourage those attending to use public transport. A liftshare scheme will also be promoted through the festival's marketing and web page to promote sharing vehicles to those who are planning to drive.

These additional services are safe, secure and will significantly reduce the amount of traffic at the event with up to 40% of attendees expected to use the shuttle services alone.

As part of our licensing conditions, we are also required to submit a Traffic Management Plan for our event and will work closely with our Traffic Management provider and Local Highways to produce plans that are reviewed by the Responsible Authorities.

The following details summarise aspects of the Sound Control Plan (created by Big Sky Acoustics, and submitted to NNDC), where working with the local community is the focus. The latest draft specifically considers residents of West Raynham.

The event phone line is (TBC) and will be publicised on www.wildfields.co.uk, via a leaflet drop to residents and also on any relevant social media channels for the local community.

The event phone line will be staffed from 16:00hrs on Thursday 18th until 02:00hrs on Monday 19th August and any calls to this number regarding noise complaints will be logged and investigated.

Any additional complaints reported by environmental health officers or police officers will also be logged and investigated by Wild Fields and Big Sky Acoustics Ltd.

Investigation of a noise complaint can include a visit to the local resident if they wish and assessment of the sound from that location by a competent person. Results from sound measurement equipment and subjective evaluation will be recorded. Where action is deemed necessary corrective measures will be taken as quickly as possible.

It is important to reassure the public that this is an event with powerful licensing controls over the operation, including very specific controls on noise levels and a defined finish time for amplified music each day. It is not an unlicensed party (rave) nor is it a nightclub with inadequate soundproofing causing ongoing disturbance every night until the early hours.

It will be well-publicised so that local residents are aware of the event in advance. Controls will be put in place to minimise disturbance as far as is reasonably practical and ensure compliance with the premises licence conditions. It is also recognised that residents have a right not to be unduly disturbed by reason of noise regardless of the nature of an event.

4 x Sound receptors will be located outside and around the event site. One of these would be located in West Raynham, at a location which could be agreed with the local residents.

2. Public safety & the protection of children from harm

Risk of 'drunken festival goers wandering around the village [West Raynham] in the early hours may pose a risk to the safety of those in the village, many of whom are elderly'.

See FAQ's at: <https://wildfields.co.uk/faqs>

CAN I GO OUT AND COME BACK IN?

There shall be no re-admissions or pass-outs of any kind so please ensure you bring everything you need with you.

For those with accessibility issues, local residents or other specific requirements pass-outs may be issued. Please contact info@wildpaths.co.uk

There will be no re-entry for guests, except in emergency cases. This will be the primary driver for mitigating late night ASB in the surrounding community.

There will be dedicated security officers on and off-site to help deal with ASB. See further details above.

There will be contact details for reporting concerns of ASB, as described above.

3. Combining wellness aspects with live music, late night & alcohol

See FAQs on the web site: <https://wildfields.co.uk/faqs>

There will be no age restrictions. The festival is for everyone. However, every attendee under the age of sixteen will need to be accompanied by a parent / guardian over the age of 21.

I believe that the concept of a wellness event can sit side by side with a music festival. As a practicing yoga teacher, I, along with many of my peers, also share a love of live music. The diversity of interests doesn't necessarily have to clash and can actually attract a wide range of age groups, including families. Initial interest in the festival has already shown this to be the case.

A focus on sustainability will permeate through the heart of the festival and into the workshops, panels and wellness experiences on offer - including yoga sessions, ecstatic dance, massages, gong baths and a horsebox sauna. We have already confirmed the inclusion of a number of revered wellness practitioners and therapists and will be announcing the full wellness schedule in the next month.

The festival's official charity partner is [Climate Live](#), a youth-led climate education movement which uses music to engage, educate and empower. The festival will host the bright pink Climate Live bus, powered by solar with a stage on top for bands and talks. It will be an educational hub featuring climate workshops for festival attendees to engage with and learn a little more about the climate crisis.

The site itself features one of the largest solar farms in the UK and the team at Raynham Estate share the festival's vision to move towards a circular model and integrate more regenerative practices into their operations. See more on the festival sites green credentials [here](#)

Shuttle buses will run from nearby train stations and the festival team are looking to partner with local car-share company Liftshare to tackle travel-based carbon emissions.

We have always looked to cultivate a sense of inclusivity, providing safe spaces on site and opportunities for women, ethnic minorities and LGBTQ+ performers. As proud signatories of the 50/50 Key change Pledge we are committed to shifting the tide within the events industry and providing platforms for a truly diverse range of festival performers.

We are so happy to have found such a beautiful site as Raynham with its historic walled gardens, secret wooded paths and lush wild meadows. The Raynham team share our vision for delivering a groundbreaking new festival in the region and bringing some world-renowned artists, performers and practitioners to this stunning stretch of North Norfolk.

Summary

We recognise that Wild Fields needs to work through and solve problems that concern to the local community. We are committed to mitigating problems. Thank you again for the feedback we've received from you.

Please contact either myself or Jeremy Ledlin from ATC (my business partner) using the details below, if you'd like to discuss any of the above. We would also be happy to meet with anyone from the local community who had concerns about the above or would just like to know more about the event, at a mutually agreed time and location.

Yours sincerely,



Ben Street

(Event Organiser, Wild Fields Events Ltd)

Contact details:

Ben Street (Wild Fields Events Ltd): ben@wildpaths.co.uk M: 07894 204 622

Jeremy Ledlin (ATC / Wild Fields): jeremy.ledlin@gmail.com, M: 07714 721 192

Dear Ms Davison

Thank you for your emails, and my apologies for the delay in responding. Thank you also for forwarding on the sound management plan and the letter from the applicant, both of which I have reviewed. Having done so, I wish for my objection to remain.

As noted in my original letter, my particular concerns are around the application to serve alcohol until the early hours, the sound management, traffic disruption and security. I note the applicant's answer with regard to alcohol and security seems to be an assurance that there will be no readmittance to the festival 'except in an emergency', but it is not clear (1) what the applicant would consider to be an emergency, or (2) in practice how rigorously that would be enforced or (3) how the applicant would realistically prevent readmittance to a site with such a long perimeter. As I noted in my original letter, it is difficult to understand why a wellness festival needs to serve alcohol until the early hours of the morning. I note that the applicant fails to address this in their letter.

With regard to noise management I am pleased to see noise monitoring will take place, but am concerned that the proposed levels seem unreasonably high, late into the night. Again, in reality it is difficult to envisage a situation where the noise is switched off if levels are exceeded.

With regard to traffic management the applicant seems to anticipate that directing people to use the main road will solve the problem. However, many festival-goers will use sat navs, which are likely to direct them through the local villages, and in particular through West Raynham.

Unfortunately, I am unlikely to be able to attend the licensing committee in person, but would be grateful if my original letter and the points above could be considered when it meets to consider this application.

Kind regards,

David Owens

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Consultation response from Carol Bye, Senior Environmental Protection Officer on 11 October 2023.

I am making a holding objection at present regarding the control of public nuisance. Early advance discussion of the control of noise and the sound management plan is requested to enable and inform comments from the Environmental Protection Team on the control of public nuisance. Currently there are insufficient details provided regarding the contents of the sound management plan and the timeline for this information to be provided in advance of the event. The sound management plan would be expected to include suitable noise targets and noise level predictions at nearby residences, details of measures required to ensure compliance with these targets such as sound monitoring, sound level controls and the best site layout in terms of the orientation and location of the main stage and other stages /music areas, such as DJ's and the Big Top within the walled garden area. Further detail on complaints resolution and on advance/during event community liaison is also requested.

I would be pleased to discuss these comments further.

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Dear Nicky,

I have now had constructive discussion with the applicant's appointed acoustic consultant, who is an experienced event noise consultant. Whilst details of the outline sound management plan have not yet been received, I am satisfied that the consultant would be expected to produce a professional plan to address noise issues. I would expect a draft plan to be received shortly.

As such, I can withdraw the EP team objection regarding public nuisance. Please contact me if there are any queries.

I would recommend that the sound management plan includes the following as a minimum e.g. noise targets, noise monitoring, technical experience, community liaison, complaints response etc. I appreciate that there will be further site specific details to be added as event planning progresses. However, I would recommend agreement of a suitable outline sound management at an early stage, with further details to be added in advance of the event.

The applicant has included suggested conditions – however, I would like to discuss these in further detail.

Thanks and regards

Carol Bye

10. Sound Management

a. The final sound management plan must be submitted for approval by the SAG a minimum of two weeks prior to the first event date.

b. An agreed noise level will be set prior to the event, with the agreement of SAG and Public

Protection, this shall be monitored throughout the duration of the licence and can be amended should

this be required by the relevant authorities. The agreed level shall be noted by both the council noise officer and the licensee or his delegated nominee.

c. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a

Document: Proposed Licence Conditions 2024 Doc. No: WFF-PLC-2024

Event: Wild Fields Festival 2024 Date: 29/08/2023

Premises Licence A - 10 nuisance to nearby residents. Any complaints shall be remedied within 48

hours and details to be recorded in the incident book including the action taken by the Licence

Holder/DPS/manager

d. The noise consultant shall liaise between all parties including PLH, promoter, sound engineers and

sound equipment suppliers, Environmental Health and the Licensing Authority on all matters relating to the noise control prior to the event.

e. The organiser will employ the services of a qualified noise consultant. The noise consultant will produce a Sound Management Plan that will detail measures that should be put in place to manage music noise on site and minimise disruption to local residents. The plan will include, but not be limited to, the following information: The music noise limits / the monitoring locations / music noise times and

duration / sound checks and rehearsal times and durations, including atypical events / noise control procedures and music noise levels monitoring methodology / complaints monitoring and action / compliance reporting.

f. There shall be unrestricted access to relevant areas for local authority officials for the purpose of sound level measurements, communication with the noise consultant and sound engineers and monitoring licence conditions.

g. Prior to the event, a sound propagation test will take place. The exact times for this will be agreed with Local Authority Officials in advance. The purpose of this text is to set appropriate control limits at

the mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music likely to be played at the event.

h. The licensee shall ensure that the promoter, sound equipment suppliers and all individual sound engineers are informed of the sound control limits and that any instructions from the noise consultant regarding noise levels shall be implemented.

i. The noise consultant shall monitor noise levels at mixer desk positions and advise sound engineers to ensure agreed limits are not broken, where possible.

j. The Applicant shall engage with the responsible authorities and local residents to ensure that the operation of the events is undertaken in such a way as to minimise public nuisance.

Carol Bye

Senior Environmental Protection Officer

[+441263 516209](tel:+441263516209)

Group Manager EasternFriars Lane
GREAT YARMOUTH
NR30 2RP
Tel: 0300 123 1669Website: www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-serviceNorth Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk
NR27 9ENPlease ask for: Sarah Palmer
Direct Dial: 0300 123 1254
Email: sarah.palmer@norfolk.gov.uk
My Ref: 00077554

05 October 2023

Dear Sir

The Regulatory Reform (Fire Safety) Order 2005**With reference to – Licensing Act 2003****Premises: Raynham Estate, Raynham Hall, Hall Farm, East Raynham, Fakenham,
NR21 7EP**

I acknowledge receipt of the application for the above premises.

As these premises fall within the scope of the Regulatory Reform (Fire Safety) Order 2005, I would like to draw your attention to the following guidance documents:

Open Air Events and Venues: This guide is for all employers, managers, occupiers, and owners of larger premises where more than 300 people could gather including: Shopping Centres (not the individual shop unit), Night Clubs and Public Houses, Exhibition and Conference Centres, Sports Stadia, Marquees, Museums, Libraries, Churches, Cathedrals and other places of worship or study. ISBN 13: 978 1 85112 821 1**A guide to making your small paying guest accommodation safe from fire:** This guide is for all Responsible persons for the use of small premises that have simple layouts, limited fire risks and small bedrooms designated as guest sleeping accommodation for short term lets such as small bed and breakfast, guesthouses, self-catering accommodation. This includes, glamping pods, shepherd huts and yurts.<https://www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service/safety-in-your-business/business-regulations-fire/fire-safety-risk-assessment-guidance>

It is necessary where material alterations are proposed to comply with the Building Regulations 2000. In this case an application must be submitted to the Local Building Control Authority or an Approved Inspector.

Please forward a copy of The Fire Risk Assessment for the event to be held to the above Fire Safety Officer.

Should you require any further assistance please do not hesitate to contact me on the number shown above.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Palmer', with a stylized, cursive script.

Sarah Palmer
Fire Safety Officer

NNDC Ref: IB/23/2169
Date: 10th November 2023

Registered: 5th October 2023

Licensing
NNDC
Holt Road
Cromer
NR27 9EN

Bronze Service

Proposal: Premises Licence (consultation by Licensing)
Location: Wild Fields Events Ltd, Raynham Hall, Swaffham Road, East Raynham,
Fakenham, Norfolk, NR21 7EF

Dear Licensing

I write in response to your consultation received on 5th October 2023 in respect of the above Premises Licence application.

Provided the Licensing Authority are satisfied that there would be no material harm to the amenity of any nearby residents, the local planning authority have no objection to the Premises Licence being granted.

The applicant is however, advised that this response is not confirmation that the development would be lawful in terms of planning. Confirmation as to whether or not the proposed development would be lawful and, that the applicant would be complying with the relevant regulations of the Conservation of Habitats and Species Regulations 2017, should be sought from the local planning authority through an application for a lawful development certificate.

Yours sincerely,

Mr Darryl Watson
Team Leader (Development Management)

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Dear licensing team,

This email confirms police have received the application for a premises licence and the DPS consent form for the above premises.

With those conditions offered in the application to promote the licensing objectives there are no police objections.

Chris Brooks

Licensing Officer

Norfolk Constabulary

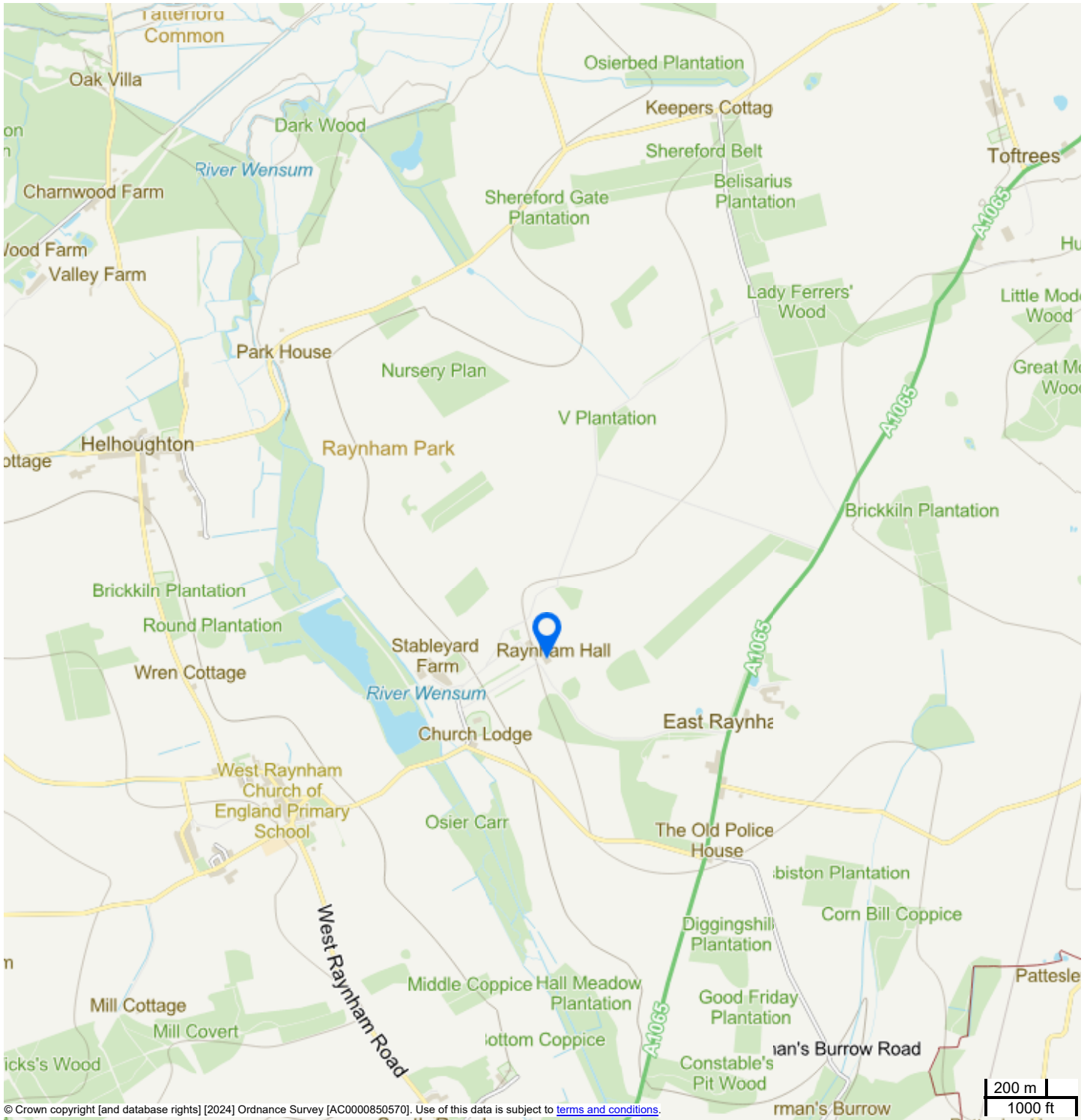
Building 8, OCC,

Wyndham, NR18 0WW.

Mobile 07825 582890

Tuesday-Friday 08-16hrs

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WK/230098542 - New premises application - Wild Fields Events Ltd, Grounds at Raynham Estate, Swaffham Road, East Raynham, Norfolk, NR21 7EP

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